

UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC Union

Friday, November 19, 2004

Coffee..... 9:30 - 10:00 AM
Lobby, Main Building

Morning Session10:00 - 10:30 AM
Auditorium, Main Building

Welcome

Guest Speaker.....Dr. William F. Hogue
Vice President and Chief Information Officer

Standing Committees10:30 - 12:30 PM

I. Rights and Responsibilities
Room 201, Main Building

II. Welfare
Room 303, Main Building

III. System Affairs
Room 202, Main Building

Executive Committee
Auditorium, Main Building

Deans Meeting
Room 203, Main Building

Luncheon.....12:30 - 1:30 PM
Truluck Activity Center

Afternoon Session..... 1:30 - 4:00 PM
Auditorium, Main Building

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: April 16, 2004
USC Lancaster, Lancaster, SC
September 17, 2004
USC Columbia, Columbia, SC
- III. Reports from University Officers
 - A. Dr. Chris P. Plyler, Vice Provost & Executive Dean
 - B. Dr. Carolyn A. West, Associate Vice Provost
 - C. Regional Campus Deans
 - D. Assistant Vice Provost for Continuing Education Academic Credit Programs
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities - Professor Danny Faulkner
 - B. Welfare - Professor Teresa Smith
 - C. System Affairs - Professor Allan Charles
- V. Executive Committee - Professor Kate Fritz
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor Bruce Nims
 - B. Committee on Curricula and Course - Professor Robert Castleberry
 - C. Committee on Faculty Welfare - Professor Linda Allman
 - D. Faculty-Board of Trustees Liaison Committee - Professor Lisa Rashley
 - E. Research and Productive Scholarship Committee - Professor Pearl Fernandes
 - F. Regional Campuses Academic Advisory Council – Professor Lisa Rashley
 - G. Other Committees
 - 1. Conflict of Interest Committee - Professor David Bowden
 - 2. Manual Review Ad Hoc Committee – Professor Lisa Rashley
 - 3. Research and Productive Scholarship Ad Hoc Committee – Professor Lisa Rashley
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

Regional Campuses Faculty Senate
University of South Carolina Union
Friday, November 19, 2004
Auditorium, Main Building

Morning Session

Chair Lisa Rashley (Lancaster) called the Senate to order and introduced the guest speaker, Dr. William F. Hogue, Vice President and Chief Information Officer—Enterprise Information and Resource Systems. A summary of Dr. Hogue's remarks are given below:

Dr. Hogue announced that, beginning in the summer of 2005, the University will shift its e-mail and calendaring system from Groupwise mail to Outlook Exchange and that, consequently, all USC e-mail accounts would be on this system in the Summer of 2005. While it is no doubt a truism, Dr. Hogue added that the web continues and will continue to be an important communication vehicle for all of us in the USC community and for all of those who desire to communicate with us. Two-way communication through good use of the web is a fundamental part of the future. Some examples Dr. Hogue cited were of prospective students and their parents who are seeking information from our collective web sites about the price of attending one of the USC campuses and who were also are investigating course offerings. Because there are peak seasons for such inquiries, our websites should automatically recognize these traffic patterns and make it easier for our customers—our prospective students to find. During the acceptance period, for example, financial aid programs need to become more prominent on the websites.

Because of these needs, it has been decided to invest more in USC's web support resources and candidates are now being interviewed for senior positions in web contact management. Just as a newspaper needs a managing editor so a web site needs a web content manager.

Dr. Hogue invited the assembled senators to reflect on their own web approach and web sites and to think about ways in which this two-way communication can be strengthened. Dr. Hogue assured this body of his commitment to help the Regional Campuses.

Afternoon Session

I. Call to Order

- II. **Correction/Approval of Minutes:** April 16, 2004
USC Lancaster, Lancaster, SC
September 17, 2004
USC Columbia, Columbia, SC

Dr. Rashley noted that during one of the *Regional Campuses Faculty Manual Review Ad Hoc* Committee meetings, the committee had determined that an attachment, Administrative response to proposed changes to Termination of Tenured Faculty section of the *Regional Campuses Faculty Manual* had inadvertently been omitted from the

minutes of the November 21, 2003 meeting. In addition to approving the two sets of minutes from April 16 and September 17, the Senate also approved correcting the November 21, 2003 minutes to include this attachment.

III. **Reports from University Officers**

A. **Dr. Chris P. Plyler, Vice Provost & Executive Dean**

Attachment # 1

Thanks so much to Dean Jim Edwards for a very delicious pre-Thanksgiving feast. Along legislative lines, we are going to join forces with the Technical College Systems in seeking to modify existing legislation to ensure that the Tuition Assistance Program be the first priority in the appropriation of lottery funds. Our students, two-year students, as they refer to them, receive 75% of tuition for regional campuses as do the technical college students and the students at Spartanburg Methodist College. There is a movement and I don't know if it begins in the Governor's office and other supporters of the Governor's agenda to use the money that is now designated for scholarship for our students and move that into K-12. Obviously, this is serious. It would impact greatly on the Regional Campuses 1,000 students who receive the lottery scholarship. I have informed the deans and I am informing you. I think its incumbent on us to work with out legislative delegations to oppose this vehemently on behalf of our students and our institutions. Our representatives to the legislature, our lobbyists, have been requested to oppose it with every means available with them to do so.

If you know members of your legislative delegation, please make this one of the things on the top of your list to remind them about. Lottery tuition assistance for students at two-year campuses has never been assured. Life, Palmetto and Hope Scholarships have been assured. We want this kind of assurance for this money as well.

I don't know what to add to the e-mail that I sent to all Faculty and staff about the Palmetto College. If you didn't receive it or know someone who didn't receive it, please let our office know. We try to keep the e-mail addresses updated. I may have gotten back five that were undeliverable, I think I know why. Please let us know. That was simply an update of where we are. We're at a point now where courses will begin to be offered in the Fall of 2005. It involves much more than installing a curriculum which I know is on your minds since this faculty will be changed with this undertaking. But it's much more than that. It's much more than a pending authorization to offer Bachelor's degrees. We are, in effect, having to act like a college—but a college that varies in structure from a typical academic college. Because we are a collective of a whole and we are not centrally located, we are looking at every possibility: tuition, amounts to be changed, and revenues.

Involved in these discussions are people from within the discussion, people from the Finance Office, the Budget Office, and the Bursar's Office. As you know, we

are also interested in faculty training and development and all of the compensation issues that go along with that. Those are going to involve the Provost, representatives from our division, then a technical installation which is happening now. By the way, this technical installation has been successfully tested and our confidence is so high that we went ahead and committed to lease a bridge which will allow us to contact point to multipoint sites for distance delivery. That involves not only players from CSD but staff members that we will need to employ. We're searching for one now to assist Harry Catoe and will probably be researching for another as we move forward.

It involves admissions and issues with the Registrar—all the enrollment management issues that came into consideration. It involves financial aid consideration as well as marketing and public relations. So our challenge is to utilize the resources we already have to avoid having to employ any additional administrative layers. None of us wants this and hopefully we won't need this. It is a very complex undertaking. When I say "we," I'm including you. We are all hopeful that we will be able to anticipate everything in advance before this announcement is made in the spring, probably in March by President Sorensen about the Palmetto College and his desire, as part of the mission of the University of South Carolina, to engage all the people of the state of South Carolina through this mechanism of the Palmetto College.

I can see you realize it is complex by some of the recommendations you are making. We're taking all of those into consideration. The implementation proposal called for the establishment of an Implementation Committee. Dr. Rashley is aware of that and is working in collaboration with our office in instituting that committee and of making that committee viable, which for all practical purposes will address all of the issues that I have raised along those of Carolyn West and Leslie Brunelli. All of these suggestions are viable, all need to be acted upon. It is very important to provide good services to the students.

So, that's really all I can say about it, specifically about the recommendations I have seen in two documents before this one that might be before you today. There is nothing in there that is surprising to me or in any way disturbing. Beyond that I don't have anything to add, I'm certainly ready to entertain your questions.

B. Dr. Carolyn A. West, Associate Vice Provost

Good Afternoon. We are passing out to you the announcements for the workshop for the Spring Workshop of the Palmetto College. You may remember that when I reported to this body in September I mentioned that I was going to be meeting with personnel from DEIS and from the College of Liberal Arts to talk about the planning of a training course for faculty to participate in distance and web-based courses for the Palmetto College. That discussion has now developed into what we are now calling the Faculty Workshop and the planning is well underway for that. The flier I have given you is a general description of the workshop and the

procedure for applying for participation. The application is on the website, you can either go to the Palmetto College home page or access it or the address that is given to you at the bottom. You can fill it out on the computer but you have to put it in an envelope and send it to me because we could not do it electronically in the time we had available. I encourage you to make your colleagues aware of this opportunity. I brought 50 copies of this so if you want to bring this back to your own campuses. You can put them on bulletin boards or copy the one you have, feel free to do so. I think the first time around, there may be some limitations based on the needs of the Palmetto College. If you don't get selected the first time, we have written a grant to FIPSI to set funding to do it in the future. So, I'd say please try and apply again if you don't get accepted.

It's possible that we will learn enough in the first workshop so that it will be modified, so that the second workshop will be a little different. The basic model is the ISR model that has been used in Sumter and John Logue has gone to Lancaster and talked about that numerous times. We will meet together for three days and then go back to our home campuses to develop courses for the Palmetto College and during that time that you're on your home campuses there will be opportunities for you to use a number of means of technology to communicate with the other people in the workshops on other campuses and for materials you're developing to be reviewed by the whole group. You'll come back together in the middle of June and mostly that portion of the workshop is to talk about problems you're encountering developing the courses and to try in those 4 weeks that are left before the final session. The courses that have been developed by the participants will be presented in abbreviated form. There will be 2 groups of faculty working on their workshop: one group will be the facilitators and the other group the participants. They'll probably be one facilitator from each campus. There will be at least 2 participants from each campus and unit so that when people are applying they are applying to be participants. I am choosing the facilitators and that is based on people who have had experience in teaching with technology.

We have not completely worked out the compensation for this activity because all the deans were not present at the meeting. Tentatively, compensation for facilitators will be 15% of your base salaries and 7.5% for those people who are participants. I would like to see, if you are a participant, that you devote most of your summer activity to this and I understand that if you are only getting one half of your summer salary that you may want to teach a summer course. I think that's doable. But I will again say that compensation has not been finalized. I'm giving you those numbers to tell you a ball park figure. That's not written down anywhere on the application and until it is, we don't know for certain how it is handled. I look forward to participating with you in this faculty development. I think it will be rewarding for those who participate.

I had the opportunity to meet with the Dean of the newly formed College of Arts

and Sciences, Mary Ann FitzPatrick. I think she'll be an excellent dean and comes from a campus that has extremely strong faculty governance going way back. In the 70's I was friends with a group of people that formed unions at Madison. As a result of that, they were asked to leave graduate school—11 of them, I think, which they did and they then went on to very successful lives. One of them was Howard Dean's senior advisor for health care. She comes from that environment and so she has high expectations for faculty and things you may not have even dreamed of she will expect her faculty to be doing. She pointed out to the College of Science and Math when she spoke to them that the people in Engineering and Science don't even know they're in a union but that the people in the Humanities definitely know they're in a union and they utilize it. We don't have unions but in essence faculty is a union. It will be interesting to see how it goes.

Listening to Chris and Dr. Castleberry have this exchange I thought that it's very difficult to convey where we are right now but the academic deans met for a period of almost a year and a half answering many, many questions. I could tell you all the categories: undergraduate admissions, undergraduate completion requirements, undergraduate instruction, academic advising of Palmetto College students, Palmetto College publications, distance learning, student records, selection of faculty, part-time faculty, teaching assistance, faculty compensation, professional growth, faculty committees, faculty loads, procedures for evaluation.

We then developed suggestions that some of you distributed on your campus. You might remember that I typed DRAFT in very large letters on what you distributed. The draft continued things like "What should be the very first degree that should be offered through Palmetto College." There was also a lengthy discussion that was summarized and all of that was done by the Academic Deans. It is now time for the faculty to make a statement whether they agree with what has been proposed and that is the Implementation Committee. So all those thousands of pages will be reviewed by the Implementation Committee and curriculum is the major responsibility of that committee. In the past couple of weeks, you should have been talking about the makeup of the Implementation Committee. I saw some e-mails indicating that the Implementation Committee would be 2 members—one nominated by your campus and one appointed by the administration so that you'd have 2 reps from each unit.

You have to remember that even though Dr. Plyler says we are a college, we have no framework or infrastructure to follow. In fact, those of you who know me and know my history know that I relish a situation like this. I may cry in the middle of them such as in a SACS situation but we always get through them and so there are things we still have to do—there is no road map, we are making the road map and we will probably write articles about it when we are done but it creates ambiguity for some of you and it is very frightening because you like to have clear-cut answers and a map to where you are going. In these situations, that doesn't

happen but I can assure you that Palmetto College is about to be launched and that you're going to be proud of it once it's done. I sit in the back of this room and think of the people that this room reminds me of. I've gone to funerals here for Tandy Willis and for Mary Barton and I think that in the midst of some meeting someplace we might not have thought that what we were doing was very impressive, but it is important. I remember everything that Mary did and everything that Tandy did and there will come a day when you will remember this and how difficult it was in the beginning but it's going to turn out alright. I have confidence about the success of the endeavor. If you existed in an environment where that kind of confidence doesn't exist just remember that, you'll get anxious in an ambiguous situation.

Probably the reason I'm talking to you in this position is that I like ambiguity. I made it through the SACS process and whatever else I had to do as a faculty member. I remember what it's like to be a faculty member and I will not abandon you. I will abandon the administration before I will abandon you. I promise you that.

C. Regional Campus Deans

1. **USC Lancaster** – Dean John Catalano
See Attachment # 2
2. **USC Salkehatchie** – Dean Ann. C. Carmichael
See Attachment # 3
3. **USC Sumter** – Dean C. Leslie Carpenter
See Attachment # 4
4. **USC Union** – Dean Jim Edwards
We're glad to have you here today. Although I'd like to take credit for everything, it really belongs to the staff. I have a few things to announce: one is that we have an increase in enrollment of 30% over last year. We are also in the final stages of a search for a Business professor and we are also in the closing phases of the search for a new Academic Dean. Thank you for coming.

D. Assistant Vice Provost for Continuing Education Academic Credit Programs, Dean Sally Boyd
See Attachment # 5

IV. Reports from Standing Committees

- A. Rights and Responsibilities** - Professor Danny Faulkner
Since the beginning of the semester, we've had an ad hoc committee that has met

several times. The purpose of the ad hoc committee is to make some cosmetic revisions of grammar, spelling and updating some titles to the *Faculty Manual*. We have completed this process and have reviewed it today. If you are curious, please feel free to take one of those with you. Grab one now. It includes some of the changes we previously approved but which have not yet been formulated by the Board of Trustees. So if you look through and see a bunch of things you think are substantive, relax, those are not the ones we've made the last few weeks.

This morning, our committee reviewed some of these and also found a few more typos, and things like inappropriate style and font and quotation marks, apostrophes and things like this. There were really a lot of tiny things: font sizes, inconsistent style. This afternoon the committee moves that the Senate accept all of these changes as they have been presented to us.

We have several things we're working on but we are not ready to incorporate them yet.

- B. **Welfare** - Professor Teresa Smith
See Attachment # 6
- C. **System Affairs** - Professor Allan Charles
See Attachment # 7

- V. **Executive Committee** - Professor Kate Fritz
See Attachment # 8

The Executive Committee moves that the Palmetto College Implementation Committee consist of one faculty committee representative of each campus elected by the faculty organization, one faculty representative from each campus appointed by the administration, and two academic Deans, and the Provost and the Vice-Provost of Regional Campuses.

The committee would participate in a determination of its functional role but would probably include recommending:

- Curricular and course offerings;
- Procedures for course and program evaluation;
- Guidelines for instructor qualification and selection;
- Procedures for PC role and input into faculty searches;
- Procedures for determining appropriate degree offerings;
- Process to insure policy-making authority by faculty of admissions, degree requirements, and other academic interests iterated as functions of the university faculty.

- VI. **Reports from Special Committees**

A. **Committee on Libraries** - Professor Bruce Nims
See Attachment # 9

B. **Committee on Curricula and Courses** - Professor Robert Castleberry
I thought that a question / answer format might work best for my report.

Q: What exactly does your committee do?

A: We act on all the courses and curricular changes for the Columbia Campus and recommend actions to the Columbia Senate.

Q: Well, what exactly do you do?

A: About a week before the Committee meets I get emailed an agenda which I forward to various representatives of our campuses. A few days later I also get a regular mail packet of all the proposed changes we will be considering. Then, based on the feedback, if any, that I get from the campuses, I act on your behalf when the committee meets. After the meeting I report back to our campuses on the Committee's recommendations. This process, I think, works quite well.

Q: Since you already do quite a bit of reporting, do you really think the report you are now making is all that useful?

A: Thanks for asking that. No, I don't think this report is really needed. The people who really need to know what the Committee is doing should know it by now. Furthermore, what the Committee does is merely a recommendation to the Columbia Faculty Senate. Their action is reported on their website. Basically, I think that my reports here are a waste of your time, and I recommend that they be discontinued. Of course, I would still be available to this group to answer any questions that arise.

Q: Your voice seems deeper, why are you trying to sound like Barry White?

A: Again, thank you for asking that question – I would really like to clear up any misunderstanding on this matter. Sometimes when I get a head cold, it does deepen my voice. This is not intentional on my part – but my wife does seem to appreciate it.

Q: Are there any more questions?

A: No? Then thank you for your attention.

C. **Committee on Faculty Welfare** - Professor Linda Allman
See Attachment # 10

After Professor Allman's report, Dr. West questioned Linda Allman about the statement on the web page that flu shots would be given to Columbia faculty and spouses only. This is of special concern since there are faculty members whose lives would be in jeopardy without a flu shot. Professor Alan Charles of Union added that there is a Union faculty member who falls into this category but who

was able to receive a shot in Columbia. Professor Allman noted that the Columbia Faculty Welfare Committee had voted on the issue while our Faculty Senate had not. Dr. West reiterated that she did not think it was fair that the web page should contain the notation “Columbia Faculty” only.

Professor Allman told the Senators that she had had difficulties understanding what the benefits were and had experienced a lack of cooperation from different HR officials. Senator Fran Perry was equally of the opinion that Columbia Faculty spouses should not be given a precedence other faculty members from the Regional Campuses. The fee for the flu mist will be \$15 while the injection will be free, Professor Allman reported. This is because the fee for the flu mist is \$30 which is \$15 over the price of the injection.

Other concerns were raised by Dr. Eric Hauser, who complained that the State Health Plan did not allow an appeal to the practice of putting certain medications on a preferred drug list.

- D. **Faculty-Board of Trustees Liaison Committee** - Professor Lisa Rashley
The Academic Affairs and Faculty Liaison Committee of the University of South Carolina Board of Trustees met on November 5, 2004 at 2:00 p.m.

In closed executive session, the committee considered several personnel matters, including honorary faculty titles, an appointment with tenure, an honorary degree nomination, and several midyear tenure and promotion recommendations.

In open session, the committee approved a program name change from the College of Liberal Art’s Certificate in Teaching English as a Foreign Language to Certificate in Teaching English to Speakers of Other Languages. The committee also approved several changes to the Columbia faculty manual, pending their approval by legal, and discussed a presentation by Provost Mark Becker regarding Academic Affairs Goals for 2010.

Primarily, that discussion seemed to concern drawing down our goals and having fewer of them—consolidating goals rather than having 20 of them—reducing them to 6 or 7. Those minutes should be released in the next couple of weeks and will be available on the Board of Trustees website.

- E. **Research and Productive Scholarship Committee** - Professor Pearl Fernandes
The committee has not yet met. All faculty are encouraged to submit proposals for the RPS grants; guidelines should be available soon.
- F. **Regional Campuses Academic Advisory Council** – Professor Lisa Rashley
Normally by this time in the year, the Regional Campuses Academic Advisory Council has met for the first time. This year, as you know, we have a new Provost, and at our last Senate meeting, Provost Mark Becker informed us that he

was still in the very preliminary stages of organizing his office. At that time, for example, he had not yet appointed Vice Provosts, and in fact had been in office only a very few short days. Provost Becker mentioned his intention to begin a review of the committee structures in his office at our last meeting when questioned about the continuation of the Academic Advisory Council.

The Provost is in the process currently of visiting each of our campuses, and I would like to urge you to take advantage of the opportunity to meet with him to encourage him to reconstitute this important committee. I also intend, as both an individual faculty member and as chair of the Regional Campuses Faculty Senate, to speak with Provost Becker about this matter.

The Regional Campuses Academic Advisory Council provides an vital means of direct access to the Columbia campus administration; in the past, it has been most valuable in allowing significant and substantive positive dialogue to take place between our faculties and the Provost, as well as providing an effective means of quickly resolving problems. Please join me in advocating for the continuation of this committee.

A brief discussion from the floor was followed by a motion by Joe Pappin to make this a resolution of the Senate. The motion was seconded and the matter referred to voting under new business.

G. **Other Committees**

1. **Conflict of Interest Committee** - Professor David Bowden
No report

2. **Manual Review Ad Hoc Committee** – Professor Lisa Rashley
We have already had some discussion of this, but I'd like to make a formal report at this time. The *Regional Campuses Faculty Manual Revisions Ad Hoc Committee* met on August 20, October 22, November 2, and November 18. The committee members included Danny Faulkner, John Logue, Peter Murphy, Lisa Rashley, and Carolyn West. During our meetings, we first incorporated the motions passed by the Senate during 2003-2004, insured that all previous motions were correctly included, and completed a full copy-edit of the document. This copy-editing included non-substantive matters such as updating titles of University offices and officials when they had changed, editing for consistency throughout, and correcting any typographical errors. The committee has now submitted the revised document to Professor Faulkner, the chair of Rights and Responsibilities; that committee reviewed the changes this morning and is bringing forward a motion to approve these non-substantive changes so that the *Manual* can advance to Vice Provost's Plyler's office and progress to the next stages of approval. In addition to these non-

substantive changes, the committee also completed a list of suggested substantive issues for Rights and Responsibilities to address; Rights and Responsibilities received that list prior to today's meeting. Any questions?

Castleberry: I am a little confused about something. What's being approved?

Rashley: The termination for tenured faculty section—is that in this version Danny?—has not yet been through the approval process, and even non-substantive changes, it's my understanding, have to be approved by the Board of Trustees. So those are the matters, anything legislative during our 2003-2004 year has not yet been considered by the Board as well.

Castleberry: I guess my question now is, let's say that today we'd complete some big thing, and a motion was pushed forward—

Rashley: That big thing would be included in the next edition of the *Manual*, not today's.

Castleberry: Will it automatically go through channels to the Board of Trustees?

Rashley: It will, but as has been the case in our previous *Manual*, things have gone through the approval processes and been incorporated into the *Manual*, but we don't have a new 2003-2004 edition of the manual. So we've got a 2001 edition of the *Manual* which includes some new sections that have already been approved and some sections that have not. So this will give us as of 2004 a complete version of the *Manual* until the next time that we change something, at which time it will be out of date again.

Castleberry: I guess, one of the impressions that I've had in the past was that the idea of putting it on the web is that it is in a constant—that what is on the web is the version that had been approved as opposed to our working version which we had internally had recommended on the line. I guess then what I'm hearing is actually something different.

Rashley: Well, in this case none of the smaller changes from last year Senate, the substantive changes, have been through the approval process yet. It's my goal, after this manual is completely approved that each individual motion will go through the procedure process individually from that time forward, and then in that case then the *Manual* will be no longer a work in progress, but an amended document. Right now with the exception of the section dealing with criteria for tenure promotion that was approved in 2002, other changes to the *Manual* since that time have

not yet been through the approval process. Any other questions?

3. **Research and Productive Scholarship Ad Hoc Committee** – Professor Lisa Rashley

As you know, at our last Regional Campuses Faculty Senate meeting, President Sorensen responded to a question about the USC Research and Productive Scholarship grants and regional campuses faculty by requesting that several of us meet with Vice President for Research and Health Sciences Harris Pastides and with Provost Mark Becker. On November 2, 2004, members of our faculties including Steve Bishoff, Pearl Fernandes, Peter Murphy, Lisa Rashley, Roberto Refinetti, Todd Scarlett, and Carolyn West met with the Vice President, the Provost, and with Gordon Baylis, the chair of this year's RPS committee. Vice President Pastides and Provost Becker were both very open to discussions and asked a number of questions about concerns regarding grant funding, specifically problems with summer salary funding for regional campuses faculty members and with seed money grants being turned down because research facilities on the regional campuses were deemed insufficient. Beyond these more immediate concerns, the committee engaged in a larger conversation about research expectations on the regional campuses, the climate on the regional campuses regarding research, and the possibility of implementing block grant programs for the Regional Campuses similar to those already in place on the four-year senior campuses. Such grants could provide funding for course releases, for instance. Overall the tone of this discussion was quite positive, and the meeting ended with Vice President Pastides and Provost Becker asking to meet further with Carolyn West and with Regional Campuses Vice Provost Chris Plyer to continue these discussions and to determine a course of action.

VII. **Unfinished Business**

There was no unfinished business.

VIII. **New Business**

The chair asked Danny Faulkner, chair of Rights and Responsibilities, to present the motion from Rights and Responsibilities regarding the *Manual*. There was no discussion, the Chair held a voice vote, and the motion passed. A brief recess was called.

Rashley: Let's reconvene, ladies and gentlemen. Do we all have the photocopies in question from System Affairs now? Let's proceed with discussion of the motions of the systems affairs committee at this time. Professor Charles?

Charles: At this time we present a motion of the system of committee affairs. The committee moves that the senate ask the Regional Campus administration to indicate whether they accept or reject the eleven motions regarding Palmetto College already

passed by the Regional Campus Faculty Senate.

Rashley: This motion coming from committee requires no second. Do we have any discussion of this motion at this time? Let's vote on this then. All in favor of the first motion of the systems of affairs committee, please indicate by saying aye? All opposed, nay? The motion passes. Motion number two?

Charles: The committee moves that the Faculty Organization from each campus elect two faculty members who qualify as faculty of Palmetto College to constitute the membership of the Curriculum Committee for Palmetto College. The Palmetto College administration may appoint non-voting ex officio members but not voting members. Also, the Regional Campus Faculty Senate representative on the Columbia Courses and Curriculum Committee should be an ex-officio member of the Palmetto College curriculum committee.

Rashley: This motion also coming from the committee also requires no second. Now, we have a motion also by Executive Committee which we will discuss later regarding the Palmetto College Implementation Committee. I pose the question: are these differing committees?

Sal Macias (Sumter): When we discussed this motion to the committee, we did not have the label of Implementation Committee that has since been utilized. I am thoroughly confident that, though I shall not speak for the committee, that we could have used that exact term had we known that that was the term in question. The list of charges and duties read prior or near this meeting before the Implementation Committee, pretty much all involved curricula degree and faculty decisions. Our main point with this committee is, curricula decisions are a responsibility of the faculty, and the administration taking the authority to appoint members to a committee are thereby taking authority for those decisions, and we feel that all voting members of that committee should be appointed by faculty.

Castleberry: I certainly agree with Sal's expression that direct appointments are in fact the responsibility of the faculty committees. It is still unclear to me whether or not the Implementation Committee is the same as we have submitted as a Palmetto College Curriculum Committee. I certainly do see a great deal of overlap. On the other hand, for those concerns that are not directly addressed curriculum concerns—I think that there are many in implementing Palmetto College—I do think that it is extremely appropriate to have a huge say by the administration and so I'm really ambivalent about this. I'm concerned that curriculum concerns are of the faculty, and if you have a committee that at least a part of it is dictated by the administration, that violates the whole assumption.

West: I usually don't comment during these sessions, but I feel that I have something that is pertinent and that is one of the things that the Implementation Committee has to consider are the structures and procedures that the academic deans have suggested thus far, and written in that body of information is the following paragraph: "The process by

which offerings are identified and established will include a Palmetto College Implementation Committee. This committee will be composed of associate Vice-Provost of Regional Campuses, the academic deans from each regional campus, and the faculty members.” It doesn’t stipulate how many elected from the Palmetto College faculty of each regional campus. It was the expectation that the Implementation Committee would look at this, clarify it, and make a decision for Palmetto College. This body is the Regional Campuses Faculty Senate; it’s not the Palmetto College Faculty Senate. I question a motion that is passed by this body, having authority within Palmetto College before the Implementation Committee makes some of the decisions it has to make.

Logue: I thought that the Implementation Committee was a committee that would look at all of the recommendations that we have put forth thus far, including the eleven points that have come out of the meeting prior to that, the Vice-Provost suggested that he wanted a committee of faculty to review this material and make suggestions as to how..it seems to me that even the motion that was passed could easily be handled by the administration I think, but I guess we are going to handle that question when we hear the suggestions provided by the Implementation Committee. There was no guideline as to when, or for anything else, how, and so there was no direction and so the second committee it seems on the Systems Affairs Committee may well be the mechanism that we referred to or suggested by the Implementation Committee.

Eric Hauser (Sumter): My question is because of the question about the implementation committee and also our ability to actually recommend at this point.

Rashley: That’s probably because there is no Implementation Committee at this time. Let’s have a little more discussion on that issue and come back to that. Sal Macias?

Macias: Most of the conversation that we have been having on this particular motion has to do with the suggestion that I made earlier, that I request that you rule that motion out of order at such time since they overlap. The discussion has to do with whether or not they overlap, doesn’t address this motion or this committee. Instead, it does address whether or not you should rule it out of order at that time. Whether or not this motion passes it is still up to you to accept that motion or rule it out of order. It appears that most people that have spoken do not think that it will be out of order.

Castleberry: I’m in fear that I’m alone on your relevancy, I would like to say to my esteemed colleague Dr. West, I double dog dare you in the sense that I have always felt that our committee was specifically asked by the steering committee through the administration to actually come up with a recommendation. And that’s all you can do.

Rashley: I don’t think that this is an irrational discussion. I think that this discussion is important, if it is a little prolonged, that won’t be the end of the world although it will be a little unfortunate for our dinner plans. We can go for just about another minute or two.

Logue: I think that these two things can both pass and still be considered by the

committee that we propose later.

Rashley: Our motions are advisory in any event. Do we have any other further substantive comment on this? Professor Faulkner?

Faulkner: Let me make sure that I am absolutely clear on this that we are talking about two separate committees. I presume that the Curriculum Committee would be an ongoing permanent committee, and the Implementation Committee by its very name would be a temporary committee that would end once we determine that Palmetto College has indeed been implemented.

Rashley: That is my understanding.

Faulkner: Is there any problem with perhaps the faculty members of the curriculum committee also being members of implementation committee?

Rashley: I don't see why the membership couldn't be elected from the campuses, as each campus determines. Any other discussion? Let's vote on this motion. All in favor please signify by saying aye. All opposed, say nay. The motion passes. Motion number three?

Charles: We move to recommend the rejection of the proposed Salkehatchie associate degree criminal justice, because the criminal justice (inaudible).

Merwin: I would like to offer a substitute motion at this case after due discussion in this case with my delegation which of course represents or campus as well as discussion with the campus directory. We have by all means agreed to make the necessary change so that I would like to offer the motion that would say the AA degree in criminal justice be accepted by the session with a minimum grade of C included in the course requirements in the criminal justice degree. The motion was seconded from the floor.

Rashley: System Affairs Committee, does this address your objections?

Macias: Essentially we have a substitute motion, so there should be discussion of that.

Faulkner: How does the substitute motion differ from the original motion?

Merwin: The original requirements did not have that C requirement in there which we now agreed to insert, so now what we will have is what was not in there before, we now will have met the requirement.

Faulkner: So all it's doing is in the substitute motion is addressing the objection in the original motion?

Merwin: Exactly.

Faulkner: Thank you.

West: It wasn't clear to me whether a grade of C was in only the criminal justice courses or was it in all of the courses in the curriculum.

Merwin: We're talking just the criminal justice major.

West: Well, you didn't state that in your original motion, and it needs to be clarified.

Rashley: So is this an accurate statement of the Senator Merwin's motion: the committee moves to recommend the approval of the proposed Salkehatchie AA degree in criminal justice with the amendment that the criminal justice courses require a minimum grade of C.

Rashley: Let's vote on whether we want to substitute—

Perry: I'm concerned that the local faculty on that campus would need to vote on this before it would come to—

Macias: Madam Chair, point of order, we cannot discuss this until we actually have this motion, and we have to vote to substitute.

Rashley: Let's vote now. Do we want to substitute the amended motion at this time? All in favor, please indicate by saying aye? All those opposed? This motion passes.

Perry: Faculty from the Salkehatchie campus need to vote on this before it comes to the faculty senate.

Merwin: I don't necessarily agree with that, because we have been in touch with the campus, I know that we have been in touch with the campus. We are acting as the delegates that have been duly elected by our faculty body so that we are in the position to make this necessary sort of change give the correspondence that we have had today. That is our position as elected officials.

Castleberry: I think that in response to the question: this body has the authority to do any darn thing that it wants to in respect to what goes on at each campus, although courtesy requires some considerations to those actions. I think that we have had some concern expressed from committee, that bylaws exist on all of the campuses and whatever we do is going to be OK. I mean whatever we vote is going to be.

Buchanan: I don't know what about this program or any other programs being proposed, but I'll be voting on something that I don't understand. I just have this that says criminal justice business elementary education, but I don't know anything about the program.

Rashley: Professor Merwin, we need an additional copy of your handout please. Because

we would certainly like to have an understanding on what we are voting on. Additional discussion at this time? Yes, Professor Cox?

Cox: English 101 is Composition; is English 102 more than one compositions?

Rashley: I don't know that we need a formal motion for the committee to correct a typographical error. Any additional substantive discussion?

Unknown Speaker: One additional question that I have: what is the process by which you make a recommendation, and then where will the recommendation go?

Rashley: It is my understanding that our recommendations go through Chris Plyler's office and then are forwarded to the administration, which would still have to go to the CHE for new program approvals. Additional discussion? OK, let's vote. All in favor of the third motion as amended by this organization say aye? Nay? The motion passes. Motion four?

Charles: The committee moves to recommend approval of the proposed Associates of Science Degree and Business on the Salkehatchie campus.

Rashley: Coming from committee, this requires no second. Any discussion?

Unknown Speaker: Do we have a copy of the proposed degree?

Rashley: I do not.

Charles: We didn't think that it was necessary since the committee had looked at that.

Collins: As it says on the sheet, a student needs 6 hours of a foreign language. The student could place out on a foreign language placement exam so that the student would not be required to take the classes, and that needs to be clarified in the notes. The committee said that they would do that.

Rashley: So this has already been discussed and agreed to in committee?

Charles: We have already determined that is based on the Moore School of Business so we followed their guidelines explicitly.

Dr. Rashley: Further substantive discussion of this motion at this time? All in favor, please signify by saying aye? This motion passes. Motion five?

Charles: The committee moves to recommend rejection of the proposed AA Degree in elementary education from Salk.

Rashley: I'd like to ask the committee to discuss for just a minute why they have made

this recommendation.

Charles: For one thing there are no actual education courses in the two years of the program that's proposed on this associates degree in education, which is in contrast to the Associates in Science and Business and the AA of Criminal Justice. That is the main objection.

Rashley: So what you're saying is that this AA of Elementary Ed degree did not include any education courses, and therefore was not considerably different from any other associates degree? Further discussion? Professor Merwin.

Merwin: Just a comment, we are more than willing to take this particular one off the table if that is the desire of the committee and the body as a whole. However, I will say that it was based on what we learned from USC Aiken which is sort of an overseer in terms of education requirements, and we were just trying to follow what we were given but again we understand that there are problems here and we are more than willing to take this out if that is your recommendation.

Rashley: Professor Washington, did you have a question?

Washington: On the Salkehatchie report that is in question regarding early childhood education—you were talking about a degree in elementary education, which is not the same thing?

Rashley: Motion five: an AA degree in elementary education.

Washington: Right. In the Dean's report it says they proposed a degree in early childhood education. So are we talking about the same thing?

Kunka: According to the sheet by which we made these discussions it says AA degree in elementary ed.

Logue: What is the function or need for this degree?

Merwin: We are just trying to motivate students to go on to finish all 4 years after their 2 years with us.

Unknown Speaker: We are also trying to create a smoother transition between Salk. and say Aiken in terms of curriculum.

Logue: So it's not different in courses that they take, it's only different in the name of the degree.

Rashley: That seems to be the case. Dean Carmichael.

Carmichael: (unclear response).

Hauser: My concern is titling a degree where it has no substantive changes from any other Associates degree program, that to me is a bit problematic. If indeed those students are enrolled in courses that are substantively different than other associates degree, than offering an associates degree in that area would make sense, but that's not the case I guess?

Macias: This proposed program does require the two math course that education majors are required to take, but they are math courses not education courses.

Fernandes: Another issue that came up in the committee was Biology 110 or 102, we were wondering whether it was 102 ...to biology 110 or 120, because those are two non-major biology courses...(unclear response)

Rashley: Any further substantive discussion of this motion? Let's go ahead and vote on this. The committee moves to reject the proposed AA degree. All in favor of rejecting the proposed degree, please answer by saying aye? Those opposed? The motion passes. Professor Fritz, we have a motion from the Executive Committee.

Fritz: The Executive Committee moves that the Palmetto College Implementation Committee consist of one faculty committee representative of each campus elected by the faculty organization, one faculty representative from each campus appointed by the administration, and two academic Dean's, and the Provost and the Vice-Provost of Regional Campuses.

Rashley: Coming from this committee, this motion requires no second. Discussion? Professor Cox?

Cox: Why two Academic Deans, and how will those be determined?

Rashley: Two Academic Deans have volunteered to teach courses in Palmetto College, Mary Hjelm and Ron Cox, is that correct? It was the thought of the Executive Committee that the people who were doing the initial teaching in the program would be logical members of the Implementation Committee and could also stand as a voice for the Academic Deans. This wouldn't include all of the academic Deans because they have had a number of meetings and this is a faculty committee, but it would nevertheless allow some voice for those deans to participate in the discussions. Professor Castleberry?

Castleberry: When you indicate that the administration will appoint one from each faculty, is that the local administration?

Rashley: That is not specified in the wording of the motion. Further discussion.

Unknown Speaker: We have a very small unit, and I think that it might be problematic

for us to have two faculty representatives.

Rashley: I suspect that if a unit did not choose to send two representatives, that would be the unit's choice, but speaking for myself, I would nevertheless like to see the wording remain that each campus have two members. Professor Pappin?

Pappin: (question is unclear)

Rashley: If someone would like to move from the floor to amend the motion.(some unclear discussion from committee members). It is your interpretation that administration includes the campus Dean and the Vice-Provost office in conjunction? Further discussion? All in favor of this motion, please signify by saying aye.

We have one more matter, regarding the Provost's Advisory Council. We had discussion earlier of the report from the Regional Campuses Academic Advisory Council, including was a motion and a second from the floor to make this rather than a report for informational purposes a motion from the senate. That resolution would read as follows

The Regional Campuses Academic Advisory Council provides a vital means of direct access to the Columbia campus administration. In the past, it has been most valuable in allowing significant and substantive dialog to take place between our faculty and the Provost, as well as providing an effective way of quickly resolving any problems. The Regional Campuses Faculty Senate here resolves that the administration consider our request to reconstitute this committee.

Any discussion? Let's vote, all in favor of approving this motion, please indicate by saying aye? Nays? The motion passes, and the chair will rule that as a unanimous decision. Any additional new business at this time? Move to announcements.

IX. **Announcements**

Allman: I just wanted to clarify about the flu shots in case you misunderstood, you have to have also given to the Family Fund and meet one of the high risk criteria, so I just wanted to be sure that everyone understands that.

X. **Adjournment**

**Vice Provost for Regional Campuses and Continuing Education
Report to the Regional Campuses Faculty Senate
November 19, 2004**

Legislative:

The USC Regional Campuses in cooperation with the State Board for Technical and Comprehensive Education and the sixteen Technical College Area Commissions are seeking to modify existing legislation to assure that the Lottery Tuition Assistance program will be the first priority in the annual appropriation of Lottery funds and that it will provide 75% of tuition for regional campus students and technical college students or a tuition supplement for students attending either a two-year regional campus of USC or Spartanburg Methodist College.

Rationale:

Funding for Lottery Tuition Assistance has not been assured.

While the first three years of the LTA program has seen the Legislature allocate funds that reach the 75% level for tuition costs for students who qualify (those who do not receive Pell Grants), each year the approval of the LTA allocation has been difficult and achieved only in conference committee.

Over the past three years, many other priorities have been added to Lottery appropriations. Currently, the Lottery provides over \$110 Million in funding for LIFE, Hope and Palmetto Fellows Scholarships. (LIFE and Palmetto Fellows are guaranteed from General Fund)

Taking action now will not create a new program; only secure a successful, existing one. Assuring Lottery Tuition Assistance will emphasize the importance of higher education and encourage more South Carolinians to attain an education beyond high school.

Lottery Tuition Assistance (LTA) for two-year college students is more relevant today than ever.

Lottery Tuition Assistance is the only resource available to a majority of students who need access to post-secondary education. Every assessment of workforce needs in our State demonstrates a critical need for a dramatic increase in the middle fifty percent of South Carolina's workforce.

Without LTA, the State would be left with a scholarship strategy that strengthens opportunities for the top 20% of the workforce and neglects the essential middle 50%.

Without LTA, it will be difficult to increase per capita income in our State. Current productivity and future economic growth can be jeopardized.

There is a direct link between earning potential and level of education.

A recent Economic Impact Study by a noted national firm found that a technical college student increased his/her income by \$127 per year for every credit earned. Two years of education can increase a student's per capita income by \$8,540. Further, students who gain at least a two-year education are critical to supporting knowledge-based employers.

The Lottery Tuition Assistance program has become one of the most successful initiatives supported through Lottery Revenues.

The LTA program provides critical access to higher education and can be used at any technical college, two-year regional campus of USC or Spartanburg Methodist College.

The LTA program has provided needed access to higher education for an important group, adult students. During this current academic year, 1,047 regional campuses students are receiving LTA assistance.

Palmetto College:

As you know, the Palmetto College will create an academic structure where, through face-to-face, web-based and interactive video-- upper-division courses leading to bachelor degrees will be delivered to multiple USC System sites simultaneously employing the expertise of faculty across the USC System. The authorization by the President and the Provost to bring the College on-line is a 180 degree change in policy from past administrations, and it is now time for the faculties of our campuses to become full partners in teaching within future baccalaureate programs of study approved for the College.

All regional campus receiving sites are presently being upgraded at a cost of \$1.354 million to levels of connectivity that provide scalability to meet course/delivery projections for 5 to 7 years without the need for major equipment purchases. Funding for this installation of the technical infrastructure comes through the CHE from the South Carolina Lottery.

The interactive video mode of delivering courses is a significant undertaking and will require extensive orientation and training on the part of every participating faculty member in preparing for course presentation and casting. Technological change continues to be rapid, sustained, and driven by many new and emerging resources. For teaching students beyond the traditional classroom, a team-based methodology will be adopted in a way that provides pedagogical skills and resources that all faculty can incorporate into courses for Palmetto College as well as into traditional courses; that are quick and adaptable, and that are less expensive in money, time, and commitment.

We hope to develop a form of training that is delivered virtually as well as face-to-face while preserving the priority of good teaching practice and a learner-centered education. This orientation/workshop will be extensive and ongoing and will require initial fiscal sacrifice on the part of each campus at start-up. We are hopeful that a recently submitted FIPSE pre-proposal will be favorably read with authorization for us to submit a full-blown proposal which, if funded, will infuse \$239K into this effort over three years.

The Associate Deans for Academic Affairs on each of the Regional Campuses are working in collaboration with Dr. Carolyn West to prepare for delivery of upper-division History, Psychology, English and Sociology courses in fall 2005. The faculty which are presently being identified to teach these courses and others who are expressing interest will participate in a twelve week instructional development workshop this summer.

As this initiative develops, the policies and procedures within the Palmetto College will evolve to reflect the best practices and standards of the Southern Regional Education Board (SREB). Primary issues that have already been highlighted by faculty include: the development of an academic advisory council to facilitate ongoing communication between campus faculty representatives and the administration of Palmetto College; distance education technical support on each campus; funding for faculty release time and incentives to allow for training, development and teaching of select courses; shared authority in developing needed courses of study and courses to be offered; distance education course enrollment limits, and library resources and support.

The majority of the aforementioned needs were anticipated and progress is being made in finding solutions that are viable within the context of our current division structure and each regional campus. Further improvement and refinement of all College processes and procedures will require the introspection and participation of every faculty and staff member. I am enthusiastic about this endeavor and look forward to working with you as we move ahead.

Dean of USC- Lancaster
REGIONAL CAMPUSES FACULTY SENATE MEETING
USC Union
DEAN'S REPORT: Friday, November 19, 2004

STUDENTS

Final numbers for Fall enrollment included an increase of almost 13%. Accepted freshman applications are up for students who will begin in January 2005 and in Fall 2005.

FACULTY

We have been approved to initiate two faculty searches this year for full time tenure track faculty members. We will search for a religion/philosophy professor and a business professor. We also hope to appoint a visiting professor in the area of Catawba Indian studies who will teach in the general education curriculum.

FACILITIES

The remaining members of the University Baptist Church recently voted to convey title to the church property and building to the Educational Foundation of USCL for nominal consideration (\$1). This will not be announced publicly until approved by the Attorney General of South Carolina.

The rededication event for the Medford Library was a great success.

TECHNOLOGY

The campus wireless project will be completed this fall and all the buildings, with the exception of the Gregory Health and Wellness Center, should be wireless accessible. The Palmetto classrooms and the additional smart classrooms should also be ready for use by the beginning of the Spring semester.

FINANCES

Parity remains a critical issue for the campus. The South Carolina CHE has recently voted to aggressively move toward a solution to this problem.

**USC Regional Campuses Faculty Senate
Dean's Report – USC Salkehatchie
November 19, 2004**

Congratulations to Roberto Refinetti for being named a finalist for the 2004 Governors Professor of the Year Award. This is the second consecutive year that Salkehatchie has had a finalist in this competition (Sharon Folk was a finalist in 2003).

On October 22, the USC Board of Trustees voted to name Wayne Chilcote Professor Emeritus, posthumously. Wayne was a loyal member of the University for many years and is deserving of this distinction.

SGA events for October included a Halloween Carnival in Allendale and a Luau in Walterboro. “Yours truly” along with members of the Dean’s office staff dressed up in disguises and “haunted the halls” with treats for students, faculty, and staff.

Fall enrollment is down about 5.32 % in comparison to last Fall. Possible reasons include the “closure issue” and some of the local high school graduating classes being significantly smaller than in the past.

According to SPAR reports for the first quarter, Salkehatchie has been awarded \$613,000 in grant funding to date. This amount surpasses the total grant funds raised by Salkehatchie in FY 03, which was \$550,000.

Dr. Mary Hjelm and Mr. Ed Merwin have created a new in-house publication called “Faculty Forum” to give faculty a vehicle to publish short articles not appropriate for standard professional publications. Dr. Arthur Mitchell’s work is featured in the first edition.

On October 31, the Salkehatchie Faculty Organization voted unanimously to pursue offering discipline-specific associate degrees in Early Childhood Education, Criminal Justice, and Business Administration. This initiative is a result of the market demand from students and prospective students in the region served. A proposal will come before this body for action today.

Respectfully Submitted:
Ann C. Carmichael

REPORT OF
THE DEAN OF THE UNIVERSITY OF SOUTH CAROLINA SUMTER TO
THE REGIONAL CAMPUSES FACULTY SENATE
November 19, 2004

Human Resources: Since my last report to this Senate in September 2004, USC Sumter has completed several human resources actions. National searches to fill three tenure-track positions, one in sociology and two in mathematics, are underway. We congratulate Dr. Jean-Luc Grosso, Associate Professor of Economics and McDavid Professor of Business Administration, who was recently recognized as a finalist in the Governor's Professor of the Year competition. Also, we recently appointed Ms. Sharon Chapman to fill a vacant Library Technician position and Mr. James McGuire to fill a vacant Trades Specialist position. Recently, I received official notice from Mr. John Varner, Professor of Mathematics, that he will be retiring effective June 2005. USC Sumter has had 21 employees file for TERI (Teacher Early Retirement Incentive) since its inception. Of those 21, five have already moved from TERI status to full retirement, and two others have formally declared full retirement dates in June 2005. Of the remaining 14, one has a TERI end date in 2005, five in 2006, two in 2007, three in 2008, and three in 2009.

Enrollments: Official enrollment figures at USC Sumter for the 2004 Fall Semester indicate significant enrollment decreases compared to last year. As of October 29, 2004, headcount enrollment was down 11.99% to 1,042, and full-time equivalent enrollment was down 3.66% to 726. Nearly all of this decline is attributable to the fact that in late May the neighboring technical college terminated the joint associate degree nursing program that had been in place for over 25 years.

Physical Plant: As of this fall, USC Sumter is finally rid of the five portable buildings that were placed on the Sumter campus in 1979. Repair of sidewalks campus wide is now complete, and a new fountain has been installed in the courtyard between the Nettles and Schwartz Buildings. Repair of old collapsed storm water conduits is currently underway, and installation of a second compressed video distance education classroom to support Palmetto College will soon commence.

Budget: The unexpected enrollment decline this fall has resulted in early use of contingency funds to balance the FY 04-05 budget. USC Sumter continues to pursue a zero-based budgeting process for the current year to identify other potential areas in which the budget can be trimmed.

Respectfully submitted,

C. Leslie Carpenter
Dean of the University

Report of the Assistant Vice Provost of Continuing Education, Dr. Sally Boyd

Dr. Chris Plyler recently met with the Continuing Education faculty Organization to provide an update on Palmetto College.

The Adult Student Advancement Program was launched with newspaper ads and an evening workshop in October, and applications are beginning to come in.

We're pleased to announce that Dr. Joe Pappin has just received word that he will receive a full research grant from the Earhart Foundation. The grant will be used during spring 2005 for course-release time and travel funds supporting a book project on Edmund Burke. Congratulations!

We are encouraged that enrollment in both the Evening and the Fort Jackson Programs continues to be strong under VCM. Registration for spring 2005 began this past Monday and numerous sections are already closed. We are constantly on the look-out for innovative course offerings. A religious studies topics course on *The DaVinci Code* is being offered both on campus and at Fort Jackson, and the evening section on campus was closed within three days.

November 19, 2004
Welfare Committee Report

The Welfare Committee held a very productive session during which we made significant progress on our charges for this year. Specifically:

- 1) Plans for the Spring 2005 Tenure and Promotion Workshop are well underway. The workshop will be held Thursday, May 10th from 10-3 p.m. in the Gressette Room of Harper College on the Columbia campus. The committee will be sending out invitations, but asks representatives to announce the date and time of the workshop at their next faculty meeting so people will put the date on their calendars. The committee encourages everyone involved in the tenure and promotion process to attend.
- 2) The committee reviewed a preliminary faculty salary report, which will be revised and presented to the Senate in the Spring.
- 3) The committee developed a questionnaire to be used for the Faculty Welfare Survey. The committee will have the survey to all faculty by February 1, 2005. Faculty will be asked to complete the survey and return it within two weeks so that results can be compiled and presented to the Senate by the April meeting.

Respectfully submitted,
Terrie Smith, Chair

In attendance:
Terrie Smith (Chair), USC Sumter
Fran Gardner Perry, USC Lancaster
Eric A. Hauser, USC Sumter
Linda Allman, Continuing Education
Cynthia C. McMillan, USC Salkehatchie
Tara Fatemi, USC Union
Tarsem Purewal, USC Salkehatchie

Motions of the System Affairs Committee

1. The committee moves that the senate ask the Regional Campus administration to indicate whether they accept or reject the eleven motions regarding Palmetto College already passed by the Regional Campus Faculty Senate.
2. The committee moves that the Faculty Organization from each campus elect two faculty members who qualify as faculty of Palmetto College to constitute the membership of the curriculum committee for Palmetto College. The Palmetto College administration may appoint non-voting ex officio members but not voting members. Also, the Regional Campus Faculty Senate representative on the Columbia Courses and Curriculum Committee should be an ex officio member of the Palmetto College curriculum committee.
3. The committee moves to recommend the rejection of the proposed Salkehatchie A. A. degree in Criminal Justice because the Criminal Justice courses contained within the course requirements do not require a minimum grade of C.
4. The committee moves to recommend approval of the proposed A. S. degree in Business from Salkehatchie.
5. The committee moves to recommend rejection of the proposed A. A. degree in Elementary Education from Salkehatchie.

Minutes of the Executive Committee of the RCFS

The Executive Committee of the RCFS met on Friday afternoon, October 29th 2004.

Dr. Chris Plyer announced that beginning August 15, 2005 all tenure and promotion files will be submitted electronically on the Columbia campus. It is expected that this procedure will be mandatory for the regional campuses as of August 2006.

Dr. Plyer further announced that Dean Mary Ann FitzPatrick will take over as the dean of the combined Arts & Humanities and Sciences College on January 16, 2005.

Palmetto College courses will become operational in the Fall of 2005 and all faculty is encouraged to work toward this goal. Initial offerings will be in Business, Psychology, English, and Sociology. Dr. Carolyn West will be sponsoring a faculty development seminar to prepare faculty to teach in the Palmetto College. This seminar will take place summer of 2005.

The Executive Committee moves that the Palmetto College Implementation Committee consist of one faculty committee representative of each campus elected by the faculty organization, one faculty representative from each campus appointed by the administration, and two academic Deans, and the Provost and the Vice-Provost of Regional Campuses

The committee would participate in a determination of its functional role but would probably include recommending:

- Curricular and course offerings;
- Procedures for course and program evaluation;
- Guidelines for instructor qualification and selection;
- Procedures for PC role and input into faculty searches;
- Procedures for determining appropriate degree offerings;
- Process to insure policy-making authority by faculty of admissions, degree requirements, and other academic interests iterated as functions of the university faculty.

Respectfully submitted,

Kathleen M. Fritz
Academic Credit Programs

To: Regional Campuses Faculty Senate
From: Bruce G. Nims, USC Lancaster
Subject: Faculty Committee on Libraries Report
Date: November 19, 2004

The Faculty Committee on Libraries met October 4, 2004, in the conference room of the Thomas Cooper Library. Dr. Freeman Henry, Chair, called the meeting to order shortly after 12 noon.

Thomas McNally, Director of Thomas Cooper Library, updated the committee on new renovations, including the snack bar, which he said had been successful beyond his expectations. He also thanked the Committee for recommending extending the loan period for graduate students, a policy change that had been long overdue.

After a brief overview of the budget, Dean Willis pointed out that although allocations of some supplemental funds have been helpful, the overall budget situation of the library had been slipping for several years, and the reduction the library's standing the ARL Membership Criteria Index from 50th in 1999 to 68th in 2003 was attributable in large part to that slippage.

The most significant construction project in view is the new Rare Book Wing. At the time of Dean Willis's presentation, the final configuration of the new wing had not been determined.

Of particular interest to the Regional Campuses is the new Integrated Library System that will allow all academic libraries in the state to share more than 11 million books. The target date for this new cataloging system is August, 2005.

The Committee then sat for its official group portrait and agreed to reconvene in January, with a visit to the library's remote storage facilities a possibility.

**Regional Campus Faculty Senate
Faculty Welfare Committee Report
November 19, 2004**

The Faculty Welfare Committee met 3 times: 9/20, 10/18, and 11/15.

Summer compensation

We are in the process of learning about summer compensation for faculty who supervise graduate students. Dr. John Skvoretz, Interim Dean of the College of Arts and Science, explained how it is administered within that college. We have invited Dr. Charles Bierbauer, Chair of the Council of Deans, to our January meeting to answer questions and explain the policy in more detail.

Flu Shots

At our September meeting we voted to pay the cost of the flu vaccination for faculty who had given to Family Fund. Shortly, after that we were told that no vaccine was available; however, a few days ago we learned that there is a limited amount of vaccine available to faculty who meet the high risk criteria. Information has been placed on the Faculty Senate webpage:

<http://www.sc.edu/faculty/flushot.shtml>

Background Checks for New Hires

Jane Jameson, Vice President of Human Resources, explained a proposed HR policy for job reference and other background checks. The depth of background checks will depend on the type of job under consideration. The committee suggested a few ways to clarify the policy and pointed out that many faculty members will probably be opposed to credit report checks on new hires. Jane agreed to take our concerns under advisement. She reported that the Board of Trustees expects a job reference and background check policy to be in effect by January.

Faculty benefits and perks

The Committee is in the process of identifying and evaluating faculty benefits and perks. We are awaiting a counterproposal from Jerry Brewer, Director of Student Life, on faculty membership fees for the Strom Thurmond Wellness Center.

Respectfully submitted by Linda K. Allman