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UNIVERSITY CAMPUSES FACULTY SENATE EXECUTIVE COMMITTEE
FACULTY HOUSE, USC-COLUMBIA
MINUTES: 8 November 1985

Office of the System V. President
University Campuses & Continuing Education

Attending: Chittam, Holderfield, Dryden, Sproatt,
Labyak, Nunnery, Powers, Willis, Gardner
Absent: Boyd, Duffy

Chairman Sproatt called the meeting to order and informed the Committee that Harriett Wunder from the Development Office on the Columbia campus would be the guest speaker at the Lancaster meeting of the University Campuses Faculty Senate. Ms. Wunder will discuss scholarships and the dispersal of Summit Fund monies.

The status of the Retention Study by Bob Rice was discussed, and a letter from Mr. Rice to Chairman Sproatt was presented. In this letter, Mr. Rice offered to make minor adjustments in his report but said that he was unable to perform major revisions since he was working on another large project at this time. He indicated he would welcome a list of changes and would make those he could. The Executive Committee decided to ask for the base populations he used in his report.

A Publishing Workshop to instruct faculty in writing for publication was postponed. Executive Committee members reported that their faculties were not enthusiastic at this time about such a workshop.

Jimmie Nunnery(Lancaster), Chmn. Rights and Responsibilities, provided copies of a motion his committee plans to present to the Senate at the Lancaster. This motion, concerning procedures for handling actions of the University Campuses Faculty Senate, was discussed and approved by the Executive Committee (see Attachment 1).

Chairman Sproatt and Jimmie Nunnery informed the committee that Dr. Duffy is in the process of gathering documentation from all University Campuses concerning the duties and responsibilities of part-time personnel. He pointed out that, at present, USC-Union is the only campus with an adjunct faculty manual.

Tom Powers (Sumter) pointed out that in the Faculty Senate reports from USC-Coastal and USC-Spartanburg printed in Times 9 that both these schools are presently dealing with issues that the University Campuses Faculty Senate has covered in the past. USC-Coastal is defining the term "administrator" for purposes of evaluation by faculty, as well as conducting a salary study. USC-Spartanburg is addressing the workload issue. He suggested that the Executive Committee contact the Faculty Chairman at these schools and share information. The Committee endorsed this suggestion.

The recommendations from the Lightsey Commission were discussed. It was noted that President Holderman would like a response from the University Campus Faculty Senate by February. The Executive Committee assigned this item to the IUSC Committee, chaired by Linda Holderfield (Lifelong Learning). It was also noted that this committee would need to conduct extra meetings to discharge its task. John Gardner offered the resources of his office to help facilitate the committee's work.

The Executive Committee agreed to rearrange the agenda for the Senate meetings in order to use the afternoon session more effectively. Written reports of University administrators will be available at the beginning of the informal session and these reports (John Duffy's and John Gardner's) will be moved to the morning session. Extra agendas will also be available.

Course numbering changes at the Columbia campus (moving some 100-200 level courses to 300-400 level) was noted. These changes make it increasingly difficult for University campuses to offer these courses. John Gardner suggested that decreasing enrollments in the College of Arts and Humanities had precipitated these changes and that the best response at the moment is to increase communication between University Campuses and USC-Columbia, perhaps by getting USC-Columbia faculty out to the individual campuses to see what we are doing. Also, he encouraged any interested campus to sign up for the tour visit by USC-Columbia faculty and administrators. A list is available in his office of prospective visitors.

John Gardner reported on the following items:

1. The Family Fund is going very well.
2. PRSC 120 and 240 were reinstated by the Columbia Senate at their November meeting. PRSC 299 was not approved.
3. University Campus faculty are encouraged to apply for Faculty Exchange. So far no applicants are from University Campuses.
4. Money is available from the Computer Science Institute (funded by Faculty Exchange) for a multiple-summer commitment. A proposal should be submitted.
5. We have been informed by the Southern Association that in the study they will do in 1990-1991 all USC campuses must be measuring "educational outcomes."
6. Salary study information is being collected.
7. The 2001 committees formed in response to the President's request are very important and should be considered a high priority by members.

There being no further business the meeting was adjourned.

Respectfully submitted,

Judy Phillipin
Sec'y

THE RIGHTS AND RESPONSIBILITIES COMMITTEE MOTION

PROCEDURES FOR HANDLING ACTIONS OF
THE UNIVERSITY CAMPUSES FACULTY SENATE

The Chair of the Senate shall inform in writing the Office of the System Vice President for University Campuses and Continuing Education of actions taken by the Senate.

If the actions are favorably reviewed by the System Vice President for University Campuses and Continuing Education, he/she shall so inform the Chair. The actions taken are then in effect.

If an action is reviewed unfavorably by the System Vice President for University Campuses and Continuing Education, he/she shall so inform the Chair.

The Chair then shall inform the Executive Committee. The Executive Committee upon being informed of a negative decision shall place the issue on the agenda for the next meeting of the Senate. The issue along with the rationale for the negative decision shall be attached to the agenda. The Executive Committee may assign the issue to a committee or submit the issue directly to the Senate as Unfinished Business. In either case, the issue along with rationale and recommendations shall be submitted back to the Senate for a decision as to whether to pursue.

If the Senate decision is not to pursue, the issue is concluded.

If the Senate decision is to pursue, the issue along with recommendations shall be forwarded by the System Vice President through appropriate channels. The Chair shall be informed of the action taken prior to the next scheduled meeting of the Executive Committee.