1. [https://www.sc.edu/about/system_and_campuses/sumter/apply/index.php](https://www.sc.edu/about/system_and_campuses/sumter/apply/index.php)

2. Choose “Dual Enrollment and Early College Students”

3. Review the items needed for your application before you begin, and then click “Apply Now”.
4. Use your school email address.

5. You must go to your email to set up your password and verify account.

6. Once you create a password you must login to the USC Sumter application.
7. Click on “Start a New Application”

8. Choose “High School Enrollment”
9. Choose “Face-to-Face or Blended”

10. Choose “Sumter”
11. Choose the appropriate term.

12. Click “Start Application”
13. Complete all Applicant Information questions and be sure to choose correct grade level at time of enrollment.

14. Complete contact information and click “Save and Continue”
15. Complete “Ethnicity/Race” information and click “Save and Continue”

16. Choose your appropriate high school.
17. Complete Residency Information for parents and click “Save and Continue”

18. Complete Parent/Guardian Employment information and click “Save and Continue”
19. Complete the Residency Information. For this part of the application, you will need your parent’s driver’s license and vehicle registration information.

20. Complete the Emergency Contact Person Information and click “Save and Continue”
21. Please select if you are a returning student and click “Save and Continue”

22. Complete your Citizenship Information.
23. Choose the document you wish to upload.

24. Choose “Upload”
25. Click the upload cloud icon to upload your document.

26. Sign electronically and click “Save and Continue”
27. Please sign electronically the LTAP document and click “Save and Continue”

28. Electronically sign the Student Acknowledgement and Signature and choose “Save and Continue”
29. Complete the LTAP School Form Request. You will need to refer to the school contact list, where you can find your high school designee and email address.

30. Review your application prior to submission.
31. Once you have reviewed fully, choose “Submit Your Application”

32. Verify & Submit your application.
33. You will receive this screen once your application has been submitted successfully.