

UNIVERSITY OF SOUTH CAROLINA
Regional Campuses Faculty Senate
USC COLUMBIA
Moore School of Business
Daniel Management Center

Friday, September 9, 2005

Coffee..... 9:30 - 10:00 AM
Daniel Management Center

Morning Session 10:00 - 11:00 AM
Room 801-A

Welcome

President Sorensen 10:00 - 11:00 AM

Provost Becker 10:00 - 11:00 AM

Standing Committees 11:00 - 12:30 PM

I. Rights and Responsibilities
Room 801-H

II. Welfare
Room 853

III. System Affairs
Room 857

Special Committees..... 11:00 – 12:30 PM

I. Grievance Committee..... 11:00 – 12:30 PM
Room 858

Executive Committee 11:00 - 12:30 PM
Room 801-A

Deans Meeting 11:00 - 12:30 PM
Room 801-I

Luncheon 12:30 - 1:30 PM
Dining Area behind Lumpkin Auditorium

Afternoon Session 1:30 - 4:00 PM
Room 801-A



**Meeting of Friday, September 9, 2005
USC Columbia, Moore School of Business**

Morning Session

- 1) The Senate Chair, Noni Bohonak, called the meeting to order at 10:08 A.M.

- 2) The President of the University, Andrew Sorensen, reported to the senate.
 - He apologized for having to leave early for a meeting at 10:30 regarding the university's response to the impact of hurricane Katrina on Gulf Coast states.
 - He reported that the Southern Conference of Colleges (which includes the University of South Carolina) donated one million dollars to the hurricane relief efforts in Louisiana.
 - He reported that the university rapidly renovated a vacant building (formerly a Naval Reserve building) to house 650 evacuees from hurricane-affected areas.
 - He reported that the South Carolina General Assembly approved a 3% pay raise for university faculty but lamented that a 15-20% raise is necessary to make faculty salaries nationally competitive.
 - He indicated that participation of faculty from the regional campuses in the new research campus in Columbia will be welcomed.
 - In predicting changes in the next five years, he emphasized the need to raise the academic reputation of the university, which will be accompanied by *a reduction in the teaching load of faculty in the regional campuses.*

- 3) The Provost, Mark Becker, reported to the senate.
 - He provided greater details about the university's efforts to assist victims of hurricane Katrina. Most of the university's efforts are concentrated in assisting faculty and students in the Gulf Coast who are originally from South Carolina.
 - He emphasized the need for discussion of issues pertaining to greater recruitment of faculty members from ethnic minorities.
 - He emphasized the need for discussion of tenure and promotion criteria for faculty from different units of the university (particularly the regional campuses).

- 4) The general meeting was recessed at 11:09 A.M. so that the various committees could meet.

Afternoon Session

I. Call to Order

The senate was reconvened at 1:31 P.M.

II. Correction/Approval of Minutes

The minutes of the April 15 meeting were approved by voice vote.

III. Reports from University Officers

A. Vice Provost and Executive Dean, Chris Plyler

President Sorensen and Provost Becker summarized many of the University issues and initiatives that I usually report back to you. I would, however, also like to add my personal thanks to all of you for what you have done and are doing for those who were displaced by hurricane Katrina.

Legislative: Since the Legislature is not currently in session, there is little to report with concern to legislation that affects higher education. There is some preliminary discussion concerning the possibility of a tuition cap in the face of the double digit tuition increases imposed on students as of late. Although it will be difficult, I fully expect the University to hold any tuition increase in 2006 to single digits.

I was invited to appear before the Governor's Committee on Higher Education Results yesterday morning. The purpose of the committee is to look for better ways for state agencies to demonstrate accountability for state-based appropriations. The members of the committee asked many questions about the regional campuses and gave me the impression that they were satisfied and even pleased with the responses given. I do not know what the committee does with the information received.

Palmetto College: The initial degree program for Palmetto College has been submitted to the USC Columbia Committee on Curricula and Courses and will be considered in their meeting on September 19. Sally Boyd, Harriett Hurt and Bob Hungerford along with assistance from Robert Castleberry in collaboration with members of the Palmetto College Implementation Committee are to be thanked for steering this proposal to committee. Approval of the proposal within the University and by the CHE in March 2006 will sanctify Palmetto College as a college within the University and will give you, the faculty, ownership of your first bachelor degree. Of course, before that can come to pass, Dr. Castleberry will need to shepherd the proposal through committee.

Another milestone for the Regional Campuses occurred with the beginning of fall semester with the offering of five (six with Dr. Catalano's course) courses capping-off a multi-phase project that includes all aspects of LAN, WAN, and presentation equipment. To date, we have experienced no serious problems with the technology, and the distribution of responsibility among many throughout the campuses in making the broadcasts successful has been nothing less than stellar.

This is truly a significant step forward in the delivery of instruction for USC Regional Campuses and, while there are many individuals outside of our division who have been instrumental in bringing us to this stage—to those within our division I would like to extend grateful appreciation to: Harry Catoe, Randy Rollings, and all campus computer support personnel for their expertise, guidance, persistence and patience in doing everything within their capabilities to bring the technology online and on time. To Carolyn West for directing the course planning and distance education instructional workshops for faculty who are and will be teaching within Palmetto College. To the deans of the campuses for supporting and underwriting this system-wide effort with a variety of institutional resources and commitments; to the Palmetto College Implementation Committee members who have been asking

the hard questions and working on behalf of all regional campus faculties, and finally—and most importantly-- to you and your colleagues—the faculty of the Regional Campuses—who are teaching the courses, providing the advisement, providing feedback on the technology and equipment and, in general, carrying the load. What you have done and are doing will, in the long-term, open many more opportunities for the students we serve. Your good work is what we are about, and I thank you and welcome you back as we break new ground this year!

B. Associate Vice Provost, Carolyn A. West

Tenure and Promotion 2004-05: There were three faculty members who submitted files for tenure and/or promotion for the 2004-2005 tenure and promotion process. The RCTP Committee agreed with the local committee in 100% of the cases. The Vice Provost agreed with the RCTP in 66% of the cases. The President agreed with the Vice Provost in 100% of the cases.

Faculty Fund: This is the time of year when we consider giving to the development drive. You may want to remember the Faculty Welfare Fund supports activities such as free flu shots and the John J. Duffy Fund for Encouraging Regional Campus Faculty Scholarship (1A1352) will provide professional development funds to faculty.

Palmetto College: The Vice Provost and I have appreciated all of the support you have given to make the first real semester of Palmetto College a reality. I hope that your representatives to the Palmetto College Implementation Committee have been keeping you and your campuses informed about the work of the committee. We registered 60 students in five different courses this semester. We have two faculty teaching from Lancaster and two from Salkehatchie and one from Sumter. Nearly half of the enrollment are students from Lancaster. We would like to again offer training this spring to faculty who wish to participate in distance and web-based delivery of their courses for Palmetto College.

C. Regional Campus Deans

USC Lancaster, John Catalano

Students

Enrollments remain strong. We are up nearly 30% in headcount and FTE since 2000 and there is no reason to believe that this trend won't continue. Summer 2005 was up 10% from 2004 and Fall 2005 enrollments are up 7.56% at this time. We are proud that for the third year in a row the baccalaureate graduate rate at USCL was the highest of any regional campus or technical college in South Carolina.

Faculty

I hope you have a chance to meet our newest faculty members. Dr. Bettie Obi-Johnson (PhD in Chemistry from Georgia Tech) has been appointed Instructor of Chemistry. Dr. David Norman (PhD in Philosophical Theology from Edinburgh) has been appointed Assistant Professor of Philosophy in the tenure track. Dr. Stephen Criswell (PhD in Folklore from Louisiana Lafayette) has been appointed Visiting Assistant Professor of Catawba Indian Studies. We are searching now for a Business Professor and a Visiting Professor of Exercise Physiology. In the coming year we are planning searches for a biologist, two psychologists, and a mathematician--all in the tenure track.

Facilities

Several facilities projects are ongoing. We have met with engineers who are developing a plan to replace the HVAC in Hubbard Hall. We have met with landscape architects who are developing a plan for the new parking lot across Hubbard Drive. The Carole Ray Dowling Health Services Center will soon be finished. It now houses the Diabetes Education Clinic, the Physical Therapy Clinic, the Cardio-Pulmonary Rehabilitation Clinic, and the new Pediatric Obesity program. Over 20 of our students currently work in the various clinics. When the Senate meets in Lancaster in April 2006, it

will be in the Center's new community room. There is a pole barn being built behind the maintenance building that will house the new tractor, lawn equipment and the like. We are working with a community group to completely renovate the tennis center. The Bundy Auditorium will get an upgrade that will allow us to contract with the Newberry Opera House and bring in a dozen high profile acts a year starting next Fall. There have been several smaller projects as well. There is a new art studio in the Gallery of Hubbard Hall. Hubbard Hall 222 has new lighting and new computers. We have been replacing lighting in Hubbard Hall and won't stop until all lighting in that building is replaced with modern energy efficient fixtures. Hubbard Hall 108 has new furnishings and computers and is again open for general USCL use from 7 a.m. to midnight seven days a week.

Funding

USCL is now officially the worst funded state university in South Carolina. This year we are funded at a rate of 37% of the formula, while the state average is 56% and some state universities receive as high as 78%. Funding parity remains our top priority. Just to give an example of the disparity, USC Lancaster and USC Sumter have the same number of students but USC Sumter receives nearly \$1.5 million more in state appropriated dollars.

Introduction of Senators

Todd Scarlett, Darris Hassell, Fran Perry, Walt Collins, David Norman, Danny Faulkner, Dwayne Brown, Alternate Nancy Hazam.

USC Salkehatchie, Ann Carmichael

USC Salkehatchie is celebrating 40 years of service to the citizens of the region this year. A wide array of activities to commemorate this milestone is attached.

Dr. Roberto Refinetti was notified this summer that he was awarded tenure and promoted to full professor.

After a year's hiatus, Salkehatchie has resurrected the baseball team, thanks to the private support of local donors. Head Coach Charles Dorman joined the staff in May and has recruited a record 43 players for the upcoming season.

Our Salkehatchie Leadership Institute was awarded a \$193,000 grant from the USDA to begin an art guild for the purpose of increasing tourism and boosting economic development in the region served.

Dr. Arthur Mitchell received notification that three books he has authored have been accepted for publication. The topic of one book is Hitler, and the other two are related to Dr. Mitchell's extensive research on the Irish influence on history.

Salkehatchie welcomes Dr. John Spooner to our faculty. Dr. Spooner is a biologist who came out of retirement as a former professor with USC Aiken to teach for us full-time.

This summer, Dr. Larry Strong was recognized in Columbia at a ceremony honoring employees for their service to the University. Dr. Strong has taught mathematics at Salkehatchie for thirty years.

The TRIO program staff hosted an International Festival in August, featuring several Salkehatchie faculty, as well as guest lecturers. Professors Tarsem Purewal, Roberto Refinetti, Hyunju Oh, Carmela Gottesman, and others set up displays and made presentations focusing on the culture of their native homelands.

USC Sumter, Leslie Carpenter

Human Resources: Since my last report to this Senate in April 2005, USC Sumter has had a number of human resources actions. Our two national searches in Mathematics resulted in the appointments of Dr. Rebecca Ann Hillman and Dr. Rigoberto Florez as tenure-track Assistant Professors, effective August 16, 2005. The other national search in Sociology resulted in the appointment of Mr. Charles W. Wright as a term Instructor, effective August 16, 2005. Also effective August 16, 2005, Mr. Paul R. Hermann and Mr. Vernon J. Disney were re-appointed as term Instructors of Computer Science and Accounting, respectively. Effective July 1, 2005, Dr. William R. Ferrell III was appointed as a term Instructor of History. On June 23, 2005, the USC Board of Trustees voted to promote Dr. Hayes Hampton to the rank of Associate Professor of History and to grant him tenure. And, as of July 1, 2005, Dr. Eric Reisenauer, Associate Professor History, was named as the Williams-Brice-Edwards Endowed Professor of Humanities, and Dr. Teresa L. Smith, Assistant Professor of Management, was named as the Julian T. Buxton Endowed Professor of Business Administration. Last spring, following the retirement of Ruth Salter as Administrative Assistant for the Division of Science, Mathematics, and Engineering, Ms. Nicole J. Milligan was appointed to that position. Since April, official notices of retirement have been received from Professors of Biology John Logue and Charles Denny, from Associate Professor of Business Administration Armand J. "Joe" Gagne, from Head Librarian Jane Ferguson, and from Director of Distance and Continuing Education Betty Harvey, effective on various dates during the 2005-06 fiscal year. Searches are currently underway or will soon commence fill most of the vacancies created by the above retirements, as well as four other staff vacancies in the Maintenance Department. USC Sumter has had 24 employees file for TERI (Teacher Early Retirement Incentive) since its inception.

Enrollments: Preliminary enrollment figures at USC Sumter for the 2005 Fall Semester indicate a slight headcount enrollment decrease compared to last year, and a slight FTE enrollment increase compared to last year. USC Sumter faculty and staff continue to work hard on several new initiatives intended to improve recruitment and retention of students. Several of these initiatives were borrowed as "best practices" from other campuses in the USC System.

Physical Plant: Over the summer the County of Sumter demolished a condemned building owned jointly by USC Sumter and CCTC at no cost to us, and the City of Sumter has agreed to haul away all the demolition rubble at no cost to us, and the County of Sumter has agreed to waive tipping fees for this rubble at the County Landfill. Once the building site is cleared, it will be refurbished as the site for future new construction as identified in the campus' Master Plan. Installation of a second compressed video distance education classroom to support Palmetto College is now complete and in operation. We very pleased to learn recently that the State Commission Higher Education has ranked USC Sumter's future Instructional Laboratories Building as #4 among all statewide higher education new construction requests associated with the state's next capital construction bond bill.

Budget: During the 2004-05 fiscal year, USC Sumter completed a zero-based budgeting process and identified several areas in which the budget was trimmed. For FY 05-06, this zero-based budgeting process was conducted, again. USC Sumter was extremely pleased to be able to included a pay raise for all faculty and staff in the FY 05-06 budget, and to continue to provide significant funds for faculty professional travel.

Palmetto College: USC Sumter was most pleased to provide some of the Palmetto College course offerings for the 2005 Fall Semester, and continues to be enthusiastic about planning for continued implementation of Palmetto College. As both a provider and user of courses in Palmetto College, USC Sumter anticipates expanded bachelors degree opportunities leading to increased enrollments at all four Regional Campuses. Through use of the compressed-video classrooms, USC Sumter also is eager to be a provider and user of selected lower-division non-Palmetto College courses that fill needs at all four Regional Campuses.

Faculty Senators: USC Sumter is honored to be represented by the following individuals in the Regional Campuses Faculty Senate for the 2005-06 academic year. Term expirations are listed in parenthesis following each name.

Mr. Steve Anderson (June 30, 2008)
Dr. Mike Bacon (June 30, 2008)
Dr. Steve Bishoff (June 30, 2008)
Dr. Chris Borycki (June 30, 2006)
Dr. Eric Hauser (June 30, 2006)
Dr. Andy Kunka (June 30, 2006)
Dr. Sal Macias (June 30, 2007)
Dr. Robert Castleberry (Alternate)
Dr. Bob Costello (Alternate)

USC Union, Jim Edwards

As always, the beginning of the semester is always a hectic time. Currently, enrollment is down by approximately 20% from last Fall's record enrollment. The reason for the drop is due to the fact that both Laurens and Clinton High Schools postponed all their concurrent classes until spring semester. The actual enrollment on campus was up slightly.

We have added three new members of the USC Union family:

Dr. Hugh Rowland joined us as the Assistant Dean for Academic Affairs. Dr. Rowland comes to USC Union from Ithaca College in New York where he served as Assistant Dean of their Business School.

Hugh is a native of Virginia and attended the University of Virginia and William and Mary. We are glad to have Hugh and his wife, Michaeline, as member of the USC Union family.

Dr. Denise Shaw has joined us in English. She recently received her Ph.D. from USC Columbia and she taught for Dr. Sally Boyd prior to coming to USC Union.

Dr. Avery Fouts has joined us in Philosophy and Religion. He was a professor at California Baptist University. He is a native of North Carolina. Dr. Fouts received his Ph.D. from Claremont Graduate University, a Master of Theology and a Master of Divinity from Southeastern Baptist Theological Seminary, Wake Forest, and a BA from Mars Hill College.

In response to those displaced from Hurricane Katrina, USC Union has enrolled one nursing student and referred a Tulane student of architecture to Clemson. We expect at least three more students.

USC Union will be the site for the Uniquely Union Festival on September 16th & 17th. The festivities will include a bar-b-q competition, photo contest and exhibit, food and entertainment. This will be on our campus as part of USC Union's 40th Anniversary Celebration.

Our annual art exhibit, in cooperation with the Union Arts Council, will be held the week of September 17-24. There will be a reception at 5:00 p.m. on the 16th for the public to meet the artist.

USC Union's senator this year are:

Professor Steve Buchanan, Psychology
Professor Deborah Hudson, Business and Computer Science
Tara Fetemi, Biology
Randy Ivey, alternate, English

D. Assistant Vice Provost for Continuing Education, Sally Boyd

Our unit's name has been shortened by one word--we are now Continuing Education Credit Programs (having dropped "academic"). We have been busy getting the fall semester up and running, putting in place the spring schedule, working with BAIS students and advisors, working with new Adult Student Advancement Program (ASAP) participants, and working on the BLS proposal for Palmetto College.

New faculty this year are assistant professors Barbara Oswald, psychology, and Becky Lewis, English and women's studies. Dr. Lewis is in Turkey on a Fulbright this year; her position is being temporarily filled by Jessica Labbe, a USC doctoral candidate in English.

Returning senators include Kate Fritz (Executive Committee), Nancy Washington, and Joe Pappin. Barbara Oswald is a new senator, and David Bowden is the alternate.

IV. Reports from Standing Committees

A. Rights and Responsibilities, Danny Faulkner

- The committee chair reported that revisions to the *Faculty Manual* that have been voted by the senate and approved by the Board of Trustees have been incorporated in the version posted in the Regional Campuses web site. No print version of the revised manual is planned.
- The committee reviewed the motion presented in the previous senate meeting about the creation of a research and scholarship committee, which will be voted today in **VII. Unfinished Business**.
- The committee discussed the charge received from the Executive Committee concerning the development of procedures for outside review of Tenure and Promotion (T&P) files. It was noted that identification of peer institutions whose members could serve as reviewers will not be an easy task. It was suggested that outside review should be limited to the scholarship component of the T&P file; however, three senators argued from the floor that the whole T&P file should undergo outside review.
- The committee received suggestions from the Grievance Committee concerning specific procedures for grievance on T&P denials:
 - The examples of activities acceptable as evidence of scholarship currently listed in the *Faculty Manual* are mostly associated with the sciences. Examples pertinent to the humanities and performing arts should be added.
 - It would be helpful if Third-Year reviews of T&P files were conducted not only at the campus level but also at higher administrative levels.
 - As part of the First-Year review, the candidate should be encouraged to develop a formal plan for scholarship activities.

- The manual currently does not stipulate specific procedures regarding grievance for denial of tenure and/or promotion. It would be helpful to have such procedures in writing.

B. Welfare, Tarsem Purewal for Fran Perry

The committee discussed and accepted the charges received from the Executive Committee:

- To organize the Tenure and Promotion workshop in May 2006
- To conduct a new faculty workload survey
- To conduct the yearly faculty salary survey

C. System Affairs, Chris Borycki

Opening:

The regular meeting of the System Affairs Committee of the Regional Campuses Faculty Senate was called to order at 11:00 am on September 9, 2005 in Room 857 of the Daniel Management Business School located on the USC campus in Columbia by Dr. Chris Borycki.

Present:

Dr. Chris Borycki, Chair	Sumter
Dr. Robert Castleberry, ex officio	Sumter
Darris Hassell	Lancaster
Dr. Todd Scarlett	Lancaster
Dr. Andy Kunka	Sumter
Dr. Joe Pappin	Continuing Education
Ed Merwin	Salkehatchie
Dr. Mary Hjelm	Salkehatchie (alternate)
Dr. Walt Collins	Lancaster
Dr. Debbie Hudson	Union

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Chair's Report

This was the opening session of the semester; therefore, there was no report.

C. Charges

Charge 1: Continue to monitor and make proposals about faculty related to Palmetto College.

Charge 1 was discussed. A motion and second were made that the committee accept the charge as written. The motion passed unanimously.

Charge 2: Address the issue of recruitment of new faculty with the input of Provost Becker.

Charge 2 was discussed. A motion and second were made that the committee accept the charge as written. The motion passed unanimously.

D. USC Salkehatchie curriculum changes

The proposed curriculum changes for the AS and AA degrees were presented by Ed Merwin from Salkehatchie. The changes include requiring 3 hours of Humanities and Fine Arts to both programs. There will be no additional hours added to the programs; thus, the current requirement of 37 hours of electives will be dropped to 31 hours of electives.

The motion to approve both curriculum changes was made, seconded, and passed unanimously.

E. Old Business

Additional funding for professors teaching in Palmetto College: Since the last meeting, there was no response for reconsideration of additional funding for professors teaching Palmetto College courses. Dr. Plyler had previously indicated that he would give the matter additional consideration. The committee will seek further discussion with Dr. Plyler.

F. Adjournment:

Meeting was adjourned at 12:18 pm by Dr. Borycki.

V. Executive Committee, Roberto Refinetti

The executive committee met previously on August 19. The meeting was called to order at 1:30 P.M.

In attendance were: Chris Plyler, Vice Provost

Carolyn West, Associate Vice Provost

Lisa Rashley, Past Chair

Noni Bohonak, Chair

Kate Fritz, Vice Chair

Roberto Refinetti, Secretary

Danny Faulkner, Rights & Responsibilities Committee

Fran Perry, Welfare Committee

Chris Borycki, System Affairs Committee

The Standing Committees were charged with tasks for the 2005-2006 academic year:

System Affairs

- to consider implementation issues for Palmetto College

Welfare

- to conduct the yearly salary survey
- to conduct a new workload survey
- to organize the Tenure and Promotion workshop in May

Rights and Responsibilities

- to conduct revisions of the Faculty Manual concerning tenure and promotion criteria
- to prepare on-line forms for the tenure and promotion process
- to evaluate the issue of external review criteria for the tenure and promotion process

The representatives of the various units presented their reports:

Continuing Education

- an Adult Student Advanced Program is being developed
- two new faculty members have been hired (one in psychology, one in English)
- a B.A. in Liberal Arts program is being developed

Lancaster Campus

- enrollment continues to grow (expected headcount: 1200, FTE: 700)
- construction and renovation of buildings are ongoing

Salkehatchie Campus

- the campus is celebrating its 40th anniversary this year
- a search for a new academic dean has been initiated
- the baseball program has been reinstated

Sumter Campus

- the campus is celebrating its 40th anniversary this year
- two new faculty members have been hired (in mathematics)
- electronic equipment in classrooms is being upgraded

Union Campus

- a new academic dean has been hired
- two new faculty members have been hired

The Vice Provost presented his report:

- 60 students have enrolled in 5 courses of Palmetto College this semester

- the Innovation District (Research Campus) is currently the main topic of discussion on the Columbia campus
- upgrading of electronic systems for student services, human resources, and research (OneCarolina) is ongoing
- the Regional Campuses Faculty Senate should strive to constantly revise and update the Faculty Manual
- procedures for external review of tenure and promotion files should be developed

The Associate Vice Provost presented her report:

- planning for the Spring schedule for Palmetto College is underway

Questions for the President and Provost, to be asked during the upcoming Faculty Senate meeting, were suggested:

- What effects are expected of the Innovation District on the regional campuses?
- What are the Columbia administration's expectations for regional campuses faculty in terms of balance between teaching and scholarship activities?

The dates were set for the 2005-2006 Faculty Senate meetings:

<i>Executive Committee</i>	<i>Full Senate</i>
August 19, 2005	September 9, 2005 (Columbia)
November 4, 2005	November 18, 2005 (Sumter)
February 3, 2006	February 17, 2006 (Columbia)
March 24, 2006	April 7, 2006 (Lancaster)

The meeting was adjourned at 3:50 P.M.

In today's meeting, the Chair re-appointed the ad hoc committee for Faculty Manual revisions. The committee's members are: Lisa Rashley, John Logue, Danny Faulkner, Carolyn West, and Noni Bohonak.

VI. Reports from Special Committees

A. Committee on Libraries, Bruce Nims

No report.

B. Committee on Curricula and Courses, Robert Castleberry

The committee has not met.

C. Committee on Faculty Welfare, Fran Perry

No report.

D. Academic Affairs and Faculty Liaison Committee, Noni Bohonak

The committee has not met.

E. Research and Productive Scholarship Committee, Todd Scarlett

A timeline has been established for the 2005-2006 Research and Productive Scholarship Program. The call for proposals will go out on October 3. Workshops for applicants will be held on October 19, November 10, and December 6. The proposal deadline is January 23. I am submitting a complete timeline with my report.

Please stress to the faculty at your campus that this is the primary internal funding source for the regional campuses. This is particularly important to junior faculty who are expected to be active in research.

The regional campuses continue to be successful in the RPS program. The major criticism of unfunded proposals is not the quality of the research, but the quality of the proposals. It is important to choose the right category and to write a clear and focused proposal. Having someone out of your discipline read and comment on your proposal is very important. I've been on the committee for several years, and I would be happy to address any questions that faculty have about the process and to review proposals, provided they are not sent to me at the last minute.

Again, I urge you to encourage the faculty on your campus to submit proposals the RPS program. Last year the senior campuses, Aiken in particular, submitted a number of proposals and received substantial funding. Last year we had two submissions and one was funded.

Research and Productive Scholarship Program Timeline Academic Year 2005-2006

October 3, 2005	Announce Call to Faculty
October 19, 2005	Workshop (afternoon)
November 10, 2005	Workshop (morning)
December 6, 2006	Workshop (afternoon)
January 23, 2006	Deadline for Proposals
February 2, 2006	Applications to Ad-hoc Reviewers
February 14, 2006	Ad-hoc Review Deadline
February 21, 2006	Send Ad-hoc Scores and Comments to Committee
February 28, 2006	Committee Scores Returned
March 15, 2006	Review Committee Meeting
March 22, 2006	Memo to Dr. Pastides with Committee Recommendations
March 27, 2006	Award (accounts established) and Declination Letters Drafted
April 1, 2006	Projects Begin

F. Provost's Regional Campuses Advisory Council, Noni Bohonak

No report.

G. Other Committees

1. Conflict of Interest Committee, Dave Bowden

No report.

2. Grievance Committee, Steve Bishop

The committee is forwarding to the Rights and Responsibilities committee suggestions for revisions of the Faculty Manual to clarify procedures for grievances. This past summer, the committee acted on a grievance initiated by a faculty member. The committee sent its recommendation (in favor of the grievant) to the president.

VII. Unfinished Business

A motion from the Rights and Responsibilities committee about the creation of a Regional Campuses Research and Productive Scholarship committee (presented in the April 15 meeting) was approved by voice vote:

Motion

(for inclusion in the *Regional Campuses Faculty Manual* on page B-5 in the section titled “Special Committees” before The Provost’s Advisory Council)

Regional Campuses Research and Productive Scholarship Committee. This committee advises the Vice President for Research and Health Sciences on strategies to encourage and support research and productive scholarship performed by faculty members of the Regional Campuses. The committee will be comprised of up to two members from each Regional Campus and from Continuing Education Academic Credit Programs. The members will be elected by the faculty organizations of the individual campuses for staggered two-year terms. The regional campuses representative to the Research and Productive Scholarship Committee will also be a member. The Vice Provost and Executive Dean for Regional Campuses and Continuing Education, as well as the Vice President for Research and Health Sciences will be *ex officio* members. The committee will submit reports to the Regional Campuses Faculty Senate.

Proposed charges for the committee to consider

(to be submitted to the committee when formed, but not included in the *Manual*)

- To determine needs to better facilitate research and productive scholarship opportunities for regional campuses faculty
- To support regional campuses faculty in pursuit of funding, either for course release or for grant funding
- To develop grant writing workshops for regional campuses faculty
- To work for support for research by faculty as well as faculty supervised research by students
- To build relationships between all USC campuses, fostering mentoring relations and extending research opportunity through collaborative work
- To improve the campus climate within each regional campus for promoting scholarship
- To educate faculty about research opportunities and expectations

VIII. New Business

A motion from the System Affairs committee about changes in the curriculum for the Associate of Arts program at USC Salkehatchie was approved by voice vote.

A motion from the System Affairs committee about changes in the curriculum for the Associate of Science program at USC Salkehatchie was approved by voice vote.

IX. Announcements

John Catalano announced the recent marriage of senate members John Logue and Carolyn West.

X. Adjournment

The meeting was adjourned at 2:58 P.M.

Minutes prepared by the Senate Secretary, Roberto Refinetti