

***Regional Campuses Faculty Senate***  
**UNIVERSITY OF SOUTH CAROLINA**  
**USC COLUMBIA**  
**Moore School of Business - Daniel Mickel Center**  
**Friday, September 28, 2012**

Coffee .....	9:00 - 9:30 AM
Daniel Mickel Center, Moore School of Business	
Morning Session.....	9:30 - 10:30 AM
Room 801-A	
Welcome	
Guest Speaker	
Dr. Michael Amiridis, Executive Vice President for Academic Affairs and Provost	
Dr. William Hogue, Vice President for Information Technology and Chief Information Officer	
Report from Vice Provost and Executive Dean, Dr. Chris Plyler	
Report from Assistant Vice Provost for Extended University, Dr. Sally Boyd	
Reports from Regional Campus Deans	
Dean John Catalano, USC Lancaster	
Dean Ann Carmichael, USC Salkehatchie	
Interim Dean Lynwood Watts, USC Sumter	
Interim Dean Steve Lowe, USC Union	
Standing Committees .....	10:30 - 12:00 PM
I. Rights and Responsibilities	
Room 858	
II. Welfare	
Room J-K	
III. System Affairs	
Room 859	
Special Committees.....	10:30 - 12:00 PM
I. Student Services	
Room 854	
Executive Committee .....	10:30 - 12:00 PM
Room 801-A	
Deans Meeting .....	10:30 - 12:00 PM
Room 801-H	
Luncheon .....	12:00 - 1:00 PM
Dining Area behind Lumpkin Auditorium	
Executive Committee .....	12:45 - 1:00 PM
Room 801-A	
Afternoon Session .....	1:00 - 2:45 PM
Room 801-A	

# AGENDA

- I. Call to Order
- II. Correction/Approval of Minutes: April 20, 2012  
USC Lancaster
- III. Reports from Standing Committees
  - A. Rights and Responsibilities – Professor Danny Faulkner
  - B. Welfare – Professor Fernanda Burke
  - C. System Affairs – Professor Andy Kunka
- IV. Executive Committee – Professor Jolie Fontenot
- V. Reports from Special Committees
  - A. Committee on Libraries - Professor Maureen Anderson
  - B. Committee on Curricula and Courses - Professor Robert Castleberry
  - C. Committee on Faculty Welfare – Professor Fernanda Burke
  - D. Faculty-Board of Trustees Liaison Committee – Professor Bruce Nims
  - E. Regional Campuses Research and Productive Scholarship Committee - TBD
  - F. Regional Campuses Academic Advisory Council – Professor Bruce Nims
  - G. Other Committees
    - 1. Conflict of Interest Committee – Professor Noni Bohonak
- VI. Unfinished Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

# UNIVERSITY OF SOUTH CAROLINA

## Regional Campuses Faculty Senate

September 28, 2012

### Morning Session.

**Bruce Nims:** Good morning, it's the first meeting of the regional campus' faculty senate 2012-2013 academic year will come to order. Our first order of business to welcome special guest today, Provost Micheal Amirides is here to speak to us and also he's very anxious to hear some questions from senators and engage in some dialog. So without further ado, Provost Amirides.

**Provost Amirides:** Good morning, thank you Mr. Chairman. I hope it doesn't happen what happened in the other room, that they came in and all of a sudden the party was over. As soon as I walked in, everybody ran away and went to the other side of the building. It's good to see you and it's a great day today and wonderful weather. As I was walking across the Horseshoe to come here I thought actually today that I would like to travel for a couple of hours. It's a good day to be out and actually catch up with my thoughts. Now days this the only time I actually have to think, when I am driving somewhere. Usually, regardless of what some people may think, we think, those think in Osborne we don't think too much, we do think all the time. We go from meeting to meeting. I know there are a lot of things on your mind. The most important thing that you want to hear from me today, again this fall we are going to have the faculty grants from the Provost office, right? That was the biggest concern that everybody had and I want to make sure that everybody knows that we put the call out, it is going to be, the competition is going to be again and I know that the Regionals have done well and you have had several success stories. Of course I am joking. I know you want to talk about Palmetto College and that's the most important aspect as this is a big change.

I don't know how many of you saw this story in the Chronicle of Higher Education. The Chronicle published this story about the Palmetto College in this week's written edition, it's a full page story, it's a very good story for us it gives us very strong national exposure. It starts the right way. It picks up a student from the Back to Carolina program that we are starting this year. I believe he's in his mid-forties, he has a family, he was in the navy and started college and could never finish without what we are offering and that follows him and then after this there is a whole positive reception of what we are trying to do, how this is going to change the way that we are doing with access in South Carolina, how we are going to be able to reach more people. How does this affect or not affect the for profits institution? Dean Carmichael is quoted in that story. The President is quoted in that story. It's a very interesting prospective from a national standpoint and I think it plays for us fairly well because it is published in the same edition for the first time our ad appears for the new chancellor for the Palmetto College, so that helps with the search process it puts a third party perspective into the mix and will help us when talking to our candidates.

We are moving with the search, we have hired searches, executive searches and very well qualified in higher education in all different levels of higher education from dean sets to executive sets for research universities, comprehensives, community colleges. They have been

heavily engaged, in fact we had a meeting of the search committee yesterday and we talked about processes, they gave us an update. They are very satisfied with the candidates so far, although the first ad just appeared in the chronicle this week, we have a number of candidates, they have been recommended, they have been nominated, and a number of them they have already applied. I am the chair of the search committee. We count on the chair of the search committee and we count on you as well as other sources but primarily on you, on the faculty, from the regional campuses to make nominations to suggest people that you may know nationally or within South Carolina that you believe would fit the profile and would make a good Chancellor for Palmetto College. My expectation is that we are going to have airport interviews by the end of November and from there on are going to move pretty quickly and I expect that we will be able to name the new Chancellor of the college either by the end of the year, by the end of December, or if this interferes with holidays, very early in January and have on campus interviews.

Now, on campus interviews for Palmetto College is kind of a strange thing, on which campus is the question? That is something that we are trying to figure out with the search committee, how we are going to organize, how we are going to make it possible for you to be able to participate in the process, but on the other hand, don't make this a week long process for its candidates because it doesn't make any sense. We are trying to figure out exactly how we are going to do that, and any suggestions that you may have please communicate to the committee that represent you. There is pretty much one representative from each campus, it is a faculty member in some cases, it is a student, in another case it may be a member of the community, the committee is truly state wide because that is the way that we view the Palmetto College, it is system wide, state wide.

We are also moving ahead using the same search firm for the three dean searches at Union, Sumter and Lancaster. The search firm visited one of the campuses a week ago and spent time with the search committees, I thought it was important to them to be in each one of the campuses to get a feel for what does Sumter mean, what does Lancaster mean, what does Union mean, how do they compare to each other, how they are going to represent them during the searches. On purpose, we delayed these three searches by approximately a month from the Chancellor sets because I would like the new Chancellor to come in and weigh in the decisions that we are going to be making on the three deans. So I expect that they are going to be sometime in late January, early February is when we will try to bring people in and have the decisions be made but there is no reason to wait until we name somebody to start the actual ground work that is needed and stuff, advertising, collecting, nominations, resumes and building the pool that we need to build. So this is as far as the searches have gone.

We are making progress also with respect to the technology department that is going to help us with the conversion of the degrees, from the face to face to the online, we want to do this really first class. We don't want to do an okay job or even subpar job in some cases. For this reason very early on there were some reasons or some suggestions very early on that we could go lectural captioning, put the camera on and have an online course and that is very bad way run an online program. We are in the final stage and we issued a RFP in June, we have recruited, we have reviewed and interviewed a number of responders. In fact we were able to attract the crème de la crème of the industry. The people that came and there were seven applicants, seven responders, we selected three out of the seven to have an interview here in Columbia. They came

and spent half a day with each one of the groups, the indicated how important this conduct is to the industry. Just to give you an example, one company brought in six people to meet with an extended committee, it was the selection committee plus a few people that they wanted, I was not part of this committee for the RFP but I made sure that I was invited when they had the presentations from the vendors. One group brought in six people and this was a group that came from Dallas, there was another group that brought six people and they were a group from California and Washington, DC, and a third group was based in Orlando and Denver and they brought in nine people. That shows you how important this was for them and how they wanted this contract.

We took a risk and I'll take responsibility and the credit for it because when we discussed how we are going to handle these RFP's, there were two questions there: one was the conversion for the undergraduate degree programs which are associated with the Palmetto College and the other was the conversion for some graduate degree programs from Columbia in particular that we wanted to put online. Our understanding and studying of the field was that most of the companies that work in this area they are singly focused on graduate degree programs, and I was afraid if we were going to break this in half and issue two RFP's, we will end up with a very response to the graduate degree program but we were going to end up with maybe with one or two for the undergraduate. So, we put them both together and said we are going to services for both sixty hours of degree completion at the undergraduate level and several graduate degree programs at the master's level. And we specified the services because of the undergraduate level, a number of these companies the way that they operate is that they do marketing, they do recruiting, they do the degree conversion, and then they serve the living, the institution. I didn't want this for Palmetto College. I thought that we have a strong presence in South Carolina. Our name is there. People know us. We have a captive audience in terms of the graduates of the regional campuses, the graduates of the technical colleges. I don't need someone to do extensive marketing of this institution with them. The RFP specified that in this case that we wanted someone to help us with the online conversion and then go away. With the master's program that was a different story. We put the two of them together and I think this will work very well.

The company that we are negotiating with really was attracted by the graduate programs, but now they are going to do the undergraduate degree programs as well and do a good job we're convinced. In fact, they are going to give us a very good price in terms of how much we have to pay them in this particular case. We left the possibility open that if at some point we decide that we are going to extend Palmetto Colleges and the degree programs beyond the state that we might use them for marketing purposes but in the beginning at least we are not going to do that. We do have a marketing budget for Palmetto College for the next one or two years within the state that we will manage. I expect that next Friday at the board of trustees meeting on the 5<sup>th</sup> that we may be able finalize the contract and get it approved. I've been optimistic in the past, but I think this time I'm realistically expecting this to happen. That will open up the door to start the conversion of the degree programs with their help very quickly. When they came on campus the company that we are negotiating with gave us a list. I expect that immediately we will get between 10-12 course designers that are going to be located here and at the locations that they need to be and start the conversation process so that we do have a number of programs available online for next fall when officially Palmetto College is in business.

The degree programs by the way, in addition to the Bachelors of Liberal Studies which is up and running right now, this is the Back to Carolina program and I know that some of you have participated in some of the courses there. There's going to be a second Palmetto program that we will convert online and that is the Bachelors of Organizational Leadership and then five degree programs coming from the senior campuses. Right now the agreement is that Upstate will do the RN to BSN program and criminal justice, Aiken is gearing up to do Business. Columbia will do an Elementary Education and Buford will do a Human Services degree program. This may change at some point because we are still negotiating with the different senior campuses in making sure that they are okay and are moving along the lines. We are getting all kinds of – Chris and I are getting all sorts of questions from Aiken which was five pages long and these were the questions. That shows you that there are a lot of things that need to be determined. It was very thoughtful. They spent a lot of time anticipating things.

As I have told you before, I personally feel that I am the trustee of the Palmetto College, not the owner, and I am trying to make sure I exercise my fiduciary responsibility if you wish until the owner – the manager – the leader comes in the form of the new Chancellor. Along these lines, I have been very careful with the financial aspects. You know that we received an allocation from the State. We have been holding it, but it was time last week to make some decisions because a lot of things need to get moving to be ready for the fall. I met with the Chancellors of the senior campuses and the deans of the Regional Campuses last Friday and started making some allocations. We have provided some funding for the conversion of the degrees. When Upstate, for example, converts the Criminal Justice degrees to an online format we have incentives for the faculty members that are going to participate in that. In the majority I expect it to be USC Upstate faculty members; in some cases some of you might be involved. I know Buford in particular was asking for one or two courses in Human Services and if someone in the regional faculty had expertise. There is also a degree program that is associated with the Extended University – the Organizational Leadership program. This group is the owner of the degree program. We made an allocation to that program as well. We put aside \$5,000 for each course that is converted to from a live to an online format. How this money is going to be used to some extent is up to the local leadership, whether this money is going to be used as an extra payment to the faculty member who wants to do that either during the semester or the next summer or if this is going to be used to buy them out for a certain teaching obligation, hire someone else. These are details I am not going to micromanage because each degree program has a different feel and different need from the others.

We also made commitments to pretty much everybody that is involved in terms of personnel that we'll need to get moving, and gave them the green light to start searches. That basically means that for the four senior campuses, and for the four Regional Campuses we allocated the student services line, somebody that will come in to support the Palmetto College students and I think we need one in each location to take care of the students as they prepare to get into Palmetto College. We made a full FTE allocation to each of the regional campuses and each of the senior campuses. We made half of a FTE allocation for each of the regional campuses and the senior campuses for technology support. The reason is I don't think a full FTE is needed. The technology is not going to be complicated, but still there will be questions about the use of the technology. We also provided programmatic support of the equivalent of one faculty FTE in each of the degree programs that are going to be offered in the senior and regional campuses. I told the Deans and the Chancellors that this is not a blank check, that there are responsibilities

associated with these funds. Responsibilities are that the Palmetto College students will be taken care of during this process and the courses will be converted. I think everybody understands this. That is basically a green light for them to go out and recruit. Once these positions are filled we will send the funds from Columbia. That still leaves a significant amount of money for the new chancellor to do what that person wants to do and make sure that his or her programmatic initiatives are met. I thought that was necessary to get us moving to this point. I think that is it. I'll be happy to answer your questions.

Bruce Nims: If you have questions please identify yourself for the minutes.

Robert Castleberry, Sumter: You used the term conversion of the program. Clearly there will be an online presence. Is that going to be a degree program that has been enhanced so that you could get the degree online or exclusively online.

Amirides: You are asking me to answer something that I do not own, but I can tell you what my preference is. My preference is for an exclusive asynchronous program because the way we have framed this is to give access to people who do not have access or the ability to be in one of our locations. I don't know how I can reach somebody in little bits if it is not exclusively online. Having said that, I recognize that certain degree programs have special components. For example, Nursing requires a clinical component that cannot be done online. Having said this, I don't view it as exclusively an online degree program for the following reasons. First of all we are talking about the last 60 credit hours. The first 60 were done face-to-face, and I think that differentiates us from other programs. I think the first 60 credit hours are formative. The second part that is unique is that while the instructions is going to be online, student services will be provided face to face. That is why we are putting a student services person on each of the campus so that is so someone can drive to campus on their own time at their own schedule, not having to come in for a given class every Wednesday night. That's my preference, but I am not going to weigh in on this because that will not be my decision. It is for the new Chancellor to what extent this can be the same or... We are looking for someone who has experience both in a two year bricks and mortar program as well as somebody that has significant experience in distance education. I have experience in neither. I would not be a good candidate for this job, so my opinions may or may not count.

Andrew Kunka, Sumter: This is not about Palmetto College.

Amirides: Good

Kunka: I am on a committee that is working on memo that you sent out about the summary of evaluations for tenure files for summary of tracking teaching evaluations. [Inaudible] I'm curious in working on this is this is wondering if this was a Regional campus issue.

Amirides: Yes. No, not in the Regional Campus files, but as a problem in general. The problem was actually more significant in some of the Columbia files than from the Regional Campuses. Some of the files from Columbia were empty in terms of teaching data. There was maybe a summary that was very qualitative and frankly I had no idea what it meant in a couple of cases. Done because of Columbia files. Where is the evidence to show me that the writer of this letter – I had to take it at face value. Or I had to have my staff digging into the secondary file spending days trying to get the data. In one case we sent the file back. This is a problem that I have seen

magnified, so I said this year that enough is enough. Let's make sure that everyone understands what I want to see. I sent out a memo so that everyone knows what my expectations are and that if the file is not complete, I will be sending it back.

Ghoshroy from Sumter: Continuing on Andy's question. Regarding Quantitative what do you want to see?

Amirides: How did you reach the conclusion that somebody was a good teacher? What is your evidence? What do you compare it to? Do you use student evaluations? Do you compare these to other student evaluations? There was one case in which I thought one letter was unfair to the faculty because there was a comparison, but I don't think it was the right comparison. It was a Columbia file again that was a comparison with a general population while this particular individual was teaching some very nasty courses. So I wanted to see a comparison with these courses before and after. That's what I assume that when you are making your decisions and recommendations that you are looking at this. I trust the person who is making the evaluation, but I need to verify it and that is why I need the data. Also, peer evaluations. In some cases it was "Peer evaluations have been positive." Where are they? I could not find them. I wanted to see them. So the documentation was lacking in some of these files. So that is what I was asking for.

Fernada Burke, Lancaster: I just want to clarify so you are talking about the all the teaching summary?

Amirides: I'm talking more comprehensively. Entire teaching summary. The teaching evaluation is not the only tool you are using to evaluate teaching, so the entire teaching summary is what I am talking about.

Nick Guittar, Lancaster: This might be a question for the future Chancellor. Do you see any barrier for students who are taking classes at a Regional campus in taking a Palmetto course?

Amirides: That's a very good question and it doesn't go to only the students in the Regional Campuses, actually it goes to the students in the Senior Campuses. I think that we shouldn't have a barrier. We have to be careful what the requirements are, how the students are selected, and we have to be very careful – That's another point that I made with the Chronicle and it was very important Palmetto College is going to be offering existing degree programs. We aren't going to be offering new programs. We're taking the existing degree programs – the criminal justice program at Upstate, the last sixty hours of it and we are putting it online. The outcomes of this program, the quality of this program, the rigor of the instruction has to be the same as what the students experience on campus. Otherwise we risk accreditation, and I know no one wants to do that. If they do satisfy the same standards, and they will, why not allow a student who is currently in the face-to-face program to take this class for their convenience. In Columbia we do have a number of online asynchronous courses – in Psychology and Engineering students can take a course like this so that students don't have to take it face-to-face. There are some limitations there, how many and how you do it and so on and so forth. I think it would be a mistake to place any restrictions. Also I think that we need to do something about the electives. That is something that the group, Chris Plyler and Lacy Ford and I are trying to make some of these decisions. If you look at someone who is taking a degree program – let's use Criminal

Justice. They have taken the first sixty hours face-to-face at Lancaster, and now they have decided that is what they want to do and they want to take the last sixty hours. The last sixty hours are not exclusively Criminal Justice courses. And that is true of all of the degree programs. There are some electives. We need to create a pool of electives also. Hopefully if we do this right it's going to be one pool of electives for all degree programs. Social science electives you know like Modern European History. Actually that's Humanities that's not Social Sciences – well depends on how you approach it. It should be sitting in the middle with a designation from every campus so a student from Aiken who is actually pursuing a Business degree and lives in Sumter can take this course that was developed by someone from Burford or somebody from Lancaster. If we do that efficiently, for the first time in our history we start to operate as a system. That's the bottom line, and that's where some push and pull will come into play. We need to offer students some flexibility not less flexibility.

David Hatch, Salkahatchie: How would this effect the role of faculty in terms of responsibilities and expectations?

Amirides: Frankly, the first part of what you are doing today won't change. You still have to teach and prepare first and second year students. Now I don't think you have much free time beyond this. So we are not going to be loading more work on you. That is why we are looking to hire extra people. It would be a big mistake to bring people that they are solely designated and they only teach online courses. It just brings the capacity for six or seven more courses a year and then the online may be distributed equally among everyone else. The main core about what you are doing will remain the same. Now there is going to be the opportunity, I expect, especially in some cases, Sumter is the case where you have been teaching Business courses on a higher level for some time. My understanding from Aiken is that you will also be involved in the asynchronous program. Now the synchronous component is something I will not touch. We cannot answer that question for a year or two until we have tested the waters. I view opportunities for an additional role, but I don't expect that the traditional role of what you are doing is going to change.

Helen Maire-Afeli, Union: It's a question that is a little focused, but who will advise those students?

Amirides: That is why we are bringing one student services person in each campus. I expect the faculty members will be involved as well. If load becomes significant then we'll hire more. It would be a great problem to have if all of a sudden we have a thousand students and we have to double and triple. Which brings the point that you need to be current and you need to be informed on the degree programs.

Kajal Goshroy, Sumter: What is the transcript going to say clearly that this is a Palmetto Degree?

Amirides: No the transcript will be USC Upstate program if it's going to be a Criminal Justice program.

Goshroy: Will cost be the same?

Amirides: Rate has been set at Aiken rate.

Goshroy: So we won't have to worry about drain.

Amirides: I don't expect this will be the case. There are fears, and there always will be fears and quite frankly we will need to test the waters. We will have one education program across the system. So there are questions now from the senior campuses. I've been asked the question very plainly about Aiken. We have a technical college in Aiken and receive a fair amount of students who transfer. On the other hand, Aiken will gain because they offer a business degree to entire state that right now is only offered at Sumter. That will allow them to draw students from the Low Country area from the Upstate. I think the idea here is reaching more people and having a bigger pie. What I see makes me fairly optimistic that we will get this. There is a market out there. There is a large number of people that are willing to pay double the tuition of what we will be charging to go to schools that the reputation is not there. This will have our logo on it at half the price. I met also with the presidents of the technical colleges. They are extremely eager about this. I think there may be a good number of technical college students that will come in provided they meet our criteria. This is not an open admission system, and actually the admission decisions do not belong to you. They do not belong to Palmetto College. They belong to the degree programs one by one. Upstate will have to make decisions about Criminal Justice. Aiken will have to make decisions about admission into Business. Otherwise, again, we risk accreditation and we are not going to do that. So there are going to be a good number of people that want to come in and we say, "I don't think you can do that." It happened with Back to Carolina this year when we put the Liberal Studies program online. We had approximately 70 that applied. Do you remember Chris? We accepted sixty and forty-five registered. Maybe more applied. I made the point that the reason we are not admitting people is because we are elitist, it is because we don't think they are ready. It is unethical to admit somebody who is not ready, teach them for two years and then spit them out. I may not have the exact numbers, but I think we started with 300 inquiries. We don't turn people down. We tell them what they need and ask them to reconsider.

Sally Boyd: [Inaudible] No one applied who wouldn't be admitted applied. They were all advised.

Van Bulck, Sumter: Can you elaborate in terms of the administrative hierarchy how the new Chancellor will relate to the regional campus. Will we lose some of our autonomy. What is the hierarchy?

Amirides: From an administrative function, some things will be reconsidered. The four deans will report to the Chancellor. Some functions may be reconsidered. Now that doesn't mean that each one of the four campuses will lose their character or their local dean. What complicates things is that Palmetto College is not going to be independently accredited – It comes from the two year programs in Columbia. That is why academic issues will have to come from the Provost's office. Otherwise, I cannot be signing down and saying you are under my accreditation but do what you want. Tenure and promotion issues will have to come through the Provost's office and any academic aspects in terms of course offering, catalog issues, content of the

courses, outcome as it is today will come through the Provost's office. We have to figure out where to put the Chancellor in this. That may mean that the Chancellor has a dotted line to me or that the Chancellor puts a letter in the file when we are talking about tenure and promotion. These are things that we will have to figure out one way or another. We cannot cut the connection between the Provost office in Columbia and the academic operations of the Regional Campuses because if we do that we cannot continue with accreditation as it is. How was that for twenty minutes? It worked out really well. Thank you

Bruce Nims: Thank you. We have one more guest this morning. Dr. Bill Hogue, who is our VP for, our Chief Information Officer here at the University and he is going to give us a brief report about One Carolina.

Dr. Bill Hogue: I heard the word *brief* clearly. Good morning everyone it is a pleasure to be here. For those of you whom I have not met before I hope we have an opportunity to meet and speak personally when I visit your campus in the future. I certainly hope also that when you are in Columbia that you feel free to contact me. I live right next door to Chris on the 3<sup>rd</sup> floor of Thornwell, so would welcome your visit anytime. I get to do the easy stuff. Michael talked about the hard stuff. My neck is on the block for One Carolina. As you know, if you've been around for a while is that One Carolina has been in the air for a while. The very exciting part about One Carolina and we just had a sponsor's meeting yesterday, is that we are moving along. Admissions is live. We are releasing one major software release per month for this entire academic year. We expect the entire student portfolio of One Carolina to be live this coming summer. So it is an exciting time because we spent a lot of time planning, doing some churning, making sure we have our finances right, dealing with administrative issues, and now we are in the business of transformation. That's partly why it is so difficult when in the case of One Carolina there is still code in the system that I had a hand writing in 1980. That's a scary thought when you think about how quickly information technology changes in our current environment. So if you would like details at any point about some of the specific issues associated with One Carolina, please let me know. I am here to tell you that the project is moving on. It is not risk free. We have resources, talent, the software, the collective will, and thank you very much for those of you who have been engaged directly. That's been terrific. It's been one of the most rewarding projects in my thirty year career in terms of cooperation. Some of you may be contacted or certainly your institutions will be contacted by Ed Cornelius and some of his associates from Connections Collegiate Project Services. For those of you that have a long memory, there is a history with Collegiate Project Services. We contracted with them in 2008 and asked them to come take a look at project preparation and project funding, the resources that we had in place, the competencies of the people who would be responsible for driving the project forward to successful conclusion. They did such a good job in '08 in predicting where we excelled and where we stumbled a little bit that we asked them back now four years later and do a mid-course look at where the project is, where some additional emphasis might be places and give us a little pat on the back as to where we've done well. But this kind of mid-course third party guidance we think will serve us well as we go into the next phases of the project.

Speaking of the next phases of the project there are a couple of other things I wanted to mention. One, either today or very early next week, there will be RFP release for a request of proposals. It

will go out to a broad vendor community nationally. We will be revalidating our decisions about One Carolina. Well, why do you want to do that? If you think about One Carolina like I do, One Carolina is in three big chunks. The first chunk - Student, actually accounts for 50% of the project both in terms of expenditures and the resource commitment and the impact. Our student information systems are very broad, everything from registration to classroom scheduling to financial aid – a lot of moving parts in what we blithely call student. Next we need to go into financials and HR. So HR payroll and our financial systems are next up, and because we've been in motion for several years and because the IT continues to evolve we are going to revalidate our decision in terms of who we want to partner with to make sure that our criteria are valid. To make sure it will support Palmetto College. We also want to know for absolute certainty that we are implementing what you might call best in breed. Is what we have at USC going to be the very best products and services that we can deliver to our students and staff and all the constituencies that we serve beyond the University. So when you see or hear about an RFP being issued, that's exactly what it is. We are going back out into the market to see if we should continue to be partners for Aleution. They are going to come on campus and give us a pitch for a continued partnership. Or are there other partners that would do a better job? So that's probably more than you probably wanted to know about that. If you have any interest and would like to know what is going on feel free to contact me. Two other quick hits before I stand down. One, you'll begin to hear about an umbrella. One Carolina is not a technology project. It's really about Business Process transformation. In our offices that support you there are business processes and we are asking the business process leaders to reevaluate all the process flows and bring them up to the 21<sup>st</sup> century standards and to provide the software to do that.

Under One Carolina we are going to be launching Secure Carolina. We've had some high profile security breaches. Secure Carolina will build on foundation if One Carolina to build and enhance privacy of our data. Every one of you will have some responsibility to make sure that we are in a better position to protect data that are entrusted to us as we go forward.

The other project that I am excited about is Mobil Carolina. How many of you see mobile apps popping up that are specific to your disciplines? That toothpaste is out of the tube and it is not going to be shoved back in. People love apps. This is the way we are going to be communicating with our systems and with each other from here forward. So we need to adapt to this. We need to get ahead of it and make sure we are being responsive to the best ways to give people access to information and energy for that matter. And so we'll be talking about Mobile Carolina with increasing focus. We want to develop portal technology to allow people to peer into our data to get the things they need. It will help with USC Connect. It will certainly be one of the signature aspects of Palmetto College. It will help with security and we believe also that it will help us to get to a point that many of us have wished for in having a universal calendar that people can readily access and update. So that's a quick flyover. I'd be happy to address any questions. Oh, by the way, I love having an opportunity to get away from Columbia and visiting the other institutions in the USC Systems so if there is ever a time you would like me to come address a class or faculty, I hope you'd let me know.

Bruce Nims: Since our discussion with the Provost was so thorough and enlightening this morning, we are running a little behind on the schedule. I think it is important we have enough time for our standing committees to meet. We will postpone reports from our deans till afternoon. Rights and Responsibilities will meet in room 858. Welfare will meet in room JK and

system affairs will be in room 859. We will have lunch in the dining area at noon. We will reconvene at 1:00.

### **Afternoon Session**

**Bruce Nims:** I would like to bring the meeting to order. It's not quite one o'clock, but on the principal the sooner we start, the sooner we finish. I think it's probably okay to start the meeting again and bring it back to order. The first order of business for the afternoon session is the correction and approval of the minutes. Are there any corrections for the minutes on the April meeting?

Hearing none, the minutes stand approved as written.

Since we had to delay our administrative reports from this morning, I'd like to call on Dr. Chris Plyler our Vice Provost and Executive Dean to give his report.

**Vice Provost Plyler:** Thank you, Mr. Chair. I'll keep it very short. I want to welcome everyone back now that we are in the midst of the fall semester. New senators especially, I think you'll be introduced shortly. I continue to be impressed with the new faculties that we have hired even in these austere times. If you'll grant me a moment, I'll introduce their names.

I introduced them formally in the Columbia faculty senate. We're called upon to do that. From Lancaster, Adam Biggs is a new instructor in African American studies. He comes to us from the University of Pennsylvania. There may be a few mistakes here. The Deans report this information to me and I just read it. So if I stumble.

Gorani Gorani, an instructor in French came to USC Lancaster from the University of Iowa. Rebecca Freeman, a librarian from the University of North Carolina at Greensboro, Jill Castigli an instructor in Chemistry from the SUNY system, Stonybrook campus. Katrina Kendrick, a librarian from Clark Atlanta University, and Alan Pangburn, an instructor in Math, from Mount Olive College in North Carolina all coming to USC Lancaster and for Salkahatchie Samuel Downs, an Assistant Professor of Psychology comes from Brigham Young University, and from Union, John Lowell, an Assistant Professor of Psychology who came to Union from USC Columbia. So welcome our new colleagues. I imagine we'll soon see them in Senate if tradition holds. They're brand new and getting ready to do their teaching and T&P and serving in the Senate so that seems to be the practice.

In accordance with the Regional Campus' Faculty Manual, I am charged with tracking the agreement between the Vice Provost and Provost and the Provost and the President in the Tenure and Promotion recommendations and I'd like to do that now briefly. The Provost agreed with the Vice Provost on 100% of the tenure files sent forward this past year. The Provost agreed with the

Vice Provost on 100% of the promotion files sent forward this past year. The President agreed with the Provost on 100% of the tenure files sent forward this past year. And the President agreed with the Provost on 100% of the promotion files sent forward this past year. And with that I'd like to extend congratulations to Andrew Kunka from USC Sumter on promotion to Professor. To Janet Hudson from Extended University, promotion to Associate Professor with tenure, the same for Erin Kilpatrick from USC Salkahatchie. Sarah Miller USC Salkahatchie and Henni van Buldt from USC Sumter. Congratulations to all of you on this achievement. I know it's a load off, but don't let up. There are other significant and noteworthy faculty achievements that I have noticed since we last met that various faculty have been involved in and I'm going to let the Deans highlight those if they will rather than steal your thunder as Dean Carmichael accused me of doing. We are proud of all of you. Don't think it goes unnoticed. We want to make sure when you have published something, presented something, or been awarded something that you let us know in the office so we can put it on the web site. We want to keep this front and center of everyone particularly in Columbia so that the more they know about you, the more they know about our system, hopefully the better off we all will be. Also, congratulations to Julia Elliot, Kate Holland, Fran Gardner, Ray McManus and Lisa Hammond who have been awarded Provost Internal grants over the last two cycles. Very significant. I applaud your desire to do that and what you've done to earn that. Applications for this cycle are due as you know October 15<sup>th</sup>, so if you are interested get your proposals developed and ready for submission by the 15<sup>th</sup>. And all I have to say is best wishes for a pleasant productive semester unless you have any questions. Thank you. Oh, the President as you know has historically come to this first meeting. He cannot be here. He is in Massachusetts accepting an award. He sends his regrets, but that is where he is. Thank you.

Bruce Nims: Next we have our Assistant Vice Provost and for Extended University, Dr. Sally Boyd.

Sally Boyd: I think I can be briefer than Chris was. I'll give you a quick update on Palmetto Programs. We currently have 373 students enrolled, which I think is wonderful. A hundred and seventy six students have graduated with the BLS or BOL, and 34 degree applications in for December graduation so it is really going very, very well. So grateful to all of you who are participating in a variety of ways, teaching classes and advising students. I think this is one of the best things the regional campuses have done in a long time. I really wish the world would recognize that we have been doing it for several years. Palmetto College is new and is going to be getting a lot of attention, but I think it's important for us to realize that it's not totally brand new. A lot of this has already been going on and has been done very, very well. The Provost's office has provided grants for faculty to develop courses for online delivery. As you probably know, the BLS is up and running, available online beginning this fall is the degree that is provided to the Back to Carolina program. We have twelve faculty members who did receive course development grants who are teaching online courses this fall. We have another thirteen grants that have been awarded for next spring so we can add to the number of courses offered. I already have several of your names and know what your plans are. The BOL in fall of 2013 will go online. We know for sure that Palmetto College will begin in 2013 with at least two bachelor's degrees the BLS and BOL. If you are interested in a grant to develop a course online, I have specified courses that we need. Your Academic Deans have this information, so if you are interested please check with them. I thought Chris was going to do this and I appreciate you letting me congratulate Julia Elliot, a faculty member who teaches English and Women's and

Gender Studies at Extended University. Julia took a trip to New York last week where she was one of six young women creative writers in the nation identified for their talent and presented with the Rona Jaffe award for Creative Writing. This award is making Julia famous. It's making her kind of rich at the same time. It's \$30,000. This is really something. Congratulations, Julia. And the senators from Extended University Patrick Saucier, Julia Elliot, Jessica Sheffield who is giving a paper at a conference so Dawson James is substituting for her. Thank you.

Bruce Nims: Dean John Catalano, USC Lancaster.

Catalano: Good afternoon. Let me start by thanking Chris Plyler for a great lunch. We really appreciate it. USCL is currently up 8% in head count and 4.5% in FTE for the Fall. We are also serving 185 Columbia students on our campus full time. Those do not show up in our enrollment numbers. Study trips this year are planned to Italy and I think Michael Bonner who is here is taking a group to Richmond, Virginia to study the Civil War. I think the North will still win. Faculty, we have hired five new faculty for this Fall. Chris filled you in on that. Also, Professors Eliades, Thurman, and Roberts have retired after long careers at USCL, and Professor Garris has moved from a full time to an adjunct status so we lost about 120 years of institutional knowledge this year.

Under Facilities, our Native American Studies program has moved into 119 South Main Street in Lancaster. It's a newly remodeled 15,000 square foot facility. It houses six faculty offices, a 30 seat classroom, a large conference room, several galleries, the NAS Archives, the USCL archives, and the world's largest collection of Catawba pottery. With the new facility we can show almost all of it at the same time. Not one dollar of State money - in fact, the city bought the building, the parking lot behind it and completely did all the renovations for us. Duke Energy also gave us \$50,000 to buy some of the incidentals that it takes to open a new building. You are all invited to a grand opening on October 4, featuring a visit from President Pastides. We still hope to break ground for Founders Hall. I've been telling you this I know for years, but we had a contractor, the loan documents had been signed, and just before groundbreaking before the company came, we found that the contractor that had been chosen through the competitive bidding process could not get performance bonds. So when we went back to the State Engineer, he would not let us take the second lowest bidder. In fact, he insisted that we had to rebid the whole project. The new bids are due in two and a half weeks. Two week protest period after that and we hope that somewhere in late November that we will break ground on the new classroom building which will now open in January 2014 instead of August 2013.

[new disc]

Here today to make sure that I am the shortest speaker, not in height but in time. So here we go. Enrollment for USC Sumter we are down about 11% in headcount and 8.5% in FTE. Some of that was predicted, actually was planned for in terms of our dual enrollment program because we scaled back significantly on that particular program. However in our our full-time students, I call full-paying students, we are down about 54 students. That is a concern of ours, and we are trying our best to address it, and figure out what is going on. So we will move forward on that. We have done some things on campus that I think are significant as far as making sure we are out there becoming more of a top of the line institution for the Sumter area. We've done some appearance things to the front of our campus. We have done lettering to our Administration Building. Our fountain is working again, it has lights and it looks good. I am very proud of it and those who

have worked very hard to get these done. I have faculty awards, recognitions to hand out. The first will be Kajal Ghoshroy presented a paper that won second place. I'll let her tell you what her award was that. We also have James Smith, who is an instructor of music who was invited to perform in Serbia this summer. And that's a very distinguished opportunity. At this time, I'd like to recognize our senators from Sumter. If you would please stand when I call your name: Ray McManus, Kajal Ghoshroy, Hennie van Bulck, Rebecca Hillman, Andy Kunka, Paige Hampton and our alternates are Steve Anderson, Blane DaSilva, Daniel Kiernan, and Jean-Luc Grosso. Thank you very much.

Bruce Nims: Interim Dean Steve Lowe from USC Union.

Steve Lowe: Good afternoon. What we are planning on doing some hiring this year, an assistant professor of Chemistry as a mid-year hire. One or two more positions for next fall. Our enrollment. Our headcount is down 3.67% our FTE is up 3%. The difference there is due to the fact that our regular student enrollment is up 5% over last year and we actually have the highest ratio of regular to dual enrollment students from 2006. We're especially pleased with that. USC Union continues to handle the admissions and financial aid for the Back To Carolina program. We're happy to be able to do that for everybody. Facilities wise we have bids going out to replace the roof for what will hopefully be our bookstore and student center on Main Street in Union. We have a couple of deferred maintenance projects that will help the Administrative building and the library building. The library recently underwent a renovation with new carpet and furnishings. Our IT department is actually rolling out a computer virtualization program that will prevent us from having to lease new computers every three years because all the hardware and software will be housed in our server room. So that is going to be a good thing. In athletics news, we actually have a baseball team now. The USC Union Bantams play in the National Club Baseball Association Division II, which is about as low as you can get. In the District Four East conference, we will have opponents from Duke, UNC Wilmington, Davidson, and Craven Community College which is in Newburn, North Carolina. Let me introduce our senators. Returning senators Helen Marie-Afeli, Sam Hauptman. New to the Senate and USC Union is our new Psychology professor Randy Lowell. Our alternate is Lane Mayon who is not here and playing shortstop and batting cleanup is your secretary Jolie Fontenot. Thank you.

Bruce Nims: Now it's time for the report from the standing committees. Dr. Lisa Hammond will give the Rights and Responsibilities report in place of Dr. Danny Faulkner.

Lisa Hammond: Thank you. We had four items on our agenda today. One, first we had a piece of unfinished business that we'll be bringing forward to your attention again in unfinished business that regards the creation of a new faculty office. There are some copies of that. I have some. Bruce has some and we'll send them around in a minute and I'll talk about that when we get down to unfinished business. We have an item of new business regarding a change to the Faculty Manual that had to do with candidate notification in the tenure and promotion process and again I'll go over that when we get to new business. We spent the majority of our team listening a report from the ad hoc committee that is revising the tenure and promotion forms. That committee is making a lot of progress and had gotten to the point where we needed some

feedback from the Rights and Responsibility committee about the direction to proceed. We spent a long time talking about the purpose of the curriculum vitae form and how to streamline the presentation of information both for the ease of our T&P candidates and quicker review for our reviewers. That took the vast majority of our time, so we barely got to even look at our other charges. We distributed a list of a number of charges we are going to determine through e-mail discussion which we are going to pursue.

[Inaudible]

Bruce Nims: From Faculty Welfare, Professor Fernanda Burke.

Fernanda Burke: Hello there. The welfare committee we actually have our three charges that we accepted which include the T&P Workshop which we'll be planning and distributing that information sometime in November, but I did want to go ahead and give you that date which will be January 18th, that's a Friday. So I wanted you to put that in your calendars so that you could join us you'll be welcome to and we'll be sending out additional information. We'll also be working on the John J. Duffy Teaching Excellence Award. We'll also be sending out some additional information and nominations will be requested. So if you would like to nominate someone or to nominate yourself for that award, please contact your senators for that. January 31<sup>st</sup> will be the deadline for that. We will also be working in the Spring on the faculty surveys. This time we will be working on a salary study and will continue our work on job satisfaction. Thank you. Yes.

Robert Castleberry [Inaudible] In the past there was a request for a certain amount of student evaluation data and the amount requested varied across time. What are you looking for now.

Fernanda Burke: What we discussed today was to have a table of your average student evaluations for the past three years. Any other questions? Yes if you have not been in the University three years, of course, as many years as you have been in the system. But up to three years. Any other questions? Thank you.

Bruce Nims: System Affairs, Professor Andy Kunka.

Andy Kunka: The System Affairs Committee accepted two charges for this meeting and had one piece of old business left over from last year. The first charge is to review the report of the ad hoc committee on Regional Campus' Associate degrees and the Carolina Core. Janet Hudson, the chair of that committee graciously agreed to attend our meeting today to answer questions and provide information on it. The committee voted to pass on the proposal forward to the Senate. So in discussion with the chair of the Faculty Senate we have decided to include the ad hoc committee's proposal as an appendix to the minutes so that everyone can get a chance to take a look at it before the committee will then put forth a resolution recommending that the Senate recommend this proposal to the individual campuses. The second piece of new business regards the memo that the Provost sent out regarding teaching evaluation summaries in the tenure and promotion file. The committee was asked to review the Provost's memo and compare his vision of the summaries with the current policy in the Regional Campus' Faculty Manual. The committee agreed that our existing policy conforms to the Provost's memo and we will send our existing policy forward to the Provost so he can let us know that it does conform. And finally, the last piece of old business was to discuss the dashboard for the Regional Campuses

and we decided to move forward with the dashboard suggestions that came from last year and to work on that in the next year. Thank you. Any questions?

Bruce Nims: The Executive Committee met on September the 7<sup>th</sup> and developed the charges for the committees and discussed a variety matters concerning the business of the Regional Campuses. Next we have the reports from – I should have this memorized after all these years, reports from special committees. Committee on Libraries, Professor Maureen Anderson is there a report? There is no report. Committee on Curricular and Courses, Robert Castleberry.

Castleberry: The committee meets on a monthly basis to consider changes to the curriculum. I get an electronic copy. I send out to each of the campuses. If they have a concern they bring it to me, I bring it before the committee. If you want to be on the distribution list, let me know, I'll be happy to send it to you. What our committee does is act on proposals from the different colleges and schools. We make a recommendation to the Columbia Faculty Senate. It is their action which determines what happens to these proposals. So please look at the Columbia Faculty Senate web page for the actions that they have taken. The committee met once in August and once again this month. We did the usual things. We accepted new courses, accepted changes to existing courses, and endorsed curricular changes. Again, please check the Columbia Senate minutes for those details. I do want to specifically draw your attention to the action taken on the Carolina Core. Please check the Provost's website for the evolving look of what our old general education requirements are morphing into. All undergraduate four year degrees will need to meet the Core. So we have been recommending courses as core courses and have been endorsing curricular changes so that the current degree programs match the core. In its infinite wisdom, the committee and also it seems the Faculty Senate have been approving curricular changes incorporating specific core requirements even though those core requirements have not yet been passed by the Senate. I think that will be interesting, but I don't think it will be a big deal and will be straightened out before too long. For you, you can expect a lot more requests for courses to be accepted as Carolina Core courses and some more changes to the curriculum. So if you teach in a particular area, keep up with your own area and it will be on the Columbia Faculty Senate or Provost's web page. Beyond that, I think I can ask the question: well, so what? Well we teach quite a few courses on our campus that have been or will be approved as Carolina Core courses. Anytime we teach a course, of course, sorry, I'm going to break into Mr. Ed song in a second. Anytime we teach a course, it must be consistent with the approved course description. There's now going to be an additional wrinkle to that. If your course has been identified as a core course, it also must conform to the learning objectives for that core course. You may need to revise your courses to meet those requirements. How do you find out about those? On the Provost's page there are those courses that have been already been approved. There will be or should be links to sample syllabi that will specify ways to meet those objectives. You don't have to meet them exactly that way, but you do have to meet the objectives. I thank you for your attention, and may the Force be with you.

Bruce Nims: Thank you, Robert. We had two representatives to special committees, who conscientiously sent in their reports. I conscientiously forwarded them to our secretary, Professor Jolie Fontenot, but nonconscientiously, I forgot to print them out my own copy to read for you today. So again, Dr. Janet Hudson's report from the committee on Faculty Welfare and Dr. Noni McCullough Bohonak's Conflict of Interest report will be available with the minutes as part of the appendix. And again those reports were submitted, but I forgot to print them out to read them

to the Senate, so you can read them in the minutes. Okay, the next report is the Faculty Board of Trustees Liason Committee which is I, and I spent two hours last Friday in the hallway outside the Board of Trustees meeting unable to get in because it was executive session and it ran so late because it had been considering some matters to the athletic program that I was unable to attend the open session. I informed the chair of the committee about the situation, Dr. Sandry Kelly, who was gracious about it and indicated to me that some modifications in the way this committee operates are in the works. She's presently talking with Mr. Fred Westbrook who is the chair of the committee of the board of trustees, and he has indicated to her that in the future, certain meetings may in fact be designated that in fact the representatives actually come and participate in the meetings, maybe even including the executive session, and the December 18<sup>th</sup> meeting may be a meeting of that nature and perhaps I'll be able to participate. However when the official minutes are published, I will obtain them and have them inserted in the minutes of this meeting as an appendix. The Regional Campus Research and Productive Scholarship Committee – no report. That concludes then the reports from special committees. We'll now move onto unfinished business and I believe we have some from Rights and Responsibilities. Professor Hampton.

Lisa Hampton: Thank you. At the April Senate meeting, the Rights and Responsibilities committee presented a motion requesting that the Senate adopt the following amendment to appendix two bylaws in the Regional Campus' Faculty Senate. This was a substantive motion and the bylaws can't even overturn the substantive ruling on the bylaws and vote. So we can consider that motion today. Briefly, the purpose of that motion was to create a new Senate office, the faculty manual liaison officer, who would be responsible for coordinating all aspects of the manual's care and attending to regular updates of the Faculty Manual. Without going into a long history, we have had some problems in the past with things that were passed in Senate that did not make it into the manual. That happened because at one point there was a person in Dr. Plyler's office that Cathy Gay, that was very involved with the manual. When she retired there was no person that moved into that position and the Executive Committee handled it in different ways. Some years it was handled conscientiously and other years there were problems in terms of getting information through. Again, without going into a lot detail, we ended up with several ad hoc committees that had to go back through old minutes to figure out what had been approved. Essentially, the curation of the manual requires that someone be attentive to it over a long period of time, someone with institutional knowledge, and can keep up with both what needs to be done with it now because it is a living document and changes constantly and also in ensuring that everything that was done in the past was done accurately. I don't know how much detail I need to go into because we talked about this a bit last time. [Inaudible]

So the motion is already on the floor. Coming from the committee it needs no second.

Bruce Nims: Is there any discussion of the motion? Hearing no discussion we can move to a voice vote. Motion passes and since the motion has passed, we will need to have a special order at the end of the meeting in which we will open the floor for nominations for the position of faculty manual liaison officer. That concludes unfinished business. Now new business, R&R has some of that.

Lisa Hammond: You have a copy of a one page motion with some red text on it. This motion is something that we talked about in Rights and Responsibilities a number of times last year. We had, when the last edition of the manual went forward, legal reviewed it and recommended that

we make this change. We got that recommendation about five minutes before the Board of Trustees meeting. We balked and said we want to review this in the proper channels. We postponed it until we could review it properly. We were not clear in what was the intent in the changes of the language. Briefly, what this motion involves is a change in the letter the Regional Campuses Tenure and Promotion Committee sends to T&P candidates notifying them about the decision in their T&P cases. Practically, what has happened is that the President is now the final vote on “no” cases in tenure and promotion, so if your case is turned down, the President is the last word on that vote. The file is not forwarded to the Board of Trustees as it has been in the past. So at this point, what I understand from Dr. Christine Curtis in the Provost’s Office is that any files that are approved by the President are forwarded to the Board of Trustees and the board then votes on those. So the change is that the Board of Trustees is no longer in the sequence of notification for files that have been turned down. You can see that the language simply deletes the Board of Trustees and replaces it with a more generic administration and then adds if applicable for those files that would be forwarded to the Board of Trustees. Effectively, this is a change over which we have no real say. The President and the Board of Trustees are sort of a law unto themselves. It is the current administrative practice and has been for over a year and is the recommendation of legal that we make the change. The Committee discussed it. We talked about it a good deal last year and this year. Nobody had no real beef with it. So the Committee moved that we accept this amendment to the Regional Campus Faculty Manual as it has been recommended by legal. Now normally manual changes are substantive, so we cannot vote on it until November, but because this is a change that reflects administrative practice that we don’t have authority over, the Committee asks the chair that it be ruled non-substantive.

Bruce Nims: I agree with the Committee’s rationale and rule the motion non-substantive, so we may vote on it now. Is there any discussion? Since there is no discussion we can move to a voice vote. All in favor say aye. Motion passed. Is there any more new business? Our new business having been concluded, we can move to the special order of nominating and electing a person to serve as the faculty manual liaison officer. Do I hear any nominations from the floor?

[Inaudible] Okay, Lisa Hammond has been nominated and seconded. Are there any more nominations? Having heard no further nominations we will close the nominations and shall we elect Lisa Hammond by acclamation. All in favor say aye. All opposed? Professor Lisa Hammond has been elected our faculty manual liaison officer. May I say that I applaud the wisdom of the Senate in supporting this. Are there any announcements?

Dr. Plyler: We are planning on having a faculty assembly/retreat again in January. We hope to focus it on topics that are of not just interest but are imminent to things we do probably related to Palmetto College. Think about that, more information will be coming. When it does come, please mark the time on the calendars, make it a priority, realizing that we don’t have class, but would like your attendance if at all possible.

Bruce Nims: Any other announcements? Hearing none, this meeting is adjourned.

Appendices

**Report of the Vice Provost for System Affairs  
and Dean for Extended University  
USC Regional Campuses Faculty Senate  
USC Columbia, September 28, 2012**

Welcome returning and new senators to the first of four meetings of the Regional Campuses Senate during the 2012 – '13 academic year!

I appreciate the participation of the Provost, who presented an update and fielded relevant questions about Palmetto College. In addition, we have three regional campus dean's searches in progress, so there will be quite a bit of change in System campus leadership very soon.

We continue to be very fortunate in hiring outstanding faculty to our campuses, and I ask that you assist me in extending a USC welcome to our new colleagues:

(see attachment)

In accordance with the Regional Campuses Faculty Manual, as Vice Provost, I am charged with reporting the frequency of agreement between Vice Provost and Provost and Provost and President in the tenure and promotion recommendations:

The Provost agreed with the Vice Provost for System Affairs and Dean for Extended University on 100% of the tenure files sent forward;

The Provost agreed with the Vice Provost for System Affairs and Dean for Extended University on 100% of the promotion files sent forward;

The President agreed with the Provost on 100% of the tenure files sent forward;

The President agreed with the Provost on 100% of the promotion files sent forward.

Congratulations to all of our faculty on their successful applications for tenure and promotion!

**Promotion to Professor**

Andrew Kunka, USC Sumter

**Promotion to Associate Professor with Tenure**

Janet Hudson, Extended University

Eran Kilpatrick, USC Salkehatchie

Sarah Miller, USC Salkehatchie

Hendrikus van Bulck, USC Sumter

**Faculty Superlatives:**

**Julia Elliott**, Extended University, will receive the 2012 Rona Jaffe Foundation Writer's Award. Given annually to six women writers who demonstrate excellence and promise in the early stages of their careers. Celebrating its 18th year, the Awards have been increased this year to \$30,000 each and were presented to the six recipients on September 20th in New York City. <http://www.ronajaffefoundation.org/>

Kudos also to: Julia Elliott, Kate Holland, Fran Gardner, Michelle Reese, Ray Mcmanus and Lisa Hammond, who were awarded Provost Internal Grants over the last two award cycles!

**Announcements**

- Provost Internal Grants applications are due on October 15

Best wishes for a pleasant and productive semester!

## **End of Report**

### **RCFS Meeting, September 28, 2012**

#### **USC Lancaster Dean's Report**

**Student Enrollment and Activities:** USCL is currently up 7.92% in student headcount and 4.42% FTE enrollment above the same date last fall. We are also currently serving 185 students working on Columbia degrees who don't show up in these enrollment numbers. We won't know final enrollment numbers until after Fall II registration in mid October. The athletic department ended the spring semester with a cumulative GPA of 3.1, and three of six teams advanced to national championship events in Kansas and Texas. All six teams showed improvement in academics and in athletic competition. Men's soccer has been added for 2012 – 2013. Men's and women's tennis has been suspended for one year due to an unsuccessful search for a coach. Student study trips are planned to Italy and Richmond Virginia this year.

**Faculty:** We have hired five new faculty members for fall 2012: an instructor of Italian and French, an Assistant Professor of African American Studies, two Assistant Librarians, and a chemistry instructor. Dr. Nathalie Davaut is back teaching this fall after being struck on campus by a pickup truck in January. Professors Eliades, Thurman, and Roberts have retired after long careers at USCL, and Professor Garris has moved from a full time to an adjunct position.

**Facilities:** The Native American Studies Program has moved to 119 South Main Street in Lancaster. The newly remodeled 15000 square foot facility houses six faculty offices, a 30 seat classroom, a large conference room, several galleries, the NAS Archives, the USCL archives, and the world's largest collection of Catawba pottery. You are all invited to a grand opening on October 4, featuring a visit from President Pastides. We still hope to break ground for Founders Hall by the end of the year, and the plan is to open the building by Spring Semester, 2014. We are rebidding the project since the winning contractor from the last bid was unable to secure performance bonds, a requirement of the project. The State Engineer then required the rebid process that has resulted in the delay. The campus detailed study of traffic flow and parking is being reviewed by the LCCHE and the USCL faculty.

**Financial update:** After a very tight year last year, 2012-3 is off to a promising start. A tuition increase of 3.15% coupled with an enrollment increase will allow the campus to catch up on deficit accounts as well as to start building a decent carryover account for 2013-4. The USC Internal Audit Department has begun a comprehensive internal audit of campus, my fourth internal audit since becoming Dean in 2001. It is a real pleasure to have the auditors on campus.

Dr. Cox will introduce our delegation. JC

#### **USC Dean Extended University Sally Boyd's report**

An update on Palmetto Programs: 373 students are currently enrolled, 176 have graduated, and 34 have applied for December graduation. BLS—as the degree for Back to Carolina-- went online this fall with 12 courses. New courses will be added Spring 2013 and Fall 2013, with repeats beginning Spring 2014. BOL goes online Fall 1013, and will follow the same cycle of courses being repeated after three semesters. Grants from the Office of the Provost are being provided to Regional Campuses faculty for development of courses for online delivery.

Congratulations to Julia Elliott, assistant professor of English and women's and gender studies in Extended University, for being selected to receive an award named for Rona Jaffe. She is one of six young women writers in the nation chosen for the award, which carries with it \$30,000. Her selection was based on her published experimental fiction, including a short story that won the Pushcart Prize.

Extended University's senators this year are Patrick Saucier, Julia Elliott, and Jessica Sheffield. Chris Nesmith serves on the Executive Committee. Alternates are Mary Hjelm and Dawson Jones.

Regional Campuses

September 28 Meeting

Columbia

Dean's Report  
USC Union  
Regional Campuses Faculty Senate  
September 28, 2012

**Introductions:** Returning senators for this year are Helene Maire-Afeli and Sam Hauptman. New to the Senate and to USC Union is our new Psychology professor, Randy Lowell. Our alternate is Lane Mayon.

**Hiring:** Our new Director of the Laurens Center operation will begin on October 16. We will be doing a mid-year search for an Assistant Professor of Chemistry and one or two new searches for Fall 2013, one of which will be funded by Palmetto College. Those fields have yet to be determined.

**Enrollment** as of September 21 was 473. Headcount is down 3.67% but FTE is up 3%. Our regular student enrollment is 327, a 5 percent increase over last year, and we have the highest ratio of regular to dual-enrollment students since 2006.

**Back to Carolina:** USC Union handled admissions and financial aid for the B2C program and we expect to continue to do so for at least the next couple of years.

**Facilities:** Bids are going out for a company to replace the roof at 311 Main Street, our future new bookstore and student center. Deferred maintenance projects for this year will include a new chiller and (hopefully) some new windows for the Central Building. Our library recently underwent a renovation that replaced the carpet and updated the furnishings. Our new classroom/computer lab in the library is enjoying a great deal of use. Our IT department is rolling out a computer virtualization project that will save money on new computer leases and we are getting ready to move on a VOIP phone system.

**Baseball:** The Bantams have played a few travel teams and have built a 3-2 record. We will be playing in National Club Baseball Association's Division 2, in the District IV-East conference against opponents from Duke, UNC Wilmington, Davidson, and Craven Community College (in New Bern, NC in case you were wondering).

### **Noni Bohonak's Conflict of Interest Committee report**

Report to Regional Campus Senate Meeting on September 28, 2012

During the past year, the Conflict of Interest Committee has been busy writing the new policy guidelines required by new federal requirements for funding. The representation of this committee includes many faculty and administrators who are actively involved in obtaining federal grants and other funding. Because of this representation, every effort has been made to protect the rights of the research applicant and meet the requirements for funding as required by the University of South Carolina as well as the federal requirements.

An example of what we had to deal with is the issue of what must be reported on Conflict of Interest forms as part of the application for funding. As you probably know, this information can be released to someone under the Freedom of Information guidelines. While it is one thing for the funding agency to be aware of any interests the applicant might have, it is another for someone to just do an FOI request and spread this information around.

Suppose I had a million dollars worth of M and M candy shares in my stock portfolio. I decide to create two new colors, garnet and black, to sell to M and M for a cool \$100K. So, off I go to find an NSF research grant so that I can pursue this project. Obviously, USC and the NSF folks need to be aware of this "possible" conflict of interest. NSF turns me down after USC reports of a "possible" conflict of interest. But my neighbor hears me complaining that I got turned down by some stupid conflict of interest policy and decides that it might be interesting to find out about what I put on my COI forms. The neighbor puts up the money to get the information with the FOI request. This might seem like an example that is not very realistic, but it could happen. Thus, we were all very concerned about how to protect USC researchers and meet the federal guidelines.

Feel free to contact me for details.

Submitted by

Noni McCullough Bohonak, Ph.D.  
Associate Professor of Computer Science  
USC Lancaster  
803-313-7136

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## **Report from “Faculty Welfare Committee” Columbia Faculty Senate**

To: RC Faculty Senate

From: Janet G. Hudson, Extended University

RC Representative to the USC-Columbia Faculty Welfare Committee—2012-2015

2012 meetings—July-September

Issues:

- FWC has recommended that Faculty Senate adopt a policy on “Faculty Civility” that has clear policy procedures and sanctions for violations. This is designed to address an ongoing problem with some “bullying” of faculty by faculty. Currently the committee is gathering feedback from the September 11 presentation to FS.
- Efforts are currently underway to make registration procedures more transparent when faculty/staff take advantage of the employee benefit of one free course per semester.
- FWC is investigating the possibility of raising travel per diems when traveling on federal grants or privately funded grants.
- FWC is gathering past Faculty Climate Surveys in anticipation of conducting one in the near future
- FWC is investigating the Family Fund approach to soliciting funds for this committee’s distribution for faculty health benefits.

Submitted,

Janet G. Hudson

**Letter from Dr. Sandra Kelly**

Dear Members of the Faculty-Board of Trustees Liaison Committee:

I am writing to let you know a little about the history of this committee and also to update you on possible changes.

My understanding is that for a long period (it is not clear to me how long), the Faculty-Board of Trustees Liaison (FBTL) committee did not meet with the Board of Trustees even though our by-laws seemed to indicate that this committee was supposed to do so (see below). Patrick Nolan, past-chair of Columbia Faculty Senate, tried to remedy that situation by having this committee attend the Board meetings whenever the Academic Affairs and Faculty Liaison Committee (a standing committee of the Board) met. It was good to have a presence but some awkwardness ensued from confusion about our role at these meetings. This summer I met with the new chair of this committee, Mr. Thad Westbrook, and we had a good conversation about what was happening and how the Board and the Faculty might better interact. I am excited about the prospect of moving forward on this.

First, let me clarify. The Board's bylaws clearly indicate that the Academic Affairs and Faculty Liaison Committee meets "from time to time with the Faculty-Board of Trustees Liaison Committee of the Faculty Senate, on matters of concerns to the faculty and of concern to the Board" (from the Bylaws of the Board of Trustees). We must be invited to meet with this committee and we are invited as guests. We are not voting members of this committee and we have to be invited to stay for executive session. That being said, Mr. Westbrook was understanding about the frustration of committee members who made the effort to attend the meetings including driving from other campuses and then having no role or voice and not being allowed to stay for the executive sessions. We agreed that a good solution would be to designate certain meetings (not all of them ) where the FBTL committee would be invited to attend and actually participate in a discussion with the Board committee in some manner. The goal of any discussions is to help move the University of South Carolina forward particularly on issues of mutual concern by the Board and by the Faculty.

I know that some of you attended or tried to attend the Academic Affairs and Faculty Liaison Committee last Friday. This meeting ran very late - - this happens (in a somewhat unpredictable manner) and there is not much that any of us can do about that. I have just learned to plan on the whole day for the meeting. However, since I attend all of the Board meeting, I would be happy to text you to let you know my estimate of how late we are running. Let me know if you would

like me to do that. There was not really room for discussion at that meeting from faculty although there were some interesting presentations about the academics from faculty and students at USC. It was a good meeting but not really one in which the FBTL committee had any role. Mr. Westbrook is currently planning on having a role for our committee in the December 18<sup>th</sup> meeting but this is not firm. I will let you know what I hear from Mr. Westbrook. If we are to attend, you will receive an invitation with the agenda.

I apologize for any confusion or inconvenience on Friday. I am looking forward to working with all of you in a meaningful and productive manner over the course of the next year. Best regards,  
Sandra Kelly, Faculty Senate Chair (USC Columbia)

Sandra J. Kelly, Ph.D.

Carolina Trustee Professor and Faculty Senate Chair

Experimental Psychology Program Director

University of South Carolina

### **Meeting dates of Academic Affairs and Faculty Liaison Committee**

December 18 2012

March 22 2013

June 28 2013

*Excerpt from Faculty Senate Bylaws:*

### **FACULTY - BOARD OF TRUSTEES LIAISON COMMITTEE**

This committee shall serve as liaison between the faculty and the Board of Trustees. Members shall be the chair and chair-elect of the Columbia Faculty Senate, the chairs of the Faculty Advisory and Faculty Welfare committees, one person appointed by the president upon nomination by the Regional Campuses Faculty Senate, and the chair of the faculty government at one of the four-year campuses. The representation of the four-year campuses shall rotate in

alphabetical order, annually, among these campuses, Aiken, Beaufort, and Upstate. The chair of the Columbia Faculty Senate shall be chair of the committee and shall sit with the Board of Trustees as provided by the bylaws of the board.

Courses & Curriculum Report to the  
Regional Campuses Faculty Senate (September, 2012)

Robert B. Castleberry

The Committee meets on a monthly basis to consider changes to the curriculum. I usually get an electronic copy of the agenda before each meeting, and I forward it to contact people on each campus. If you would like to get a copy of the agenda, please email me so I can add you to my contact list.

If any of the contact people on our campuses have concerns about the proposed changes, I can bring those concerns to the attention of the Committee. Any Committee decisions are merely recommendations to the Faculty Senate, and changes are not final until the Senate approves them. The results of the Senate's actions are posted on its webpage.

The Committee met once in August and once this month. We did the usual things: we accepted new courses, approved changes to existing courses, and endorsed curricular changes. Again, please check the Columbia Senate minutes for details.

I do want to specifically draw your attention to the actions taken on the Carolina Core. Please check the Provost's website for the evolving look of our old general educational requirements. All undergraduate four-year degrees will need to meet the Core, so we have been recommending courses as Core courses and have been endorsing curricular changes that incorporate the new

Core requirements.. In its infinite wisdom, the Committee, and it would seem the Senate, has been approving curricular changes which require courses that have not, to date, been approved as Core courses. Likely this will be eventually be successfully resolved, but, well, there you go. Expect a continuing flood of Core and curricular proposals for the foreseeable future.

So what? Well, we teach quite a few courses that have been (or soon will likely be) approved as Core courses. Naturally, our courses must conform to the approved course description, but now Core courses also need to conform to Core objectives. How you alter your course (if necessary) to meet the objectives is up to you, but meet the objectives it must. Sample syllabi exist that offer some guidance and suggestions. These samples should be available to you through links on the list of approved Core courses on the Provost's webpages. I just thought I needed to say all that.

Thanks,

Robert B. Castleberry

rcastle@uscsumter.edu