

## **USC Lancaster Faculty Meeting Minutes**

**9-11-2026**

**(See details in written reports)**

- **Call to Order:** 12:32 PM
- **CORRECTION/APPROVAL OF MINUTES:**
  - No corrections. Minutes were approved and forwarded to webmaster for publication.
- **REPORTS OF OFFICERS**
  - **Dean of the Campus- Courtney Catledge**
    - Amy Gerald is doing well, first-responders did a great job, but we might also offer some CPR/First Aid classes for faculty and staff in the future
  - **Associate Dean for Academic and Student Affairs—David Roberts**
    - Highlighted that we need to double check to make sure courses are approved for online delivery before offering them online
    - Please double check spring course offerings before 10/5
    - Look for changes to the travel authorization connected to governor's order regarding foreign travel
      - Question from Alhaddad about approval requirements for online delivery. Answer: Academic Dean will distribute information
      - Question from Heinemann-Priest about access to class she took over for Amy. Answer: Registrar's office needs to change the record; Academic dean will get that started
      - Question from Criswell and P. Lawrence: Does governor's order only affect international travel? Answer: Yes. Do you have to submit anything showing your travel is not international? Answer: No.
  - **Academic Success Center- Pat Lawrence**
    - ASC can send automated reports about your students' tutoring session upon request
    - Nursing program tutoring growing due to PASS program
  - **Dual Enrollment- Dana Lawrence**
    - Congrats to Dominique Waller now Director of Educational Partnerships
    - Dual Enrollment success is a team effort across campus. Many people involved at every level
    - Students **are** informed of expectations
    - Various complexities of policies affect dual enrollment
      - DE students don't have the same access or motivation to drop courses
      - School districts don't all accept the same courses for DE credit
    - Comment from Alhaddad: SC Dept. of Ed offers students an extra quality point for DE classes, might change their decision to stay in/drop class.

- Question from Cruise: Do we inform students of this policy? Answer: No.
  - Comment from Roberts: There are a lot of reasons students might hesitate to drop
- High school schedules extend into May and will affect enrollment for Maymester offerings
- Limitations of number of classes students can take in the summer will continue in summer 2027, but will be handled in Waller's office, not via the Registrar
  - Danelle Faulkenberry points out that those limits are for **all** students
  - Alhaddad clarifies that graduating high school seniors can take maymester as dual enrollment students, but not later summer sessions. Waller confirms.
  - Cruise asks if that includes study abroad. Waller: Yes. As long as it starts in May.
- **Human Resources- Tracey Mobley Chavous**
  - Foreign travel requirements connected to governor's order also requires us to report foreign visitors to our campus
  - October is open enrollment. Don't wait until the 31<sup>st</sup> to make changes.
    - Question from Alhaddad about PEBA wanting a personal email address on file. Answer: Yes. They want to be able to communicate with you in the gap between leaving the job and end of coverage
    - Castiglia reminds the FO that any faculty member doing any kind of science lab activity (including those only using household items) that involves minors must have that activity cleared through Jill before doing it.
- **Indian Land Campus- written report**
- **Information Technology- written report**
- **Institutional Effectiveness and Research**
  - We will continue to have an elected compiler, but Institutional Effectiveness will run the numbers. Explorance Blue creates some issues and making the comparison chart now requires both.
  - Various surveys and reports connected to IE and R will come due this fall. Please complete the survey.
  - We might consider doing some pairwise comparisons of student performance.
- **Medford Library- Rebecca Freeman**
  - New Health and Wellness collection as well as seed bank available now.
  - New subscriptions to *Inside Higher Ed* and Canopy.
  - Indian Land hours are continuing, but the schedule will change periodically.

- Community Archivist Workshop Series coming up (October 1, 8, 15, and 22)
    - Question from Heinemann-Priest: Can we request specific videos on Canva? Answer: It depends. We only have access to the media already on Canva
    - Question from Chavous: Are Community Archivist Workshop sequential? Answer: Yes, but please attend what you can, even if you can't attend all of them.
  - **TRiO- written report**
- **REPORTS OF COMMITTEES:**
  - **USC SYSTEM COMMITTEES:**
    - Faculty Senate Executive Committee – **Suzanne Penuel**
    - Faculty Senate System Affairs – **Suzanne Penuel**
      - Allison Jobe will be the new System Affairs Chair
- **LOCAL COMMITTEES:**
  - Executive Committee Report – **Chris Bundrick**
    - Work on making archived minutes ADA accessible is ongoing
    - Double check accessibility of written reports to the FO
    - Use template for motions
  - Advances in Teaching Award Information – **Pat Lawrence**
    - New Grant program is online. Application due: 5:00 p.m. on October 30th, 2026
- **UNFINISHED BUSINESS:**
  - None
- **NEW BUSINESS:**
  - None
- **SPECIAL ORDERS:**
  - Special Election: Provost's Palmetto College Campuses Advisory Committee
    - Claudia Heinemann-Priest elected by acclamation (motion: Bundrick, second Sellhorst)
- **ANNOUNCEMENTS:**
  -
- **ADJOURNMENT:** 1:50 PM
- **ATTENDANCE:** 61%

|                       |   |
|-----------------------|---|
| Aghasafari,Sahar      |   |
| Alhaddad,Shemsi I     | x |
| Berry,Marybeth Lee    |   |
| Bhandari Sharma,Anita | x |
| Brown,Dwayne C.       |   |

|                                 |   |
|---------------------------------|---|
| Bundrick,Christopher Bryan      | x |
| Cai,Li                          |   |
| Campbell,Steven Jay             |   |
| Castiglia,Jill Anne             | x |
| Catledge,Courtney Brooks        | x |
| Cocklin,Logan Castner           | x |
| Coe,Mark Sterlyn                |   |
| Covington,Kimberly Kaye         |   |
| Criswell,Stephen Edward         | x |
| Cruise,Susan                    | x |
| Duker-Golonka,Annette M.        | x |
| Easley,Elizabeth Ann            | x |
| Emanuel,Lucius Stanley          |   |
| Etim,Samantha                   |   |
| Freeman,Rebecca                 | x |
| Garane,Garane A                 |   |
| Gerald,Amy Spangler             |   |
| Hassell,Darris                  | x |
| Heinemann-Priest,Claudia Yvonne | x |
| Holland,Alissa Kate             | x |
| Holt,Jason                      |   |
| JALAL,GULZAR MAHMOOD            | x |
| Jenkins,Ernest Edward           | x |
| Jobe,Mary Allison               | x |
| Johnson,Evan William            | x |
| Kingkade,Howard C.              |   |
| Lawrence,Dana M E               | x |
| Lawrence,Nicholas Martin        | x |
| Lawrence,Patrick                | x |
| Lemhouse,Mckenzie Miller        |   |
| Lewis,Vincent P.                |   |
| Marques Burke,Fernanda F        |   |
| Neal,Angela                     |   |
| Newton,Brandon Michael          | x |
| Nooe,Franklin Evan              |   |
| Obi-Johnson,Bettie Jeanne       |   |
| Pangburn,Allan Clark            | x |
| Parker,Phillip Terry            | x |
| Penuel,Suzanne Marie            | x |
| Richardson,Kim                  | x |
| Roberts,David Alan              | x |

|                                |   |
|--------------------------------|---|
| Rowell, Deborah Michelle       | x |
| Seipel, Peter Andrew           | x |
| Sellhorst, Sarah Hunt          | x |
| Sherrill Jr, Michael W         |   |
| Singh, Shekhar                 |   |
| Swails, Nahid Shayesteh        | x |
| Taylor, Suzette                | x |
| Taylor-Driggers, Brittany Dawn | x |
| Thomas, Jennifer Lauren        | x |
| Vanhall, Richard W             | x |
| Wolochwianski, Tania S.        |   |
| Yarosh, Jerrod                 | x |
| Yingst, Andrew Quenton         |   |
|                                |   |
| Byrd, Zoe                      | x |
| Cole, Kenneth                  | x |
| Faulkenberry, Danielle         | x |
| Guruceaga, Jose                | x |
| Hood, Amy                      | x |
| Martek, Lynnette               | x |
| Mobley Chavous, Tracey         | x |
| Moon-Kelly, Erin               | x |
| Plexico, Bridgett              | x |
| Rammage, Jeff                  | x |
| Totten, Bernard                | x |