

THE UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC Sumter

Friday, February 18, 2000

Coffee..... 9:30 - 10:00 AM
Upstairs Gallery, Administration Building

Morning Session10:00 - 10:30 AM
Room 211, Administration Building

Welcome

Guest SpeakerDr. Jerome D. Odom
Executive Vice President for Academic Affairs and Provost

Standing Committees10:30 - 12:30 PM

I. Rights and Responsibilities
Room 120, Round Conference Room, Schwartz Building

II. Welfare
Room 201, Bultman Conference Room, Administration Building

III. System Affairs
Room 105C, Nettles Building

Special Committees

I. Nominating Committee12:30 - 1:30 PM
Nettles Building Lobby (Will meet during lunch)

Executive Committee
Room 211, Administration Building

Deans Meeting
Room 206C, Dean's Office, Administration Building

Luncheon.....12:30 - 1:30 PM
Nettles Building Lobby

Afternoon Session..... 1:30 - 4:00 PM
Room 211, Administration Building

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Regional Campuses Faculty Senate Meeting
February 18, 2000
Sumter, South Carolina

Morning Session

The Chair welcomed the Senate to the third meeting of this academic year and introduced the Provost, Dr. Jerome D. Odom.

Dr. Odom congratulated Vice Provost Plyler on the recently held legislative breakfast. He and the Vice Provost have talked about ways to improve the Regional Campus System. Dr. Odom reported that he and President Palms have been pushing for three capital projects for the Regional Campuses: the expansion of the Medford Library at Lancaster, renovation of the Beaufort College building and funding for the New River site for Beaufort.

Dr. Odom will be working with the Regional Campuses' Tenure and Promotion files soon. He cited the Provost's Academic Advisory Council as being very helpful in keeping him informed of issues concerning the Regional Campuses. Dr. Odom is working to get the Graduate Regional Studies program back on track. Aileen Trainer is helping with this process. A literacy program is being proposed working with the State Department of Education. He asked that we welcome Aileen and tell her any concerns we may have. He looks forward to completing the SAC's reaccreditation process with help of the Regional Campus faculty. He discussed the proposed lottery bill. If it is passed, significant dollars would go toward scholarships. He mentioned concerns about enrollments on the Columbia Campus. He mentioned that a discrepancy with the Valedictorian Scholarships has been solved. He then asked for questions from the floor.

John Catalano (Lancaster) asked about the reasons faculty did not receive six percent raises on ALL campuses.

Dr. Odom replied that he was not trying to penalize the faculty. He has to make hard decisions. He must look at many things to make decisions. He and the Vice Provost will look at the health of each campus in making decisions about pay increases.

Bob Costello (Sumter) indicated concern that the proposed education contract course system might end up being offered at a lot of technical colleges and work to the Regional Campuses disadvantage. He asked if this was an exclusive university agreement with the state department of education?"

The Provost replied affirmatively.

Afternoon Session

- I. The chair called the meeting to order.
- II. Correction/Approval of Minutes: September 10, 1999,
November 19, 1999.
The Minutes were approved.
- III. Reports from University Officers

A. Dr. Chris Plyler, Vice Provost and Executive Dean

Dr. Plyler recognized the new Dean of USC-Salkehatchie, Dr. Ann Carmichael. He had a very productive meeting with the legislators from all the Regional Campus delegations, university administrators, local commission members, and members of the Board of Trustees of the University. There is no word on the budget. Proposals for limiting the amount of profit that college bookstores can make and censoring certain web sites on computers are being discussed. He mentioned Governor Hodge's lottery proposal and the potential effects it could have on the Regional Campuses. A new process for reviewing capital project requests from the Regional Campuses has been developed which involves review by the Provost and the Vice Provost and Executive Dean. Cisco Systems and Computer Services are continuing to make adjustments to improve voice and video quality. We are developing a very ambitious strategic plan for the Division of Continuing Education and Regional Campuses.

Dr. Plyler indicated that President Palms is establishing a committee for the search for a new Chancellor at USC-Aiken. The USC Bicentennial Celebration will officially begin on January 10, 2001. Dr. Plyler then asked for questions from the floor.

Bob Costello (Sumter) indicated concern about the philosophy of the administration regarding how to handle the possible separation of the Spartanburg campus as it would effect some of the programs that Regional Campuses have. He asked the Vice Provost to "shed a little light on that."

Dr. Plyler replied that the University's position was very clear and we are not to go outside the University for replacement programs or for new programs.

B. Dr. Carolyn A. West, Associate Vice Provost

Dr. West indicated that the second annual meeting for faculty teaching in specific disciplines and the sister departments in Columbia would be held on March 24, 2000 in the Daniel Management Center from 10:00-3:30. The disciplines meeting will include English, history, and psychology.

On April the 13 there will be presentations on developing courses for distance education. In regards to the Tenure and Promotion files, file organization continues to be a problem and in particular, the criteria for the rank or tenure sought must be at the front of the file. A workshop on preparing Tenure and Promotion files will be held in May 2000.

C. Campus Dean's Reports are attached. IV.

Reports from Standing Committees

A. Rights and Responsibilities - Professor John Catalano (Lancaster) See Attachment 1

B. Welfare-Professor - Professor Noni Bohonak (Lancaster) See Attachment 2

C. System Affairs - Professor Bette Levine (Salkehatchie)
Distance Education technology was discussed. A meeting scheduled in Columbia was cancelled due to inclement weather. They distributed a questionnaire on Distance Education focusing on the attitudes and preconceptions of the faculty members.

V. Executive Committee- Professor Tye Johnson (Salkehatchie)
See attachment 6

VI. Reports from Special Committees

A. Committee on Libraries - Professor David Bowden (Academic Credit Programs)
No report - The committee has not met

B. Committee on Curricula and Courses - Professor Robert B. Castleberry (Sumter)
See Attachment 3

C. Committee on Faculty Welfare - Professor Bruce Nims (Lancaster) See Attachment 4

D. Faculty-Board of Trustees Liaison Committee - Professor Ellen Chamberlain (Beaufort)
See Attachment 5

VII. Research and Productive Scholarship Committee - Professor Todd Scarlett (Lancaster)

This committee has met twice and reviewed twenty-four proposals. \$60,000 was available for distribution last year and there will be \$90,000 for distribution this year. The Committee views Regional Campuses' proposals very favorably. There will be only one call for proposals next year in October.

VIII. Other Committees

A. Conflict of Interest Committee - Professor Wayne Chilcote (Salkehatchie) This committee has not met.

B. Nominating Committee (See Attachment 7)

C. Regional Campuses Academic Advisory Council - Professor Mary Barton (Union)

This Committee has not met.

IX. Unfinished Business

The Grievance Committee has not met and has not elected a chair.

X. New Business

XI. Announcements

John Blair is producing the Herald Pinter play, "Old Times", on March 2, 3, and 4 on the Beaufort campus.

The deadline for making reservations for the April 7 meeting in Beaufort is March 30, 2000. Phone number for the Hampton Inn in Beaufort is 843-986-0600.

On April the 25 in Lancaster at 3:30 p.m., the campus is co-sponsoring a seminar with Columbia. The speaker, David Willett, is a member of Parliament in Great Britain.

XII. Adjournment

The chair asked for a motion for adjournment. It was offered and passed at 3:15.

Submitted by:

Professor Tye Johnson, Secretary

**REPORT FROM THE DEAN OF USC SALKEHATCHIE
USC REGIONAL CAMPUSES FACULTY SENATE
FEBRUARY 18, 2000**

I am delighted to attend my first Faculty Senate meeting as Dean of USC Salkehatchie. Having served the University as Director of the Walterboro campus for nine years, I understand how important the regional campuses are to our respective communities. I look forward to serving the people of our area in this new capacity.

Scholarship:

Dr. Roberto Refinetti has recently published a book titled *Circadian Physiology*. This book is intended to provide a text or reference book for biologists, physiologists, neuroscientists, and psychologists who deal with circadian processes in their specialized fields of research.

Dr. Ron Cox will be presenting a paper, "From Democrat to Whig: The Senatorial Career of William Campbell Preston, 1833-1842" at the March 4' meeting of the South Carolina Historical Association. The meeting will be on the Greer campus of Greenville Technical College.

Dr. Bill Bowers, Dr. Arthur Mitchell , and Dr. Larry Strong have been selected to participate in the USC Faculty Exchange program this summer. Dr. Bowers will conduct a cross-county tax millage study for the state of South Carolina; Dr. Arthur Mitchell will research the Irish in South Carolina who lived during the Colonial Period; and Dr. Larry Strong will develop a topographical map of Allendale County which will pinpoint locations of prehistoric encampments.

Two of our students, Ms. Gwennarye Coath and Mr. Craig Wix have recently been accepted to professional programs. Ms. Coath has been accepted to medical school at MUSC and USC and Mr. Wix has been accepted to dental school at MUSC.

Cultural and Student Activities:

In commemoration of Black History Month on February 2, Ms. Angela Jenkins of the Sankofa Museum on Wheels set up a display of African American artifacts on the Allendale campus. Our Librarian, Mr. Marvin Light has prepared a bulletin board with new acquisition book covers in the area of black studies. On February 11, a luncheon featuring African American cuisine was prepared by SGA and students on the Walterboro campus. Faculty, staff and students were

invited to attend. Dr. Ron Cox and Mr. Ed Merwin are profiling prominent African Americans in weekly editions of Salk Talk, the student newsletter.

February/March Events:

February 4--Faculty/Student Talent Show--Walterboro

February 9--Student Coffee--9:00 am to 11:00 am and 5:00 pm to 6:00 pm -Atrium Allendale

February 18--Columbia City Ballet--Swan Lake--co-sponsored by USC Salkehatchie, at the Hampton Street Auditorium

February 24--Allendale Business After Hours sponsored by USC Salkehatchie

February 29--OSP/SGA/Gamma Beta Phi Mardi Gras in Allendale

March 9--Colleton County Business Expo sponsored by Walterboro-Colleton Chamber Of Commerce, USC-Salkehatchie and Salkehatchie Leadership Center.

Salkehatchie Leadership Center:

Ms. Anne Rice, Director of Salkehatchie Leadership Center is working to form a alliance with Gulf Coast Community College which will allow us to further individual and collective work in community building. Ms. Rice also announced that the Leadership Center has won another Kettering Foundation Award. The Leadership Center was also involved in Parents Day at Allendale-Fairfax High School.

Personnel Matters:

Ms. Linda Durham has been hired by the Leadership Center to serve as Assistant Director. Mr. Roy Mullis, formerly of the USC-Columbia campus has been appointed Director of Physical Plant and Security for USC-Salkehatchie beginning January 17, 2000. Professor Larry West, Professor of Economics, has rejoined the USC-Salkehatchie faculty for spring 2000. Dr. Ron Cox has been named as Interim Director of USC-Salkehatchie Walterboro, effective February 1.

University Advancement

We continue to make progress toward our Capital Campaign goal of \$1.5 million. To date, approximately \$1.3 million has been raised. We are focusing on four major areas of need: Scholarships, Information Technology, Capital Expenditures and Library. Although we have been successful in scholarship acquisitions and capital expenditures (the capital expenditures being funded primarily through state appropriated bond monies) we have not been as successful in acquiring funds for technology related needs and library materials. We plan to increase our efforts in these areas during the final phase of the campaign.

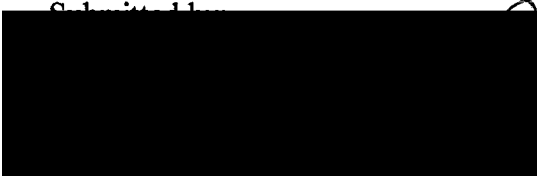
Dr. Harold Rhodes, a local dentist, is spearheading an effort to develop a collection of African American literature for our libraries.

The Colleton County Soil and Conservation Department has awarded a small grant to Salkehatchie to construct a water garden in the courtyard area on the Walterboro campus. The

local vocational school will provide the labor for this project.

Salkehatchie was recently notified that Colleton County Council approved our request to fund the purchase of two-way video equipment. This equipment will be used to allow USC Aiken to offer the fourth year of the elementary education program via distance education. The County committed \$100,000 to this endeavor. We are seeking a donor to fund the purchase of similar equipment for Allendale. (Note: The \$100,000 is not included in our \$1.3 million, as funds from county, state, or federal sources may not be included.)

Submitted by



ACC:edn

REPORT OF
THE DEAN OF THE UNIVERSITY OF SOUTH CAROLINA SUMTER TO
THE REGIONAL CAMPUSES FACULTY SENATE
February 18, 2000

On behalf of the faculty, staff, and students of the University of South Carolina Sumter, I extend a collegial welcome to our campus. We are, indeed, happy to be hosting once again a meeting of the Regional Campuses Faculty Senate. I believe the following matters should be of interest to you.

The unofficial enrollment figures at USC Sumter for the 2000 Spring Semester indicate, as they did for the Fall Semester, modest increases in both headcount and full-time equivalency (FTE) enrollments. As I indicated to you one year ago, several strategies were adopted to try to improve enrollments, including enhanced and increased local advertising, the linking of merit scholarships to recruitment of superior students, selected modifications to our evening class schedule, and targeted additions of noontime and Saturday classes.

USC Sumter currently has national searches under way to fill four positions. Positions in English, biology, and management/economics will be filled on tenure tracks, and a position in management science will be filled on a term basis. It is anticipated that interviews of finalists will be concluded by the end of the Spring Semester. The vacancy in English is due to the announced retirement of long-time Professor of English Dr. John Barrett, to whom the Board of Trustees has awarded the title of Distinguished Professor for the 1999-2000 academic year. We are pleased to have Associate Professor of Biology Dr. Steve Bishoff back from his Fall Semester sabbatical, and we wish Professor of History Dr. Tom Powers a very rewarding and productive Spring Semester sabbatical. Very recently, we received notification that a sabbatical has been approved during the 1999-2000 academic year for Professor of English Dr. Laura Zaidman. The Sumter Partnership of the USC Educational Foundation has approved financial support for each of these sabbaticals. This past December, Ms. Nancy Collura was appointed as Assistant Dean for University Advancement, replacing Vince Halter, who retired the preceding June. At December's commencement on the Columbia campus, Associate Professor of Business Administration Kay Oldhouser received her Ph.D. Earlier this month, by vote of her division colleagues, Dr. Oldhouser was recommended for another four-year term as Chair of the Division of Business Administration and Economics - a recommendation which I was pleased to accept and confirm with an appointment.

Two more of USC Sumter's major deferred maintenance projects have been completed recently. The replacement of selected exterior doors in three of our buildings with automatic doors that will provide much improved handicap access to those buildings in compliance with the


Americans With Disabilities Act (ADA), has been completed. And, the re-sealing and re-stripping of all of our campus' parking lots has been completed. The parking lot project included improved location and identification of handicap parking places, also in compliance with ADA.

USC Sumter is most pleased to now be offering on site, in cooperation with other USC campuses and colleges, all coursework necessary to fulfill requirements for six (6) bachelor's degrees. Those bachelor's degrees are in Management (USC Aiken), Elementary Education (USC Spartanburg), Early Childhood Education (USC Spartanburg), Nursing (USC Spartanburg), Nursing (USC Columbia's College of Nursing), and Interdisciplinary Studies (USC Columbia's College of Applied Professions). We are most eager to make additional bachelor's degree opportunities available to the citizens of Sumter, Kershaw, Lee, Clarendon, and Williamsburg Counties.

USC Sumter also is proud of our "report card" scores during the first three years of Performance Based Funding (PBF). In year one (1996-97), our score was 87%; in year two (1997-98), our score was 96%; and in year three (1998-99), our score was 88%. We are working hard to ensure continued high performance on all of the 37 performance indicators that influence our annual appropriation of state funds.

Finally, we at Sumter express our pleasure at being able to host this meeting of the Regional Campuses Faculty Senate, and look forward to doing so again in the future.

Respectfully submitted,

C. Leslie 
Carpenter
Dean of the University

USC Beaufort

Dean's Report

The spring enrollment shows over 9% growth in FTE at USCB.

- Currently, we are searching for English, psychology and business faculty members. We have hired Dr. Roy Flannagan an eminent Milton Scholar. He will begin teaching in the fall and will continue the publication, The Milton Quarterly. He is also the editor of the Riverside Milton.
- USCB has received an endowed scholarship this month. Development efforts toward securing lead gifts for the New River Campus and Beaufort College Building restoration continue.
- Last month, the South Carolina Humanities Council held its annual festival at our campus. The theme was "The Lowcountry on Film."
- This spring Bonnie Lawrence, Carla Curran and Carl Eby have each received a course reduction to pursue scholarly activities. USC Beaufort funded this initiative.

**USC LANCASTER DEAN'S REPORT
REGIONAL CAMPUSES FACULTY SENATE
FRIDAY, February 18, 2000**

- We received "Substantial Completion" on our new Bradley Arts & Sciences Building on February 11, 2000, with "Final Completion" expected on March 11, 2000. We plan to hold our Commencement Exercises in the Bradley Building on May 3, 2000.
- In that connection, the Grand Opening/Ribbon-Cutting for the Bradley Arts and Sciences Building has tentatively been set for April 28, 2000. We expect Governor James H. Hodges and First Lady Rachel Hodges to attend, along with various University officials, community members and donors, and our own faculty and staff. Details will follow as our plans firm.
- USCL will host its annual Honors Day event next Friday, February 25, 2000. This event draws area high school Beta Club and Honor Society members to our campus for a day filled with academic events, competitions, and exhibits. Professor Darlene Roberts and staff have worked diligently to plan and prepare for the more than 200 expected participants.
- On March 21, we will host our annual reception for Dean's last and President's Honor Roll recipients and their families. Dr. Chris Plyler, Vice Provost and Executive Dean for RCCE, has kindly consented to be our speaker for this event.
- On February 11, we held a Strategic Planning Retreat facilitated by Dr. Bruce Nims. This was in response to the directive from Marcia Welsh regarding 2000-01 Strategic Plans.
- We are happy to report that we have offered the position of Director of Student Life for our campus to Ms. Tracey Taylor. We look forward to having Tracey join us on March 13 and to her enhancement of the college experience for our students.

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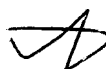
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C. Leslie
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Rights and Responsibilities
John Catalano

- I. Committee began serious work on the issue of service, targeting 3 main questions:
 1. Description of service
 2. Criteria for T & P and overall values
 3. Qualifications for rank and tenure

Bonnie Lawrence did most of the work in preparation for our meeting. She and John Blair will be working on a preliminary document for April that attempts to describe service. We will miss her greatly as she serves in Tyler, Texas.

- II. We discussed next year's chair. There were not any formal nominations. We decided to wait until we see how much chairing the committee counts as service.

Memorandum

To: Tye Johnson
From: Noni M. Bohonak, Chair System Welfare Committee
Date: 03/13/00
Re: Report for Feb meeting from Welfare Committee

The committee met to consider several issues:

1. Informal Faculty Study of technology issues

One important issue is the lack of technology available to many faculty members who are unable to provide instruction to students. Another issue is the lack of support by computer services for existing technology and lack of response in a timely fashion to the needs of faculty and supporting offices.

Although USC Salkehatchie continues to be at the top of the list in technology deficient campuses, other campuses such as USC Sumter and USC Lancaster, once thought to be technologically advanced, are rapidly falling behind and not able to meet the needs of many faculty.

Others expressed concern for the lack of modern science equipment in labs resulting in faculty not being able to provide a level of instruction expected at a major state university. There were a few complaints about antiquated phone systems not allowing faculty who work on weekends and at night to have access to other faculty and researchers. The lack of voice mail capability was noted, also. The lack of projection capability in instructional computer labs was another complaint.

It seemed that things had not changed much since the computer technology survey of last year and the need for up-to-date technology will be monitored by this committee in the futures.

2. Instructor/Additional Duties faculty

Members of one campus brought up a problem that seems to exist on one or more campuses where faculty in non-tenure track positions are concerned with evaluation procedures. These are people who are hired as instructor/additional duties. They teach one or more classes and have several other non-teaching duties. Although they are clear about how they are evaluated in the classroom, they are not clear about how they are evaluated on the "additional duties" and there are a few cases where they have not received a written list of what the additional duties are. We will be trying to find out if this is a problem on all campuses or just one that is occurring on a few.

March 13, 2000

3. Review of Provost's Grant Applications

The committee has not received the applications but has turned this over to Sal Macias. Sal did an excellent job heading up this sub-committee last year and has graciously agreed to do so this year.

Present:

Bob Kearse, Union
Carla Curran, Beaufort
Randy Cross, Beaufort
Sal Macias, Sumter
Nancy Washington, Columbia
Duncan McDowell, Salkehatchie
Noni Bohonak, Lancaster (Chair)



Report on Courses & Curriculum
February 2000 Meeting

FROM: Robert B. Castleberry
TO: Regional Campuses Faculty Senate

It should be clear by now that I am not here. I am sorry about that for several reasons: I really do enjoy meeting with you, and I am sorry I'm going to miss the big, fancy reception after the meeting. Well, why aren't I here, you ask. Actually, I was planning on telling you whether you asked or not. I am visiting Hall Psychiatric Institute to attend a workshop on "Neuropsychological Issues in Clinical Practice." Besides, Sal Macias told me I needed by brain checked and going to the State Mental Hospital provides the perfect opportunity. I just hope they will let me leave when the workshop is over.

So what is happening in Courses & Curriculum, you ask. Well, I really am supposed to tell you that (that's what my huge stipend is paying for). The agenda for the February 7th meeting has been posted, and I will update it with the Committee's actions as soon as I can. Unfortunately, they have moved the regular meeting time on me, and I am having some difficulty getting things posted in a timely manner. Oh, well. The truth is, not a great deal has been passed that will directly apply to us. I could mention a few things though:

1. Computer Sciences is moving to Engineering, and there will be some minor changes to both programs to allow that.
2. They are pushing hard for a BS degree in Cardiovascular Technology ... this will probably go before the Senate before too long.
3. They are getting around to publishing some information about a Minor in Music.
4. The Film Studies Major will go before the Senate.
5. Various Departments in Engineering are responding to outside accrediting bodies and will be presenting a ton of curricular changes.

I will not be able to attend the next meeting of the Committee because (since they changed the meeting time) I will be teaching a class. However, I will be getting the agenda and will be posting it. The Committee has agreed to not consider anything not on the published agenda. I will be calling them if I see a problem with any agenda item and they will "put it on hold" until we have had sufficient time to address it. So, there shouldn't be a real problem in me not being there.

It is clear to me that things are getting a little too staid in Columbia and we need

to liven things up a bit. It is time the Regional Campuses proposed some interesting courses. I am thinking about a course that blends Psychology, Numerology, and Secret Codes in Literature. Part of the course would deal with the hidden meaning & power of names. For instance, if you scramble the letters of "William Jefferson Clinton" you get whoa, I can't say that. Ok, how about this. If you scramble "Castleberry" you get "Cerebral Sty". See, this really works (and is yet another reason to be in Columbia right now. Anyway, think of some useful courses. The System (whoops, I mean the Greater University Geographically Dispersed scramble that!) needs your active involvement.

MEMORANDUM

From: Bruce Nims, USC-Lancaster

To: Regional Campuses Faculty Senate

Subject: Report of the USC Columbia Welfare Committee

Date: February 18, 2000

The official minutes of the Faculty Welfare Committee for November 16, 1999, December 7, 1999, and January 20, 2000 are attached.

The Faculty Welfare Committee met February 15, 2000, at the Faculty House on the USC Columbia campus. The first order of business was a report from Prof. Larry Glickman concerning the uncertain status of the child care facility at USC Columbia. Child care does not seem to be an administration priority and the best case scenario for keeping the present facility open is about three years. A new facility could cost up to two million dollars.

The rest of the meeting was given over to an extensive discussion of the contents and logistics of a faculty survey instrument being put together under the direction of Prof. Jerry Wallulis of the Philosophy Department at USC Columbia. Director of Assessment Philip Moore and statistician Catherine Lind attended the meeting to consult with the committee on these matters. A subcommittee was formed to determine the final configuration of the survey, with the goal of administering it and receiving results by the end of the academic year, with a report to be prepared by the start of the 2000-2001 academic year.

The full committee will meet again to fine tune the survey on February 25.

Attachments

**MINUTES OF THE MEETING OF THE
FACULTY WELFARE COMMITTEE
November 16, 1999
REVISED**

MEMBERS PRESENT: Eastman (Chair), Bauerschmidt, Chubon, Sabia, and Wallulis.

CALL TO ORDER at 3:37 P.M.

MINUTES of the October 19, 1999 meeting were approved.

REPORT OF THE CHAIR:

The Chair had no report.

OLD BUSINESS:

The Chair reported that there had been no new developments in respect to the issue of how money from the Family Fund will be provided to the Faculty Enhancement Fund, but she is continuing to monitor this matter.

The Chair discussed her efforts to obtain a copy of the current plan for oncampus parking. If the plan is forthcoming it could be discussed at a December meeting of the committee.

The Chair offered that the changes to the Faculty Manual discussed at the last meeting of the committee are in the hands of the Faculty Advisory Committee.

Jerry Wallulis opened discussion of progress on the planned faculty survey and raised certain strategic issues that were then discussed. He distributed the report to the Faculty Senate from the survey conducted in 1994 for the purpose of illustrating how gripe issues predominated. The objective will be to prevent this happening in the survey to be conducted, and the focus group approach should have this benefit.

It now appears that the focus groups would be assembled on eight afternoons during the week of January 16-23. A list of the prospective participants in the focus groups was circulated and discussed. Letters will be sent to these 160 individuals requesting their participation and asking them to call the Faculty Office and sign up for a particular one of the four focus group meetings, where refreshments will be provided. Those not responding within an acceptable time would be called to remind them of the need to schedule their participation. It is expected that these procedures would gain the desired number of participants.

It was opined that conducting the focus groups during the indicated week in January should permit the completion of the survey and allow its analysis before the end of the current school year. It is also expected that the time

schedule will permit the committee to review the survey document before its distribution. This review may result in a special called meeting. It is presently planned to have Robert Oldendick of the Department of Government and International Studies along with other experts assist the committee in reviewing the proposed survey document before it is distributed to the faculty.

NEW BUSINESS:

It was decided that the committee will meet at 3:30 P.M. on the third Tuesday of each month during the Spring semester. Tuesday, December 7, 1999 was set aside as a possible meeting date of the Committee to deal with any matters that might arise in respect to the faculty survey.

ADJOURNMENT of the meeting was at 4:28 P.M. The next regular meeting of the Committee will be in Room E, Faculty House, on January 18, 2000.

SUBMITTED: Alan Bauerschmidt, Secretary

**MINUTES OF THE MEETING OF THE
FACULTY WELFARE COMMITTEE
December 7, 1999**

MEMBERS PRESENT: Eastman (Chair), Bauerschmidt, Chubon, Sabia, Wallulis, and Wertz. Don Wedlock, the past chair of the Faculty Senate, attended.

CALL TO ORDER at 3:30 P.M.

MINUTES of the November 16, 1999 meeting were approved.

REPORT OF THE CHAIR:

The Chair had no report.

OLD BUSINESS:

Jerry Wallulis reported progress on the faculty self-study. Approximately half of the desired participants have signed up for one of the eight focus group sessions, and everything is on schedule for the meetings at the beginning of the Spring semester.

The request from Don Wedlock to have questions concerning the use of information technology by faculty was considered and it was decided not to confound the questionnaire with matters that did not emanate from the focus groups. Don arrived and was so informed.

Lea Warner from the Faculty Fund Campaign offered remarks on the campaign and provided some statistics on the results of the five-year campaign to date. Don Wedlock wondered if further information could be provided on the designation of contributions by the faculty and the proportion of giving that was directed toward the home colleges and departments of contributing faculty.

The Chair reported on her conversations with Derrick Huggins, Director of Vehicle Management and Parking Services, concerning the progress of plans to revise parking procedures. By Fall 2000, six new buses will be on hand and new signs placed at the various lots. Some extension of the hours for operation of the shuttle buses is also intended. Gates costing \$25,000 each will be purchased and placed at each parking lot to limit entrance to authorized individuals. Mr. Huggins also proposes limiting the designation of spaces to be assigned by Deans. It was also suggested that a fee of \$24 dollars per year would be made a requirement for those not renting separate spaces and that retired faculty no longer be issued H-stickers.

TO: Regional Campuses Faculty Senate

FROM: Ellen Chamberlain
Academic Affairs and Faculty Liaison Committee, USC Board of Trustees

SUBJECT: February 10, 2000, Meeting

DATE: February 18, 2000

The Academic Affairs and Faculty Liaison Committee of the USC Board of Trustees met on Thursday, February 10, beginning its deliberations in executive session to discuss honorary faculty titles and honorary degree candidates.

In open session, USC Spartanburg received approval for an interdisciplinary Bachelor of Arts in Information Management and Systems to be offered on campus and at the Greenville Center. USC Spartanburg also received approval for modifications to their Faculty Manual regarding the elimination of a Grievance Committee and the creation of a grievance pool as part of the Faculty Welfare Committee. USC Aiken received approval for proposed modifications to their Faculty Manual regarding the Promotion and Tenure Policy.

The committee received status reports on a proposed Ph.D. degree in the Anthropology Department and a proposed Master's degree in the Department of Sports Administration. Finally, committee members heard about the creation of a 3 year Literacy Education Initiative, the Governor's Institute on Reading, which is a joint cooperative effort of the USC College of Education and the State Department of Education. It involves bringing 86 public school teachers to the College of Education in Columbia during the summer months for a 3 week intensive course in reading, theory and pedagogy. Once trained, these teachers will return to their districts to train other teachers in order to improve early elementary reading skills across the state.

End of report

Report of the Executive Committee Meeting, February 4, 2000, Columbia.

Reports were heard from Campuses.

Lancaster:

Lost a week of classes because of weather, conducting searches for two positions, High faculty concern over pay raises this year.

Beaufort: Absent

Salkehatchie:

Welcomes it's new Dean, Dr. Ann Carmichael. Professor Ron Cox has been appointed to serve as interim Director of Walterboro. Search for new Director will begin in April.

Sumter:

Dean Carpenter has been meeting with Full Professors to discuss campus issues. He is concerned about Columbia's lack of consultation with Regional Campuses regarding the re-accreditation process.

Union:

Founders Day Feb. 16th. Plans for Gym restoration have been submitted. Searches for English and Business positions have begun. Enrollment for Spring is up.

Vice-Provost office:

Reports that they had a productive meeting with the Governor. They have announced plans for a breakfast meeting with the legislative delegations. Intra-disciplinary meetings are scheduled for March 24 in Columbia.

Provost Faculty Development grants are due by Feb. 15th. Application forms are available on RCCE web page.

Beaufort meeting set for April 7.

Aug. 11, 12, 13---Retreat for Executive Committee

Don Wedlock raised the issue of making a distinction between faculty and staff for purposes of parking that would recognize the different tasks imposed on faculty.

A great deal of discussion ensued and it was agreed that the Chair of the Committee would send a letter to Mr. Huggins to this effect. Dan Sabia will send a draft of such a letter to the Chair by Friday.

NEW BUSINESS:

The Chair offered that a set of universities in other states be contacted to obtain information to compare the fringe benefits of faculty at other state institutions, to include information on retirement benefits.

ADJOURNMENT of the meeting was at 4:45 P.M. The next regular meeting of the Committee will be in Room E, Faculty House, on January 18, 2000.

SUBMITTED: Alan Bauerschmidt, Secretary

**MINUTES OF THE MEETING OF THE
FACULTY WELFARE COMMITTEE
January 20, 2000**

MEMBERS PRESENT: Eastman (Chair), Bauerschmidt, Chubon, Nims, Sabia, and Wallulis.

CALL TO ORDER at 3:30 P.M.

MINUTES of the December 7, 1999 meeting were approved.

REPORT OF THE CHAIR:

The Chair reported that an issue concerning child care had been brought forward by Professor Glickman, but his call could not be returned in time to make a report at this meeting.

OLD BUSINESS:

Jerry Wallulis reported the completion of the focus group sessions in which approximately 40 faculty members participated. A meeting of the key individuals involved in the conduct of the sessions will be held on January 31st to view the compiled report and decide upon the format of the questionnaire to be submitted to the faculty. It may be necessary to call a special meeting of the Welfare committee following that session to provide advice before the questionnaire is finally crafted.

Jerry reported some concerns that arose at one of the sessions he attended to indicate the flavor of the sessions. Details will await the final compilation at the January 31st meeting. He will argue for a questionnaire that is a two-sided document that will encourage faculty completion. It now appears that the faculty survey and final report will be completed by the end of the Spring semester.

The Chair indicated that the Faculty Enrichment Fund allowed for the faculty flu shots this Fall. Decisions concerning the allocations of additional moneys from the Fund will be addressed at a later meeting of the Welfare committee.

The Chair brought forward items concerning parking privileges from a 1993 Faculty Senate meeting that pertained to the earlier discussion of the distinction between faculty and staff privileges at the December meeting of the committee. After reviewing these, it was decided to send the letter prepared at the previous meeting to the Director of University Parking indicating the desire of the Committee that the faculty be given priority over the staff in parking assignments. The Chair will report the sending of this letter to the Director. The Director will be invited to attend the March meeting of the Faculty Senate to report the current state of proposed parking policy changes.

NEW BUSINESS

Jerry Wallulis reported a legislative proposal to change the length of service for State retirement to 28 years.

The Chair reported a legislative proposal to require all new state buildings to provide twice as many toilets for women as for men.

The meeting was ADJOURNED at 4:15 P.M.

The next regular meeting of the Committee will be in Room E, Faculty House, on February 15, 2000. Members will be notified of the need for a special meeting in connection with the faculty survey.

SUBMITTED: Alan Bauerschmidt, Secretary



REPORT OF THE NOMINATING COMMITTEE
February 18, 2000

Vice Chair: Tye Johnson
Secretary: Roy Darby
At large: John Logue
At large: David Bowden

Committees:	Duncan McDowell
Faculty Welfare:	Christine Borycki
Courses and Curricula:	Ellen Chamberlain
Faculty Board of Trustees and Liaison:	Todd Scarlett
Research and Productive Scholarship:	Wayne Chilcote
Conflict of Interest:	