

NUMBER: STAF 6.30
SECTION: Division of Student Affairs and Academic Support
SUBJECT: Academic Grievance Policy
DATE: June 1, 1992
REVISED: November 10, 2016
Policy for: Columbia Campus
Procedure for: Columbia Campus
Authorized by: Vice President for Student Affairs
Issued by: Office of the Vice President

I. Policy

The procedures herein shall not extend to matters of grading student work where the substance of a complaint is simply the student's disagreement with the mark or grade placed on his work. Such matters shall be discussed by a student and his/her teacher; final authority shall remain with the teacher.

II. Procedure

- A. Each college or school shall establish a grievance committee of appropriate size.
 1. The unit will determine student representation (if any) and the manner of selection, provided that students do not constitute a majority. The dean shall not serve as a member.
 2. All aggrieved students must deal first with the faculty member concerned and then with the appropriate departmental, program, or area head; and finally, with the designated person in the dean's office.
- B. A grievance will be referred to the college committee if either the student or the faculty member concerned has not been satisfied with previous administrative action. In each college, the faculty must approve the procedures to be followed in handling student grievances. The implementation of a grievance committee's recommendations shall be in accordance with procedures established by a college.
- C. A faculty member who feels that he/she has been aggrieved as a result of student grievance proceedings has the right to appear before the Faculty Grievance Committee and present his/her case to the committee.

D. The basis of a student grievance shall be a violation of Teaching Responsibility policies contained in the Faculty Manual (<http://www.sc.edu/policies/facman/index.shtml>) or a violation of STAF 6.28 Academic Freedom.

III. Related Policies

University Policy STAF 6.27 Student Grievance Policy – Non-Academic

University Policy STAF 6.28 Academic Freedom

University of South Carolina Faculty Manual

IV. Reason for Revision

Policy organization, content, and accuracy reviewed; no substantive revisions required.