



USC Lancaster

**** Please note change in starting time. ****

Friday, April 9, 2010

- Coffee9:30 - 10:00 AM
Bradley #121 – Hallway
- Morning Session 10:00 - 10:30 AM
Bradley #121
- Welcome
- Standing Committees 10:30 - 12:00 PM
 - I. Rights and Responsibilities
 Hubbard Hall #202
 - II. Welfare
 Hubbard Hall #212
 - III. System Affairs
 Medford Library #232
- Special Committees..... 10:30 - 12:00 PM
 - I. Grievance Committee
 Medford Library, Study Room #2
- Executive Committee..... 10:30 - 12:00 PM
Medford Library Conference Room
- Deans Meeting 10:30 - 12:00 PM
Carole Ray Dowling Health Services Center, Biggerstaff Conference Room
- Luncheon.....12:00 - 12:45 PM
Carole Ray Dowling Health Services Center Meeting Room
- Afternoon Session.....12:45 - 2:45 PM
Bradley #121

AGENDA

- I. Call To Order
- II. Correction/Approval of Minutes: February 12, 2010
USC Columbia, Daniel Mickel Center, Moore School of Business
- III. Reports from University Officers
 - A. Chris P. Plyler, Vice Provost and Executive Dean
 - B. Regional Campus Deans
 - C. Assistant Vice Provost for Extended University
- IV. Reports from Standing Committees
 - A. Rights and Responsibilities – Professor Chris Borycki
 - B. Welfare - Professor Hennie van Bulck
 - C. System Affairs - Professor Mary Ellen Bellanca
- V. Executive Committee – Professor Sarah Miller
- VI. Reports from Special Committees
 - A. Committee on Libraries - Professor Bruce Nims
 - B. Committee on Curricula and Courses - Professor Robert Castleberry
 - C. Committee on Faculty Welfare - Professor Darris Hassell
 - D. Faculty-Board of Trustees Liaison Committee – Professor Mary Hjelm
 - E. Regional Campuses Research and Productive Scholarship Committee – Professor Patrick Saucier
 - F. Regional Campuses Academic Advisory Council – Professor Mary Hjelm
 - G. Other Committees
 - 1. Conflict of Interest Committee – Professor Noni Bohonak
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
 - A. The Palmetto Programs training will take place on May 26-27.
Those who have not already indicated a wish to participate should contact their dean as soon as possible.
 - B. The Tenure and Promotion Workshop, sponsored by the RCFS Welfare Committee, will take place on May 10th, in the Gressette Room of Harper College, USC Columbia. All those anticipating tenure and/or promotion and those who evaluate files should plan on attending.
- X. Adjournment

Regional Campuses Faculty Senate
Meeting
April 9, 2010
Lancaster, SC

Morning Session:

Welcome by Mary Hjelm

No programs
Standing committees reconvened at various locations

Afternoon Session:

Report from Vice Provost and Executive Director, Chris P. Plyler by Sally Boyd:

I regret that I am unable to be there physically with you today, and I appreciate Dr. Boyd's willingness to share my report.

Recognition of Professor John Duffy as a special guest.

Legislative and Budget: Budget presentations to the Provost and Finance and Budget personnel by our campus deans have concluded. While there will obviously be no new funding for FY 2010-11, the Provost now has a better understanding of campus plans for dealing with present and future budget reductions. The budget and Blueprint submissions supplement what he has learned from his campus visits.

The State Budget passed the House the week of March 15. In it is a 21% cut to all USC Campuses and all of higher education EXCEPT the State Board for Technical and Comprehensive Education – which had a 15% cut. This represents a loss of another \$32.7M for the System. With this latest reduction, we will have received cuts of more than \$100M across the System – a reduction of more than 46% since FY2008. We expect a similar additional cut of this magnitude to begin FY12 also.

The Senate budget will be unveiled in the next few weeks – not much change is expected. Some have remarked that we now will be treating any State appropriations like one-time monies.

There is a transparency bill – S. 789 - that is moving through the Senate committee. If it passes, the University will be required to show online all expenditures above \$100. Other state agencies currently do this. We would also have to link to the Comptroller General website that will show all credit card statements for procurement cards. NO state agency currently does this. We will handle this requirement in Columbia by adapting the Accounting Intranet to show the required information to the public. Columbia will cover the cost of the additional server space and computer support.

University: All faculty Manual revisions have been submitted to the Provost and Legal offices. Approvals should be ratified by the Board of Trustees in June.

Promotion and Tenure files are being read by the Provost and President.

Special congratulations to Mary Ellen Bellanca, and Andy Kunka, Associate professors of English at USC Sumter on the selection of their proposals for the Arts and Humanities Grants program. 85 proposals were submitted to the program from across the University, including two each from the Sumter and Lancaster campuses. The selection committee was composed of endowed chairs, named professors, and senior faculty representing the disciplines of art, education, English, history, law, languages, comparative literature, classics, journalism and mass communications, music, philosophy, and theatre. The total amount awarded was \$301,298.

Special Presentation of the (first) John J. Duffy /Regional Campuses Excellence in Teaching Award: (Dr. John Duffy and Dr. Van Bulck to the podium)

Dr. Van Bulck:

The winner of the first John J. Duffy Excellence in Teaching Award received her PhD from the University of Toledo. She wrote her dissertation on the Ohio River Boundary Contested Ohio County 1783-1795. She has an MA in History from Wright State University in Dayton Ohio and a BA in History from Miami University in Oxford Ohio. Her teaching experience includes The University of Toledo, Toledo, Ohio, Lourdes College in Sylvania, Ohio, and The University of South Carolina, Salkehatchie. She has published several articles in refereed several academic journals and encyclopedia articles and regularly attends academic conferences. She has received numerous awards for teaching and research, including several University of South Carolina, Salkehatchie, Professor of the Year Awards. She engages the students in learning both inside the classroom and extra-curricular activities. It is obvious that she loves History and it is obvious that she loves teaching History. She likes to make her lectures visual and encourages students to experience History, rather than just reading about it; for example, by visiting historic sites. Her students give her excellent evaluations and generally love her classes. It is my pleasure and honor, to recognize this year's John J. Duffy, Excellence in Teaching Award to be awarded to Professor Sarah Miller.

Dr. John J. Duffy (In presentation of the award):

I would like to say one thing; I have actually been following your career. I get the publications from Allendale and Walterboro I guess since I retired and your name began to appear and there were always great things said about you. When I got here I was about ready to come up to you and congratulate you on this award; fortunately, my better sense prevailed. I am a student of Lincoln and Lincoln said it is better to remain silent and thought a fool that to speak out and remove all doubt! This a great pleasure to present this to you.

Dr. Sarah Miller
Thank You, Thank You.

Dr. Heljm
Thank You and congratulations and Thank You to Dr. Duffy for being here to present this award.

Report from Campus Deans:

University of South Carolina Lancaster – Dean John Catalano

No Report

University of South Carolina Salkehatchie – Dean Ann Carmichael

Official spring enrollment figures are in, with Salkehatchie having a 10.91% increase in headcount, and a 17.53% increase in FTE over last spring.

Dr. Carmela Gottesman, chair, and the student retention committee did an outstanding job of coordinating our second annual Career Exploration Week. Events held on both campus sites were well attended and featured guest speakers from a variety of careers.

Congratulations to Dr. Arthur Mitchell for receiving the first Aedanus Burke Distinguished Irish Carolinian Award presented by the South Carolina Irish Historical Society, the Hibernian Society of Charleston, and the James Hoban Society.

Dr. Eran Kilpatrick received notification that the Magellan grant which he had submitted with one of his students was awarded. The study is titled, “Assessment of Reptile and Amphibian Habitat Components at Red Bluff Lodge, Allendale County, South Carolina”. Keith Browning, a Biology 102 student, will be conducting the research with Dr. Kilpatrick.

Salkehatchie Stew, an economic and community development project funded by a grant from USDA Rural Development, will begin its second season with performances in three of the five counties serviced by the USC Salkehatchie campus.

USC Salkehatchie was featured in the March edition of the *National Junior Collegiate Athletic Association Magazine* as the college of the month.

Two Salkehatchie softball players and two baseball players have been selected as Players to Watch 2010 by the NJCAA.

Branden Riley, a basketball player from Eatonton, Georgia, was selected as an NJCAA All-American for Division I basketball.

We are pleased to announce that The Donnelley Foundation has funded the summer arts and sciences camp for middle school students for the twelfth year.

USC Salkehatchie has our first graduating class of Bachelor of Science in Nursing students this spring. Fourteen students will receive a USC Columbia BSN degree at commencement on May 3. Mr. Ed Sellers, President and CEO of BlueCross BlueShield of South Carolina, will be the keynote speaker.

Congratulations to Dr. Sarah Miller for receiving the first Regional Campuses Excellence in Teaching Award.

Thanks to Dean John Catalano and USC Lancaster for their gracious hospitality.

University of South Carolina Sumter – Dean Les Carpenter

Since my last report to the Regional Campuses Faculty Senate on February 12, 2010, the economic news from the state of South Carolina has gotten even worse, and there have been a number of notable events and activities at USC Sumter.

Budget: USC Sumter, and all public institutions of higher education in South Carolina, are preparing to manage a 21% cut to our state appropriation for FY 11. The 21% cut at USC Sumter translates into \$642,876 in cuts that must be managed in our FY 11 budget. On April 2, 2010, USC Sumter's Chief Financial Officer and I presented a draft of our FY 11 budget and "Blueprint for Academic Excellence" to the University's Provost, Vice President for Finance, and others. On May 10, 2010, we are scheduled to present USC Sumter's FY 11 budget to President Pastides, seeking his approval of that budget. USC Sumter's Faculty Organization has been briefed on the FY 11 budget, with specific emphasis on programmatic cuts and other changes to campus activities. All indications are that cuts to state appropriations for FY 12 will be even worse, so USC Sumter already has begun the process of determining how we would accommodate additional cuts in FY 12 and beyond.

Human Resources: As you already know, the General Assembly did not provide a pay raise for faculty or staff for the current FY. In light of the extremely bad budget news for FY 11 mentioned above, as well as the House version of the FY 11 State budget, it is assumed that there will be no pay raises for faculty or staff for a second consecutive year. As previously announced, two tenure-track faculty positions will be vacated at the end of the 2010 Spring Semester. Professor of English Ellen Arl has announced her retirement, and Assistant Professor of Biology Jeff Steinmetz has announced his resignation. Both positions will be filled as one-year term Instructor positions due to budgetary cuts. Since the inception of the TERI program, 31 USC Sumter employees have opted into the program. Of those 31, 26 have already retired, two are scheduled to retire in FY 12, and three in FY 14.

Federal Stimulus Funds: As previously reported, USC Sumter has received \$575,463 in Federal Stimulus Funds for FY 10, and anticipates receiving the same amount for FY 11. The plan for USC Sumter that was approved by President Pastides was to use some of these funds to fill the 31 vacant non-instructional staff positions at USC Sumter with temporary employees. If sufficient permanent state appropriations have not been restored by the end of FY 11, these 31 positions will be vacated, again, as necessary. The remainder of the stimulus funds will be used to enhance campus-wide safety, security, handicap accessibility, and capital improvement efforts that are part of a campus projects priority list.

Student Enrollments: Final official enrollment figures for the 2010 Spring Semester indicate a 7.33% headcount enrollment decrease compared to last year, and a 2.41% FTE enrollment increase compared to last year. This modest FTE enrollment increase supports USC Sumter's efforts to continue to grow our enrollment over the next several years, but the headcount enrollment decrease does not support this effort.

Student Activities: Fire Ants teams in men's Baseball and women's Softball are well along in their spring seasons, and both teams continue to eagerly anticipate the friendly but spirited rivalries with teams from other USC Regional Campuses. The planned addition of a third intercollegiate sport for men and women in FY 11 is progressing and an announcement regarding which sport will be made soon.

Faculty Workload Adjustments: Following the adoption of a Faculty Workload Adjustment Plan for USC Sumter, the 2008 Fall Semester marked the implementation of the first phase of this Plan for all junior tenure-track faculty, as well as selected senior tenured faculty identified as "productive scholars." The second phase of adjusted teaching loads for these two groups of faculty was originally scheduled to be implemented during the current 2009-10 academic year, but instead has been delayed for at least two years due to budget cuts. In light of the anticipated extremely bad budget news for FY 12 mentioned above, it is possible that the first phase of this Plan could be abandoned as part of the FY 12 budget cuts.

Professional Travel: At USC Sumter, during the current FY, another strategic decision was to protect professional travel funds as "mission critical" for faculty who are either presenting papers, serving on panels, or whose presence is expected as an elected officer in the professional association. All other professional faculty travel must be approved on a case-by-case basis against the "mission critical" standard. Professional travel also is being protected in the FY 11 budget, but in light of the anticipated extremely bad budget news for FY 12 mentioned above, all professional travel could be eliminated as part of the FY 12 budget cuts.

Capital Improvements: A new Instructional Laboratories Building continues to be the top priority for new buildings for USC Sumter, and currently is ranked #14 on the state-wide list of capital projects for higher education. 2010 is the tenth year since the General Assembly passed the last capital construction bond bill – the longest span

without a capital bond bill in anyone's memory. In light of the extremely bad budget news for FY 11 mentioned above, it is proving to be very unlikely that a capital construction bond bill will be passed during the 2010 Session of the General Assembly.

University of South Carolina Union – Dean Hugh Rowland

Achieving Milestones – Amidst the massive state budget cuts and leadership upheavals in Union, over the past year, we have achieved some milestones on which we have been working for the past few years.

1. **Enrollment** – We broke the all-time enrollment records for both fall and spring semesters. Our fall 2009 enrollment topped 500 for the first time in the 44 year history of USC Union.
2. **Master Planning** – We initiated the development of the campus' first comprehensive master plan. We have contracted with the Boudreaux Group architectural firm, the same firm that developed the master plans of USC Lancaster and USC Salkehatchie, as well as a variety of projects at USC Columbia. Our kickoff event of community focus groups was well attended and well supported by the University stakeholder groups and community people.
3. **Opening Advanced Technology Center** – This spring, we celebrated the grand opening of the Union County Advanced Technology Center. USC Union and Spartanburg Community College – the two colleges that will co-manage the facility – served as master of ceremonies for the event. The project, which came about as a unique economic development partnership with the County of Union, the City of Union, and the Union County Economic Development Board, is an experiment of sorts to see if a university and a technical college can work together to create “win-win” situations.
4. **Purchase of New Campus Building** – Working with the Union/Laurens Commission for Higher Education, we purchased a building on Main Street adjacent to our campus. The building – almost 10,000 square feet – will add significantly to our space capacity.

State Budget and Strategic Plan – Responding to additional state budget cuts, very significant additional cuts are being planned for the foreseeable future. We are committed to growth and to rebuilding the full-time faculty and core academic capacities. We will need to shift more and more towards expecting less from the state, or at least in a recurring appropriation fashion, and more towards a self-reliance approach. In a sense, using language like “self-reliance” simply underscores that we have had to pursue a “bootstrapping” approach in the last few years, an approach where you have to grow and budget frugally to be able to pay for future growth and improvements.

In the last few years, we have worked diligently to improve the visibility and image of USC Union in our community; considering the long term budget projections, we will need to focus value – the get our students and community to truly “value” the university.

1. **Three New Full-Time Faculty Positions** – Positions in Psychology, English/Women’s Studies, and Natural Sciences/Lab Manager.
2. **Conversion of Classrooms to Smart Classrooms** – Three rooms over the summer and two more next year.
3. **Implementations of Master Plan** – Likely to begin renovation of new building.

Report of the Vice Provost for Extended Universities – Sally Boyd

Palmetto Programs continues to grow, with over 200 students currently enrolled and a large stack of applications awaiting summer/fall admission.

Congratulations to Dr. Janet Hudson, whose book *Entangled in White Supremacy* is the recipient of the SC Historical Society’s award for best book of the year on South Carolina.

Report of Standing Committees:

Rights and Responsibilities: Professor Chris Boricki

The new Chair-person for next year will be Lisa Hammond.

We continue to research whether our Librarians are Faculty or Staff. Section 1.06 from the Policy Manual for USC says “a Librarian is a regular full-time appointment of person who normally holds a terminal degree in his or her field and a Masters Degree in Library Science and has a strong potential for effective professional service”.

It is reported that through discussions with all of the current Librarians, those who are Faculty say they love being Faculty and those who are Staff say they love being Staff.

We continue to research a Clinical Tenure track specifically for Nursing and Psychology.

Welfare Committee: Professor Hennie Von Bulck

The Tenure and Promotion Workshop will be held on May 10th in Columbia. Invitations and programs will be sent out the first to the middle of the coming week.

We will be working on stream-lining the process for the Excellence in Teaching awards. Since this was our first time in doing this award, we did not have standards in place; however we have received a number of questions and comments that will help us improve on the selection process for next year.

We have elected a new chair for the Welfare Committee, it is Stephen Criswell from Lancaster and Pearl Fernandez from Sumter will Co-Chair.

Report from System Affairs: Professor Mary Ellen Bellanca

The new Chair for next year will be Professor Aaron Kilpatrick from Salkehatchie.

We do have an item of new business; we are ready to recommend to the Senate the document on the summary of Teaching Evaluations for the T&P files we have been working on all year. Copies have been distributed and we have extras here is needed. This is essentially the draft that has been distributed to all Senators dated March 29th. There are still some issues to be settled, but this is the document that we have voted to indorse today. It is substantive and will come up for a vote in September.

Report of the Executive Committee: Professor Sarah Miller

The meeting dates for next year's meetings are as listed below. They are subject to change pending the approval of the Deans and approval of the Vice-Provost and everyone else who needs to approve of the dates.

September 24th, 2010 in Columbia
November 19th, 2010 in Union
February 18th, 2011 in Columbia
April 22th, 2011 in Salkehatchie

**** PLEASE NOTE: THIS SCHEDULE HAS BEEN CHANGED, SEE WEBSITE ****

Reports of Special Committees:

Committee on Libraries – Professor Bruce Nims

No report

Committee on Curricula and Courses – Professor Robert Castleberry

The Committee met February 12 and March 26 and will be meeting again May 4, 2010 . Please recall that the agenda for each meeting is forwarded to the administration of each of our campuses. They let me know if they have a concern about anything. The Committee vote is just a recommendation to the Faculty Senate; it is the Senate's action that really matters. I remind you that the best way to keep up with the final changes to courses and curricula is to check the web page for the Columbia Faculty Senate.

In the February meeting:

1. ECON's request to change the gpr necessary for admission/transfer into their program from 2.25 to 2.5 was approved (and applies to our students when they do a change of campus form).
2. WGST 113 had a name (but not content) change which was approved.
3. FINA 101 was approved. This course is essentially a 1 hour course on personal finance.

The March meeting was a brutally long one; we took action on over 50 separate items. There may be several items of interest to you, but I again refer you to the Columbia Faculty Senate Webpage to find out what we recommended and how the Senate dealt with those recommendations. However, I do want to mention a few actions:

1. MART 210's change in prerequisite and description were approved (MART 110 was dropped as a prerequisite).
2. A number of courses were approved for distance education including HIST 407, HPEB 321, MGMT 401, POLI 370 and 374, PSYC 350, and RUSS 201 and 202.
3. A USC Columbia faculty member in RELG has retired and he has been replaced. The new faculty member wants to do things a little differently, so there are going to be some changes to certain RELG courses, and some new courses will be created. So far, RELG 302 has had its description change approved and a string of new courses have been proposed at the 300-level.
4. WGST proposed a new course (298 -- Issues in Women's & Gender Studies) which was approved.
5. The change to the prerequisite to PALM 494 was approved (completion of PALM 493 with a grade of C or better was added).
6. MGSC 290 was approved for internet delivery.
7. It is my understanding that HRTM 110 was approved for distance delivery.
8. Finally, I would like to note that all of these requests for action come to the committee on standardized forms available to all of us on the web (through a link on the Provost's webpage). A committee created by the Provost and headed by Dr. Kris Finnigan designed those forms and help clarify the Provost's policies dealing with a variety of academic issues. I mention this because many of those forms have a special section titled "IMPACT ON OTHER ACADEMIC UNITS & CAMPUSES". This section asks a question with a "Yes" / "No" option – "Does the proposed course affect the curriculum, students or academic interest of any other unit at USC Columbia or on a USC Regional Campus?" If the answer is "Yes" for the Regional Campuses then a letter of concurrence from the Office of System Affairs is required. Of course, if you answer "No" (it doesn't affect the Regional Campuses), then the letter is not required.

This specific question was added at our request to help insure that Columbia contact us on important changes (e.g., the changes to ENGL 101 and 102 last year). Naturally, many units just check "No", and go on with their agenda, and we don't know about the proposals before the fact. When I know

that we offer a course (there are several examples from the March agenda), I bring that to the unit's attention. In the last meeting I got responses ranging from surprise to befuddled disinterest. Kris Finnigan was at the meeting and took note of all of this. Just thought you should know.

Committee on Faculty Welfare – Professor Darris Hassell

The Following topics have been the recent focus in the committee meetings in Columbia concerning faculty:

1) A study of faculty salary is being coordinated with the Provost's Office . This has come about due to the findings of the final report of the Quality of Life subcommittee of Focus Carolina. It cited that compensation was the #1 concern regarding quality of life.

The first phase of this study would be a sampling of departments on the Columbia Campus. This would include a comparison of salaries within departments, across departments, and with peer institutions as well. Eventually, this study would be broadened to include the regional campuses.

*2) There is an effort to promote **sustainability** on campus among faculty through the curriculum.*

*3) **Campus safety** has also been a focus point in recent meetings.*

Report of Faculty-Board of Trustees Liaison Committee – Mary Hjelm

No Report

Report of Regional Campuses Research and Productive Scholarship Committee – Patrick Saucier

No Report

Report of Regional Campuses Academic Advisory Council – Mary Hjelm

No Report

Report of Special Committee – Conflict of Interest – Noni Bohonak

No Report

Old Business

Rights and Responsibilities Committee:

Presented by Lisa Hammond

We have two substantive motions from Rights and Responsibilities, both regarding the manual. The first is what was previously appendix six but will now be in the manual proper because of the re-organization of the manual: Guidelines for documentation of Standards for Tenure and Promotion. This was presented in November and ruled substantive and the vote was postponed until today. Through feed-back we have received, we are proposing a change to the motion. This is on

page F-15, under the section titled, "Dissemination of Knowledge", starting at the very bottom of F-14 and going to F-15, the last sentence reads: "The level of achievement varies depending upon the scope of the dissemination, the reputation, the outlook for dissemination and the amount of funding". We are suggesting adding to the end, "relative to discipline specific expectations". So the sentence should now read, "The level of achievement varies depending upon the scope of the dissemination, the reputation, the outlook for dissemination and the amount of funding relative to discipline specific expectations". There are no other changes to the document.

This change comes from Committee and requires no second. The vote was unanimous to pass.

The second motion concerns all the changes to the Guidelines for Standards for Tenure and Promotions have been moved and seconded. Is there any discussion?

No discussion

Motion was passed by unanimous vote.

We have a second motion to larger changes to the Faculty Manual. This was presented at the February meeting. The origin of this motion was the Regional Campus Faculty annual Ad Hoc Revision Committee. The changes were accepted by the Rights and Responsibilities Committee and presented for your approval. We are passing out copies in case you do not have it because this is a substantive change. We are also passing out a change which was made in committee today. The Rights and Responsibilities Committee submits today, as an amendment to our motion, this single page 31 which revises the timeline and procedure for external review. Discussion of the motion amendment?

Professor Castleberry questioned the location and usage, should the situation arise where 4 (or more) letters of external review would be included in the file.

He was told that it depends upon the date in-which the letter of external review was received. If it is before the campus review, then it would be in section 8B. If after that point, then it would be included in the appendix of the file.

Janet Hudson: The concern here is that the time frame which is being put in place is an inopportune time for external review.

The response is that those who would give the external review are aware of the time frame in advance of giving their response of being willing to do the review. It is felt by committee overall that this will not affect the external review process.

[inaudible] from Sumter:

There are some concerns about the time frame of initial contact being at the beginning of summer. Can the initial contact be made earlier?

The response is, the initial contact is by June first. This is on page 30 of the larger document.

The next question [inaudible speaker] concerning the time-line listed on page number 6.

The response: This is a typographical error, it should list Oct. 15th as the contact date, not Sept. 15th.

There are no further questions and this motion comes from committee so it needs no second.

The amendment to the motion was approved by vote, with one nay. The motion passes.

The other small correction being offered today is that the committee is offering today is on page 46 of the whole document under the section, Service. The revised sentence should read: "It is the responsibility of the individual to demonstrate how the activity listed relates to the candidate's and/or enhances the relationship between the University and the community".

There was no discussion and it comes from committee so there is no second required.

The motion for the amendment carries with a unanimous vote.

Present to discuss the full motion of changes to the Faculty Manual. There were no questions and the motion requires no second.

The motion to make the changes was passed by a unanimous vote.

New Business:

Systems Affair Committee: Mary Ellen Bellanca

The System Affairs Committee moves that the Senate adopt the document on the Summary of Teaching Evaluations for Tenure and Promotion files, RCTP 7B.

This is coming out of committee today and is a substantive change to the manual. This will be posted on the web-site for discussion and will be taken up at the next meeting.

By Robert's Rules of Order, because there is a motion on the floor, discussion should be allowed.

Lisa Hammond: I think it looks good and is a positive change; however, I have a concern about number two. Each campus will designate an individual to be responsible for compiling cumulative teaching evaluation data for Tenure and Promotion Candidates. Looking at the template provided, the kind of data is often not available to the faculty of the various campuses. I am not sure that logistically we are able to designate someone from our campus to collect this type data, at this point.

Professor Bellanca responded that we expect discussion on this matter and recognize it as being an issue right now. We welcome the opportunity for more discussion hoping to find a good response to the issue.

Fran Gardner: Will the committee be inviting various Administrators in to discuss that very issue?

Response: we have considered that and because of the in-depth involvement, some feel that we should leave item two as it is.

Robert Castleberry: This information is being gathered routinely, towards SACS Accreditation if nothing else. This data does actually exist on each campus and as I interpret this change, it is asking that each campus come up with a mechanism whereby this can then be provided as a part of the P and T file for all campuses.

The next order of business is to vote on our slate of candidates.

The slate was voted in per unanimous vote.

New Business:

Motion from the Faculty Welfare committee:

Regarding the John J. Duffy Teaching in Excellence Award policy, which originally prevented the committee from announcing the other nominees of the award, was to add, under the "Code of Conduct" a 5th code of conduct policy stating "5. When the winner of the John J. Duffy Award is announced, the committee will announce the other nominees of the award."

This was passed by acclamation

The nominees of the award were:

Mary Hjelm – Extended University

Stephen Criswell – Lancaster

Fran Gardner – Lancaster

Kate Holland – Lancaster

Sarah Miller (winner) – Salkehatchie

Eran Kirkpatrick – Salkehatchie

Blane DaSilva – Sumter

Terrie Smith – Sumter

Park Buckner – Sumter
Bob Nerbun – Sumter
Becky Hillman – Sumter

Presentation by Sally Boyd

A plaque was given to Mary Hjelm in recognition of her service as Regional
Campuses Faculty Senate Chairperson.

Adjourned