



**2018-2019 COMPLETION OF VERIFICATION BASED UPON  
2016 FEDERAL TAX RETURN FILING EXTENSION (PARENT/STEPPARENT)**

Your Free Application for Federal Student Aid (FAFSA) has been selected for a review process called verification. As part of the verification process, information from your parent(s)/stepparent’s 2016 Federal Tax Return must be supplied to our office. Your parent(s)/stepparent recently requested an extension of time to file a 2016 Federal Tax Return. Please answer the questions below and attach the requested documentation if applicable, provide signatures, and return these documents to our office. Please note that a copy of your parent(s)/stepparent’s completed IRS Form 4868 (Application for Automatic Extension of Time to File U.S. Individual Income Tax Return) must be attached to this form.

\_\_\_\_\_  
**Student’s Name**

\_\_\_\_\_  
**VIP ID**

1. Have your parent(s)/stepparent completed and submitted IRS Form 4868 (Application for Automatic Extension of Time to File U.S. Individual Income Tax Return)?
  - Yes - Please attach a copy of the completed IRS Form 4868. The form must be completed before we can continue processing your application.
  - No - Please complete and submit IRS Form 4868. A copy of your parent(s)/stepparent’s completed IRS Form 4868 must be attached.
  
2. Did your parent(s)/stepparent receive one or more W-2s for the 2016 calendar year?
  - Yes - Please attach a copy of all W-2s received for calendar year 2016.
  - No
  
3. Were your parent(s)/stepparent self-employed during the 2016 calendar year?
  - Yes - Please estimate your parent(s)/stepparent’s 2016 adjusted gross income and taxes paid below:  
     2016 Estimated Adjusted Gross Income: \$ \_\_\_\_\_  
     2016 Estimated Taxes Paid: \$ \_\_\_\_\_
  - No

**In addition, please provide the following:**

- Verification of Non-Filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2017
- A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2016

By signing this document, I certify that all the information reported on it is complete and correct. If I purposely give false or misleading information on this document, it will be cause for denial or repayment of financial aid and I may also be fined, sentenced to jail, or both.

\_\_\_\_\_  
*Student*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent*

\_\_\_\_\_  
*Date*