

ADMINISTRATIVE DIVISION FCMN Facilities Services		POLICY NUMBER FCMN 2.09
POLICY TITLE Landscaping & Waste Management Services		
SCOPE OF POLICY USC System		DATE OF REVISION MARCH 29, 2021
RESPONSIBLE OFFICER Chief Operating Officer		ADMINISTRATIVE OFFICE Facilities Services

PURPOSE

The policy statement is intended to outline campus services provided by the service unit for the Columbia campus. All service requests to be made through the Facilities Customer Service Center, 777-WORK.

DEFINITIONS

Waste management refers to materials collected as part of the university waste stream. The stream also includes materials that are recycled or diverted from the landfill.

Pest Control refers to in house university service for unwanted insects, rodents, and birds.

Masonry repairs refers to services to repair or replace damaged university walks, walls, or structures.

Recycling is a service provide by the unit on a routine basis to empty blue containers and divert materials from the landfill.

POLICY STATEMENT

Landscaping & Waste Management Services is responsible for maintaining an attractive university landscape by maintaining turf, plant beds, irrigation systems, emptying and cleaning waste receptacles, repairing walks and drives, maintaining storm water systems, and providing pest control services.

PROCEDURES

The Landscaping & Waste Management Services work is generally programmed and scheduled on a routine basis. However, if additional services are required, please call the Facilities Customer Service Center at 777-WORK.

A. Services

1. Landscape Maintenance
 - a. Turf grass Management

- b. Trees & Arboricultural Services
 - c. Ornamental Horticulture
 - d. Reflection Pools and Fountains
 - e. Greenhouse & Nursery
 - f. Emergency Response - Severe or Winter Weather
- 2. Landscape Construction
 - a. Planting and Transplanting
 - b. Equipment Operation
 - c. Sprinkler System Installation and Repair
 - c. Fence Installation and Repair
 - d. Light Construction
- 3. Drives, Walks, Parking Lots, Parking Garages, Storm Sewers
 - a. Cleaning
 - b. General Repair
 - c. Snow and Ice Control
- 4. Waste Management and Recycling
 - a. Collection and Disposal of Solid Waste
 - b. Recycling
- 5. Pest Control (E & G Facilities)
 - a. Indoor Control of Pests and Prevention
 - b. Outdoor Control of Pests and Prevention

HISTORY OF REVISIONS

DATE OF REVISION	REASON FOR REVISION
March 29, 2021	Policy Updated to New Format