2013-2014 Third Year Review Calendar

- **This third year review calendar is a guide.**
- **Please check with the dean's office for the college's third year review calendar.**
- **Underlined dates are firm deadlines set by the Provost's Office, other dates are suggested guidelines.**

2013
August 15, 2013 • Department chair notifies eligible candidates in writing to prepare the third year review file for review and advised of timetable for submission. **August 30, 2013** • Department chair will notify dean, in writing, of all eligible candidates specifying if mid-year hire. Mid-year (January 1) hires will follow same calendar as regular (August 16) hires). **September 3, 2013** • Names of faculty electronically submitted to the Office of the Provost: http://www.sc.edu/tenure/tpcandidates.php

October 2013 – February 2014
• Candidate's files should be completed and ready for unit review. Exact date of file submission is given by each college.
November 2013 – March 2014
• Unit faculty review each case by a date given by the college.
December 2013 – April 2014
• Files sent to Dean on a date established by the college.

2014
April 15, 2014 • All recommendations of non-reappointment of probationary faculty must be forwarded to Provost for approval by this date. **April 30, 2014** • Dean's memorandum to candidate and department chair is sent no later than this date. **May 1, 2014** • In cases of non-reappointment of probationary faculty, notification must be mailed by certified mail no later than this date.

Third-Year Review Policy http://www.sc.edu/policies/facman/Faculty_Manual_Columbia.pdf
"Annual Performance Review, Third-Year Review, and Post-Tenure Review"

Office of the Provost
June 10, 2013