

TWO-YEAR CAMPUS FACULTY SENATE MEETING

USC-Columbia

Wade Hampton Conference Center

Minutes: September 24, 1982

Informal Session

- I. The group was welcomed by Professor Billy Cordray (Salkehatchie), Chairperson of the Senate.
- II. Members of the Senate and guests introduced themselves.
- III. Professor Jimmie Nunnery (Lancaster), Chairperson of the Nominating Committee, read a letter of resignation from Professor Larry Rowland (Beaufort), whose schedule prevents him from continuing as a member of the Academic Forward Planning Committee. Professor Nunnery nominated Professor Edsel Caine (Beaufort), explaining that the nominations would remain open until Unfinished Business.
- IV. Professor Nunnery presented several motions from the Executive Committee.

A. He moved that the 18 September 1981 revision of the Faculty Manual, which reads:

"The chairperson shall vote only to break a tie. Other members of the Executive Committee shall have no vote. Each campus is entitled to its quota of voting members in addition to its Executive Committee member."

be revised so that the second sentence reads:

"Other members of the Executive Committee shall be voting members of the Senate."

The motion carried by a show of hands.

B. Professor Nunnery presented motions from the Executive Committee to restructure Standing Committees' descriptions and duties.

1. He moved that page 14, Section 1 of the Faculty Manual be revised to read:

"The Rights and Responsibilities Committee has jurisdiction over problems relating to contact hours, office hours, affirmative action, faculty relations with the administration and with students, as well as other pertinent matters that may be assigned by the Executive Committee.

The Rights and Responsibilities Committee shall constitute the Grievance Committee for the Two-Year Campus Faculty Senate."

The motion carried by a show of hands.

2. Professor Nunnery moved that page 14, Section 2 of the Faculty Manual be revised to read:

"The System Welfare Committee considers the general faculty welfare; the financial concerns of the faculty, including salaries, fringe benefits, and additional support for teaching and research; as well as other pertinent matters that may be assigned by the Executive Committee."

Professor Jerry Dockery (Lifelong Learning) moved that the motion be amended to delete the word "System" from the name of the committee. The amendment carried by a show of hands. A motion by Professor Robert Group (Salkehatchie) that the semicolon be replaced by a colon was defeated.

The original motion (as amended) carried by a show of hands.

3. Professor Nunnery moved that page 14, Section 3 of the Faculty Manual be revised to read:

"The Intra-University Services and Communications Committee considers matters involving the relations of the campuses of the University system with one another, matters dealing with courses and curricula on those campuses, as well as other pertinent matters that may be assigned by the Executive Committee."

The motion carried by a show of hands.

4. Professor Nunnery moved that page 14, Section 4 of the Faculty Manual be revised to read:

"The Executive Committee is composed of the Chairperson, Vice Chairperson, Secretary, immediate past Chairperson, and an at-large member from each of the campuses not represented above. The Committee serves as a planning body for issues which confront both the Two-Year Campus System and the University. The Committee may make recommendations for action to be taken by the Senate or by one of the other standing committees as appropriate."

A motion by Professor Dockery that the word "Chairperson" be amended to "Chairman" was defeated by a show of hands.

The original motion carried by a show of hands.

5. Professor Nunnery moved that the first full paragraph on page 15 of the Faculty Manual be revised to read:

"Special committees or additional standing committees may be appointed by the Chairperson or by the Senate as the need for them arises. Each Two-Year Campus Faculty will be represented by at least one Senator on every standing committee. All committees will report to the Senate."

The motion carried by a show of hands.

- V. The deans of the various campuses reported on activities and concerns of their campuses.

A. Dean Darwin Bashaw (Beaufort) first mentioned some of USC-Beaufort's recent accomplishments, including the arts festival, the acquisition of new computer equipment, and activities of the marine science program. Noting the recurrence of a threat that has appeared periodically over the years, he cited USC's perseverance in the past and appealed for help in maintaining the Two-Year campuses rather than having them merged. He appealed to the Senators to talk with members of the Commission for Higher Education to keep the Two-Year Campuses from being closed.

B. Dean John R. Arnold (Lancaster) noted that he had a variety of concerns, for which he advocated assertive and positive action.

C. Dean Jack Anderson (Sumter) echoed Dean Arnold, adding to Dean Bashaw's remarks the statement that the threat is real and a reiteration of the need for a positive approach.

D. Dean Jack Whitener (Union), explaining that he had that morning spoken with a member of CHE but would defer specific statements until he had had an opportunity to report to Dr. Duffy, stated the problem faced is not the immediate year, but is greater and longterm. He urged members of the Senate to get in touch with members of the CHE and the legislature.

E. Dean John Powers (Lifelong Learning), in order to clarify an identity problem, explained that Lifelong Learning includes USC-Ft. Jackson, the Library Processing Center, Continuing Education, Short Courses, Adult Learning Center, and Evening Division.

F. Dean Carl Clayton (Salkehatchie) reiterated the comments of the other deans, calling for support of the Two-Year System. Noting that the citizenry need what we have to offer now more than ever, he made an appeal for unity in dealing with the current difficulties.

- VI. Because of time constraints, Chairperson Cordray announced that we would forego Campus Concerns and adjourn to Standing Committee meetings.

Luncheon

Senior Vice President for Academic Affairs and Provost Borkowski, the luncheon speaker, first expressed his regret that he lacks the time for discussion with individual faculty members. He then focused on the University's financial situation, emphasizing the importance of keeping long-range goals in mind when dealing with current cutbacks. He expressed optimism that the University will move through this difficult period in a healthy state and will come out strong. He appealed to the Senate to maintain the morale, commitment, and momentum that President Holderman has generated at USC.

General Session

- I. Call to Order
- II. Correction/Approval of Minutes:

This item of business was deferred until after President Holderman's remarks, at which time the minutes of the April 15, 1982, meeting were approved as distributed.

III. Reports of University Officers:

A. President James B. Holderman expressed his belief that in facing budget cutbacks, the Commission for Higher Education would give individual institutions total flexibility on how to deal with distribution, reduction, and reallocation. He assured the Senate that USC's Two-Year System had not been targeted by CHE in meeting the mandated 4.6 percent budget cut and that the University would not allow anyone to intrude. He then praised USC's responsibility in accepting its share of budget cutbacks. However, he cautioned against the dangers of phasing out programs that would be necessary in the long run, but could not be reinstated in two or three years.

He appealed for unity among the nine campuses on this issue; citing the notion that "External conflict brings internal cohesion," he expressed the need to respond to the current situation creatively and affirmatively. He expressed his conviction that USC--its people, its graduates, its faculty and staff--will provide the creative leadership to bring the state out of its current economic difficulties.

Professor Nunnery asked whether, in light of President Holderman's comments, he would recommend that the Senate follow the suggestion that had been made by several deans during the morning session. President Holderman responded that he would hope that any appeals to CHE or the Legislature would not be limited to the Two-Year System. He suggested that, as the Senators know them, they visit with members of CHE and the Legislature in a low-key, casual way. He reiterated his belief that the University is willing to accept responsibility for its share of necessary cutbacks, his conviction that the University itself knows best how to deal with such matters, and the importance of approaching the situation with the entire University in mind.

B. Dr. R. W. Denton, System Vice President for Fiscal Affairs, first providing background information on the state's economic situation, outlined the University's current budgetary status by reviewing numerous documents, copies of which were provided to those present. (To avoid unnecessary duplication, Senators are requested to attach their copies of this information to this set of minutes. Additional copies are available from Dr. Duffy's Office.)

Noting that budget cuts have been made with an attempt to keep the momentum and the integrity of the System together, Dr. Denton predicted that next year (83-84) would also be tight, but that it would be the last of the tight years.

C. Dr. John J. Duffy, System Vice President for Two-Year Campuses and Continuing Education, commended the Executive Committee for its plan to meet necessary budget cuts by reducing the expense of its four meetings rather than reducing the number of meetings. At the November (Salkehatchie) and February (Sumter) meetings, the morning and afternoon business sessions will be scheduled as usual, but other portions of the meeting will be carried out on a streamlined basis.

He announced that he had met with all the deans and plans for budget cuts had been completed. Cuts will affect equipment, travel, supplies, and library, but instructional programs have not been cut.

D. Dr. Robert E. Alexander, Associate Vice President for Two-Year Campuses and Continuing Education, explained that in planning budget cuts, there had been a conscious effort to maintain faculty development programs. One of these is Faculty Exchange, whose fund is still intact. (The deadline for Faculty Exchange applications is October 29.)

He focused on various efforts to raise outside funds, citing an NEH grant proposal for a three-year project to establish writing centers at places where USC has campuses; summer computer camps for young students to be offered at each campus next summer (developed from a USC-Spartanburg model); and other grants and proposals. He asked for suggestions of other approaches and ideas that might be applied systemwide.

He announced two personnel changes in Graduate Regional Studies: Dr. Chris P. Plyler is the new Director for Graduate Regional Studies at USC-Aiken, and Dr. Mary Leslie Hudson is now Director of Graduate Regional Studies and Continuing Education at USC-Beaufort.

IV. Reports from Standing Committees

A. Rights and Responsibilities - Tom Powers (Sumter)

Professor Powers reported that his committee had begun work on the items of business recommended by the Executive Committee. (see Appendix A).

1. The committee is beginning work on a revised Faculty Manual, to be completed by May 1, 1983. The committee will meet October 8 in Columbia.

2. The committee is exploring the Senate's role in delineating a mechanism for student grievance procedures.

B. Welfare Committee - John Stine (Lifelong Learning)

Professor Stine reported that a subcommittee composed of himself (chairperson), Marnie Foster, and Tandy Willis would look into tenure and promotion procedures in the Two-Year Campus System.

Professor Nunnery suggested that they refer to the minutes of the 1977 Senate Meeting in Sumter for Dr. Davis's interpretation of transferability of tenure.

Professor Stine reported that the Executive Committee had also asked the committee to make a comparison of levels of compensation in the Two-Year System as well as a comparison with other institutions such as Penn State and Ohio State. Wayne Thurman will chair this committee with Lila Meeks as secretary. Additional members are Don Curlovic, Michael Becker, and Judy Moran. The committee is to decide how this material can most effectively be presented.

C. Intra-University Services and Communications -
David McCollum (Beaufort)

Professor McCollum reported that his committee had accepted and begun work on all areas of responsibility assigned by the Executive Committee (see Appendix A), as well as adding one item: the development of a public relations campaign to delineate and stress the unique character of the Two-Year System and its value to citizens of South Carolina so to enhance the survival and development of the Two-Year System.

D. Executive Committee - Billy Cordray (Salkehatchie)

Professor Cordray reported that at the planning retreat in August, the Executive Committee and the chairpersons of Standing Committees had assigned various responsibilities to each Standing Committee (see Appendix A). The Executive Committee is studying Special Committee representation and the University's Reduction-in-Force Policy.

V. Reports from Special Committees

A. University Library Committee - Tandy Willis (Union)

There was no report, as the committee has not met since the last Senate meeting.

B. Curricula and Courses Committee - John Barrett (Sumter)

Professor Barrett reported the following:

MEETING OF JUNE 1, 1982

1. Course Number Change
GSTD 121 Effective Reading
BECOMES
GSTD 120 Effective Reading
2. New Courses
GSTD 121 Analytical Writing I (Equiv. to ENGL 100)
GSTD 122 Analytical Writing II (Equiv. to ENGL 101)
3. New Prerequisite for JOUR 301
Minimum grade of C in ENGL 101, 102 required before
registration in JOUR 301
4. JOUR 329 Photography in Advertising DELETED; material
will be included in JOUR 337 Photojournalism I
5. ECON 221, 222 - New Statement in Course Description:
"Students cannot receive credit for both ECON 221/222
and ECON 224."

ECON 224 Economic Foundations contains same statement
as above
6. ECON 223 Principles of Economics (for Engineering,
Education/Pharmacy Students)
BECOMES
ECON 123 The American Economy (3) basic concepts,
institutional foundations, structure of the private
and public sector, labor markets, major economic
problems
7. BADM 371 Principles of Management now a prerequisite for:
 1. BADM 374 Personnel Management
 2. BADM 376 Organization Behavior
 3. BADM 380 Business Information Problems

MEETING OF AUGUST 9, 1982

1. BFA in Drama: A statement will be included in the
USC catalog to the effect that BFA candidates in
Drama will be required to pass a comprehensive
examination.
2. Creation of a New Course: ANTH 357 Psychological
Anthropology "Cultural differences and pancultural
similarities in such psychological features as
personality and cognition."

3. College of Science and Mathematics: Change in Basic Degree Requirements:

- A. Math Sequence (9 hrs) dropped (Group 1)
- B. Math Sequence added to Group 2
- C. Philosophy 110-111. dropped from Group 2
- D. Computer Science (3 hrs) added in place of PHIL 110-111

4. College of Science and Math: Minor Option

In place of a cognate, a student may choose a minor consisting of at least 16 hours of prescribed courses

Professor Dockery asked that the committee be requested to include the current catalog page number for reference, when proposing alterations. Professor Barrett agreed to convey this request.

C. Faculty Welfare Committee - Jerry Dockery (Lifelong Learning)

Professor Dockery reported that the Faculty Welfare Committee met at 2:30 p.m. September 16. Professor Ross Roy was elected chairperson. Priorities for committee work in 1982-83 were set. The committee will be especially concerned with tort liability and 12-month salary conversion. The next meeting will be at 2:30 p.m. October 7.

D. Academic Forward Planning Committee - Edsel Caine for Larry Rowland (Beaufort)

Professor Rowland had attended no meetings since the last Senate Meeting and thus had no report.

E. Academic Affairs/Faculty Liaison Committee - John Samaras (Lancaster)

The Academic Affairs/Faculty Liaison Committee met on August 13, 1982. Academic programs leading to a Certificate of Graduate Study in Museum Management, a Ph.D. in Physical Education, and a Master's Degree in Counseling and Guidance were approved. In executive session the committee also heard the appeal of a student convicted of cheating. The conviction was upheld. However, the term of suspension was reduced from three years to one year.

The committee again met on September 23, 1982. No matters were considered in open session. In executive session the committee discussed the Sports Medicine Consortium

which had created some controversy within the Commission on Higher Education. The committee also considered the appeal of a student found guilty of cheating (second offense) and permanently suspended. Finally, the committee heard a petition for a salary adjustment. As the parties involved in these last two matters had not yet been informed of the decisions made, he did not report the outcome of those deliberations.

F. Research and Productive Scholarship Committee -
J. T. Myers (Sumter)

Professor Myers was not present and no report was given.

G. System Committee - Billy Cordray (Salkehatchie)

The System Committee has met twice, once in a regular meeting and once in an administrative retreat. The items pertinent to the Two-Year System are:

May 7

1. The committee addressed the issue of the diversified curriculums within the USC System and encouraged coordination.

Retreat

1. President Holderman reviewed the status of each campus. The Two-Year Deans each reported.
2. Resignations of Chancellors Dick Singleton, Coastal Carolina, and Bill Casper, USC-Aiken, were acknowledged.
3. Dean Jack Anderson commented on the adopted policy by the Commission on Higher Education regarding transfer of technical education for college credits.
4. Rob Roberson and Luke Gunter explained the new automated registration procedures.
5. President Holderman expressed his gratitude for the efforts of the entire system.

VI. Unfinished Business

The floor was opened for further nominations for a representative to the Academic Forward Planning Committee. There were no further nominations, and Professor Caine was elected by acclamation.

VII. New Business

A. Professor Dockery announced that at the next Senate meeting he would introduce a motion that USC should attempt to be readmitted to the Atlantic Coast Conference.

B. Professor Group asked whether, in light of proposed redesignation of parts of the USC System, the words "Two-Year Campus" might need to be deleted from the revised Faculty Manual. Dr. Duffy replied that the proposed redesignation is being studied by the System Review Panel and that "Two-Year Campus" may in fact not be applicable.

VIII. Announcements

A. Professor Cordray announced that the Executive Committee will next meet in Columbia at noon Friday, November 5. The next Senate meeting will be Friday, November 19, at USC-Salkehatchie. Although the business sessions will be scheduled as usual, the accoutrements will be abbreviated.

B. Professor Powers extended an invitation to USC-Sumter's Carolina Heritage Lecture Series (beginning October 10) and the last two of a series of debates ("Creationism: Scientific Theory or Religious Belief?" in December and "Abortion: Freedom to Choose or Freedom to Kill?" in February).

C. Dr. Duffy, reiterating the invitation to the reception following the general session, reminded the Senate that such receptions are funded with non-appropriated, non-student money. He suggested that the members of the Senate consider earmarking Family Fund contributions for the Two-Year Campuses and Continuing Education fund in the Foundation.

D. Dean Arnold mentioned a variety of events related to Lancaster's Arts Are Poppin Festival, including performances by guitar pickers and cloggers and a lecture by a professor of intellectual and cultural history.

I. Rights and Responsibilities

A. Faculty Manual Revision

1. To incorporate
 - existing supplement
 - two changes made at April 1982 meeting
 - all changes necessitated by Senate action through February 1982 meeting
 - an update of any obsolete information that does not require Senate actionThese items to be completed by April 1982 meeting.
2. To incorporate any changes necessitated by Senate action at the April 1982 meeting, to be completed by May 1.

NOTE: The complete Manual must be turned in to Dr. Duffy's office by May 1 for review by that office, Legal Affairs, and President Holderman in time to be submitted for final approval to the Board of Trustees at their July meeting. This schedule allows for printing to be completed in time for distribution at the September 1983 Senate meeting.

B. Student Concerns

1. To explore the Senate's role concerning student transfers, student rights, student government, academic advisement, and other student-related matters.
2. To incorporate into the Faculty Manual a mechanism for student redress of grievances.

II. Intra-University Services and Communications

- A. To formulate a written policy delineating a systematic approach to the development and coordination of courses/curriculum.
- B. To define a mechanism for introducing new courses unique to the two-year system.
- C. To publish a resource manual informing faculty of library and research materials, computer programs and facilities, continuing education information, faculty exchange and other related options, television and other audio visual materials and the exchange thereof, and other pertinent information.
- D. To investigate concern over mechanism of pay for Summer I. (McCollum)

III. Financial Concerns

- A. To continue study of tenure and promotion procedures both locally and throughout the System.
- B. To collect and make available information concerning levels of compensation (taking into consideration such things as rank, tenure, sex, race, length of service).
 - 1. Comparisons with other systems (suggestions: Penn State, Ohio State)
 - 2. Comparisons within our own system

IV. Executive Committee

- A. Specific duties of Executive Committee members
 - 1. Cordray, Chairperson
 - a. Represent and coordinate Faculty Senate
 - b. Serve on System Committee
 - 2. Nunnery, Vice Chairperson
 - a. Handle duties of chair in absence of chairperson
 - b. Serve as Executive Committee liaison to Rights and Responsibilities Committee
 - 3. Johns, Secretary
 - a. Intra-system publication and circulation of information
 - 4. Otten, Immediate Past Chairperson
 - a. Serve on System Review Panel
 - 5. Barrett, At-Large
 - a. Executive Committee Liaison with IUSC
(Note: As Two-Year Campus Faculty Senate representative to the Curricula and Courses Committee, he will keep the Senate informed of changes in 100, 200, and 300 level courses and report weekly to Dr. Alexander, who will alert the Academic deans of the campuses.)
 - 6. Sproatt, At-Large
 - a. Executive Committee liaison with Financial Concerns Committee

NOTE: 1. Each member of the Executive Committee should be prepared to report on the activities in the areas of her/his responsibility at the Executive Committee meetings.

2. Each member of the Executive Committee will serve as a contact person/liaison with the faculty of her/his campus. Specifically, the Executive Committee member will solicit questions from faculty to be answered in reports from University officials at Senate meetings.
- B. To outline the descriptions for the various members of the Executive Committee and their specific method of election/selection, to be incorporated into the Faculty Manual.
 - C. To prepare and present a motion to change committee descriptions
 - D. To move to reinstate voting privileges for the Executive Committee.
 - E. To be responsible for knowing and communicating the reporting procedures to the Vice President and other administrative officers, and the time frame and policy requirements for each item undertaken by the Senate.
 - F. To review the University's Reduction-in-Force Policy
 - G. Based on information collected by Dr. Duffy, to clarify the method of appointment and terms of office of representatives to Columbia Campus Faculty Committees from our own system.
- V. Office of the System Vice President for Two-Year Campuses and Continuing Education
- A. To collect information on committees within the System: methods of appointment/election, terms of office
 - B. To provide (at some time) an explanation of various kinds of contracts (9mo./12 mo., classified, unclassified, etc.)

TWO-YEAR CAMPUS FACULTY SENATE 1982-83

(Update of Appendices 1 and 2 of 16 April 1982 minutes)

Beaufort

- * Rick Boulware
- * Karen Guinn, alternate
- * Dave McCollum
- * Lila Meeks
- * Rod Sproatt, Executive Committee
- * Joan Taylor

Darwin Bashaw, Dean

Lancaster

- * Wade Chittam
- * Deborah Cureton
- * Marnie Foster
- * Jimmie Nunnery, Executive Committee
- John Samaras, alternate
- * Edna Shook
- * Wayne Thurman

Pete Arnold, Dean

Lifelong Learning

- * Mary Ann Camp
- * Jerry Dockery
- * Sally Johns, Executive Committee
- Elizabeth Mulligan, alternate
- * John Stine

John Powers, Dean
Steve Dalton, Director, USC
Fort Jackson

John Duffy, System Vice President for Two-Year Campuses
and Continuing Education

Robert Alexander, Associate Vice President for Two-Year Campuses
and Continuing Education

*voting

Salkehatchie

- * Billy Cordray, Executive Committee
- * Sherre Dryden
- * Bob Group
- * Judy Moran
- Larry Strong, alternate

Carl Clayton, Dean

Sumter

- * Porter Adams
- * John Barrett, Executive Committee
- * Michael Becker
- * Robert Costello
- * Don Curlovic
- Doug Darran, alternate
- * Tom Powers
- * Jaya Rajagopal
- * Carolyn West

Jack Anderson, Dean

Union

- * Carmen Cummings
- Bruce McDaniel, alternate
- * Jim Otten, Executive Committee
- * Charles Walker
- * Tandy Willis

Jack Whitener, Dean

STANDING COMMITTEES

Executive

Billy Cordray (Salkehatchie), Chairperson
Jimmie Nunnery (Lancaster), Vice Chairperson
Sally Johns (Lifelong Learning), Secretary
Jim Otten (Union), Immediate Past Chairperson
John Barrett (Sumter), At-Large
Rod Sproatt (Beaufort), At-Large

Rights and Responsibilities

Porter Adams (Sumter)
Rick Boulware (Beaufort)
Jerry Dockery (Lifelong Learning)
Bob Group (Salkehatchie), Secretary
Jimmie Nunnery (Lancaster), Executive Committee Liaison
Tom Powers (Sumter), Chairperson
Edna Shook (Lancaster)
Charles Walker (Union)
Carolyn West (Sumter)

Welfare

Michael Becker (Sumter)
Don Curlovic (Sumter)
Marnie Foster (Lancaster), Secretary
Lila Meeks (Beaufort)
Judy Moran (Salkehatchie)
Rod Sproatt (Beaufort), Executive Committee Liaison
John Stine (Lifelong Learning), Chairperson
Wayne Thurman (Lancaster)
Tandy Willis (Union)

Intra-University Services & Communications

John Barrett (Sumter), Executive Committee Liaison
Mary Ann Camp (Lifelong Learning)
Wade Chittam (Lancaster)
Bob Costello (Sumter), Secretary
Carmen Cummings (Union)
Deborah Cureton (Lancaster)
Sherre Dryden (Salkehatchie)
Dave McCollum (Beaufort), Chairperson
Jaya Rajagopal (Sumter)

Representatives to Special Committees

System Committee - Billy Cordray (Salkehatchie)
 Academic Forward Planning Committee - Edsel Caine (Beaufort)
 Academic Affairs/Faculty Liaison Committee - John Samaras (Lancaster)
 University Library Committee - Tandy Willis (Union)
 Faculty Welfare Committee - Jerry Dockery (Lifelong Learning)
 Curricula and Courses Committee - John Barrett (Sumter)
 Research and Productive Scholarship Committee - J.T. Myers (Sumter)

SCHEDULE OF MEETINGS

September 24, 1982	Columbia	(Exec. Comm. Meeting Sept. 17_
November 19, 1982	Salkehatchie	(Exec. Comm. Meeting Nov. 5)
February 11, 1982	Sumter	(Exec. Comm. Meeting Jan. 28)
April 8, 1982	Beaufort	(Exec. Comm. Meeting March 25)

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IX. Adjournment

Respectfully Submitted,



Sally Johns, Secretary