

2019-2020 Third Year Review Calendar

- Underlined dates are firm deadlines set by the Office of the Provost. Other dates are suggested guidelines.
- Please check with the dean's office in your college/school for their third year review calendar and specific dates set by your college/school.

2019

August 16, 2019

- Department chair notifies eligible candidates in writing to prepare the third year review file for review and advised of timetable for submission.

August 26, 2019

- Department chair will notify dean, in writing, of all eligible candidates specifying if mid-year hire. Mid-year (January 1) hires will follow same calendar as regular (August 16) hires.

September 9, 2019

- Names of faculty electronically submitted to the Office of the Provost:
- http://www.sc.edu/about/offices_and_divisions/provost/faculty/tenure/submit-candidates.php

October 2019 – February 2020

- Candidate's files should be completed and ready for unit review. Exact date of file submission is given by each college/school.

November 2019 – March 2020

- Unit faculty review each case by the date given in the college/school.

December 2019 – April 2020

- Files sent to Dean on the date established by the college/school.

2020

April 15, 2020

- All recommendations of non-reappointment of probationary faculty must be forwarded to Provost for approval by this date.

April 27, 2020

- Dean's memorandum to candidate and department chair is sent no later than this date.

May 1, 2020

- In cases of non-reappointment of probationary faculty, notification must be mailed by certified mail no later than this date.

*Third-Year Review Policy http://www.sc.edu/policies/facman/Faculty_Manual_Columbia.pdf
"Annual Performance Review, Third-Year Review, and Post-Tenure Review"*