

Proposed Revisions to the *Palmetto College Campuses Faculty Manual*  
 Palmetto College Campuses Faculty Senate  
 University of South Carolina

Brief Title of Proposed Change	Executive Committee Election
Committee Proposing Revision	Executive Committee
Date of Presentation to Senate	11/10/2017
Senate Approval Date	2/16/2018

**Rationale for Proposed Revisions**

- At present, the manual states that “Normally, no campus shall have more than one member on the Executive Committee,” while also mandating that officers of the executive committee are nominated and elected. These two rules are incompatible, and the procedure for what should happen if two candidates to executive committee positions getting the most votes are from the same campus.

**Summary of Proposed Revisions**

- We propose removing the requirement that the executive committee contain at most one member from each campus, and maintaining campus representation by changing how at-large members are elected. In our proposal, the end-of-year elections for Vice-Chair and Secretary are as normal (the chair and immediate past chair having already been determined). Between senate meetings, any campus not represented by these four positions may then elect an at-large member from their Faculty Organization to serve on the executive committee.
- Additionally, to allow campuses flexibility in their senate delegation, these at-large members may choose to be full members of the Executive Committee or choose only to meet with the Executive Committee. (The difference here is that this allows a campus short on senators to have representation in the room when the executive committee meets without that senator giving up their vote or their seat on one of the standing committee.)

**Section and page numbers of the current *Manual* for proposed revisions**

Current (p. 5)  The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, Vice Chair (Chair Elect), Secretary, Immediate Past Chair, and one Member-at-Large nominated and elected by the Senate from among the appropriate campus delegations. Normally, no campus shall have more than one member on the Executive Committee. However, if one campus chooses not to have a representative on the Executive Committee, then the Executive Committee	Proposed  The Executive Committee serves as a planning body for issues which confront both the Palmetto College Campuses and the University at large. It is composed of the Chair, Vice Chair (Chair Elect), Secretary, Immediate Past Chair <b>who are</b> nominated and elected by the Senate from among the appropriate campus delegations, <b>and possibly one or more Members-at-Large elected from the faculty organizations of those campuses not already represented on the Executive committee. Each such campus may elect at</b>
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may have at most two members from one campus. The Committee makes recommendations for actions to be taken by the Senate.

(p. 3)

Each Palmetto College Campus will also elect one or more Alternate Senators. An Alternate will substitute for a Senator in the event that the Senator is unable to attend a meeting of the Senate. Alternates have the same privileges as the Senators for whom they substitute. Each campus is entitled to its quota of senatorial members in the Senate in addition to its Executive Committee member.

(From p. 88)

**Section 1.** The officers of the Senate shall be a Chair, a Vice Chair, a Secretary, an Immediate Past Chair, a Member-at-Large, and a *Palmetto College Campuses Faculty Manual* Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year. The person designated to serve as Chair will serve for a total of three years on the Senate Executive Committee, the first year as Vice Chair, the second as Chair, and the third as Immediate Past Chair. The *Manual* Liaison Officer shall be nominated and elected for a

**most one member-at-large.**

The Committee makes recommendations for actions to be taken by the Senate.

Each Palmetto College Campus will also elect one or more Alternate Senators. An Alternate will substitute for a Senator in the event that the Senator is unable to attend a meeting of the Senate. Alternates have the same privileges as the Senators for whom they substitute. Each campus is entitled to its quota of senatorial members in the Senate in addition to its Executive Committee **members. A member-at-large who is also a senator shall retain their voting privileges in Senate but shall not be a voting member of the Executive committee.**

(From p. 88)

**Section 1.** The officers of the Senate shall be a Chair, a Vice Chair, a Secretary, an Immediate Past Chair, **possibly one or more Members**–at-Large, and a *Palmetto College Campuses Faculty Manual* Liaison Officer, as well as such other officers as the Senate may from time to time establish. These officers shall perform the duties prescribed by the parliamentary authority and rules adopted by the Senate. The Secretary shall serve for a term of one year. The person designated to serve as Chair will serve for a total of three years on the Senate Executive Committee, the first year as Vice Chair, the second as Chair, and the third as Immediate Past Chair. The *Manual* Liaison Officer shall be nominated and elected for a one-year term at the last Senate meeting of the year. The Liaison Officer need not be a currently serving Senator and is eligible for election for up to three successive terms.

**Section 2.** The Vice Chair and the Secretary shall be nominated and elected at the last

one-year term at the last Senate meeting of the year. The Liaison Officer need not be a currently serving Senator and is eligible for election for up to three successive terms.

**Section 2.** The Vice Chair and the Secretary shall be nominated and elected at the last Senate meeting of the year preceding the one during which they are to serve. They shall be nominated by the Nominating Committee or from the floor. Any voting member of the faculty may offer a nomination for Vice Chair and Secretary from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for these offices. The Vice Chair shall assume the office of Chair at the close of the last meeting of the academic year.

Page 3:  
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Senate meeting of the year preceding the one during which they are to serve. They shall be nominated by the Nominating Committee or from the floor. Any voting member of the faculty may offer a nomination for Vice Chair and Secretary from the floor; however, only members of the Senate may vote in the election of these officers. Only voting members of the Senate and members of the Executive Committee shall be eligible for these offices. The Vice Chair shall assume the office of Chair at the close of the last meeting of the academic year.

**Section 3. After election of the officers for the following year, any campus which does not have a member serving on the executive committee (either as Secretary, Vice Chair, Chair, or Immediate Past Chair) may elect from its Faculty Organization a Member-at-Large. A Member-at-Large will meet and have voting privileges in the Executive Committee, but may choose whether or not to serve as a member of the executive committee. A senator serving as Member-at-Large may in this way retain voting privileges in the Senate and may retain membership on a standing committee of the senate. Once elected, a Member-at-Large who is a sitting senator shall notify their Faculty Organization whether they will serve as a member of the executive committee, so as to allow their campus to elect a replacement senator if necessary.**

Page 3  
Each campus is entitled to its quota of senatorial members in the Senate in addition to its **membership on the Executive Committee.**

Page 4:  
**Voting.** All members of the Senate have the right to vote and present motions with the following exceptions: *ex officio* members and Executive Committee members other than at-

members in the Senate in addition to its Executive Committee member.

Page 4:

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large members shall not vote or present motions, with the exception that the Chair shall be permitted to vote in the case of a tie.