

A. Review & Motion to approve minutes from Dec. 7th meeting**B. Announcements/Informational items**

1. **Welcome** to our newest faculty member, **Jonah Steinberg**. *There will be a reception with light refreshments after the meeting to meet, greet, and reconnect in our 4th floor lobby. Congratulations* are also in order: we can also celebrate **Monica Barra's selection as a new McCausland Fellow!**
2. **Check Fall 2024 Course Schedule Spreadsheet.** Be sure to review the drafted course schedule for fall classes. Wing Chairs double check to ensure that what's there is what was submitted and consider if there might be any gaps.
3. **Walker Institute Funding for Faculty.**

The deadline for the [Walker Institute's faculty funding for Summer 2024 and the 2024-2025 Academic Year](#) is **February 2, 2024**, less than a month away. Awards may support faculty research, conference travel, and curriculum development. Classroom support in the form of a \$200 honorarium for a virtual guest speaker is also available.

4. **Syllabus Copies Submissions.** First, be sure to send Claudia Carriere a copy of the syllabus that you distribute in class. This is a department internal archive that we consult when helping new faculty see how variations on a course have been offered in the past as well as to handle retroactive requests from students (including grads who may need to revalidating course credits after the expire). Second, CAS also sends out an email to collect syllabi for its archive. The Departmental policy has been to provide these, but stripped of important identifying information. This email comes from Amanda Atkinson, a staff person in the CAS Dean's Office. She sent it to you this past Monday, Jan. 8. If you don't turn it in, she'll be emailing me to send out reminders, multiple if necessary.
5. **Summer ethnographic field school.** Advertise Magda's Global Carolina course (ANTH 323) happening Maymester this week and next. It is posted as a link on the website under "Beyond the Classroom" https://sc.edu/study/colleges_schools/artsandsciences/anthropology/beyond_the_classroom/study_abroad/index.php
6. **Annual Review Files were Due to Chair January 2nd.** FTE TT/Tenured and Professional Track Faculty who have not yet done so need to submit the following documents to the Department Chair (i.e. J.R.) ASAP for their annual review files highlighting all that you have accomplished in Teaching, Research and Service for **Calendar Year 2023**.
 1. A current CV;

2. the Long Activity Report Form (or an updated Provost T&P form with the items highlighted for Calendar year 2023);
 3. copies of course syllabi that reflect new course or updated course materials;
 4. Optional: A personal narrative statement no longer than 2 pages providing contextual framing for the significance of accomplishments
 5. Course evaluations for the cross-listed sections only (Anthropology has access to the evaluations for our ANTH designated sections).
 6. Any other supplemental materials you wish to include (such as copies of grants or in print journal articles).
7. **Remember, the Outside Professional Activities report needs to be submitted between January 1-January 30** to document any possible conflicts of interest or conflicts of commitment. You access this online form using the AIR system.
https://sc.edu/about/offices_and_divisions/provost/faculty/outside-professional-activities.php
8. **Fire drill & evacuation plan** (department level policies).
 9. **Announcement CAS Dean.** Dean Samuels wanted Chairs and Directors to widely disseminate a CAS sponsored event titled, “Free Speech and Antisemitism on College Campuses”. It will be a conversation between Dean Samuels and invited speaker, Dr. Jeffrey Herbst. Feb. 5th 6PM, Karen J. Williams Courtroom, School of Law.
- C. Reports and discussion:**
1. **AGORAE Representative – Gladis**
 2. **On-going Searches**
 - 2.1 Administrative Assistant Search—**Reynolds**
 - 2.2 B-2 F Cultural Anthropology Search – **K. Simmons**
 3. **Graduate Director – Weik**
 - 3.1 Admissions funding deadlines
 - 3.2 Recruitment
 4. **South Carolina Institute for Archeology and Anthropology (SCIAA) News – King**
 - 4.1 Presentation of the many divisions within SCIAA, the relationship between the Research wing of SCIAA and how it has historically supported the teaching mission of Anthropology programs, and the current SCIAA faculty teaching obligations to Anthropology. Adam will also pitch a proposal to make changes to the existing Graduate Certificate program in Historical Archaeology and Cultural Resource Management (HACRM) to dovetail with the creation of a related but new UG skills-based certificate. [Review the Bulletin requirements for the HACRM:
<https://academicbulletins.sc.edu/graduate/arts-sciences/anthropology/historical-archaeology-cultural-resource-management-certificate/#requirementstext>]

4.2 Executive Session Discussion, the point of this discussion is to honor SCIAA’s request for input on a number of issues (listed below as 4.2.1 - 4.2.3) pertaining to its own future focus and rationale for hiring. Adam understands that the Department’s ability to hire future archaeologists will likely be impacted by SCIAA’s presence since it is a unit housed within CAS and the current CAS administration often only focuses on its value in terms of what it can deliver to the teaching mission of the University (and especially our Department) and ignores, the other value-adding activities it contributes to research and service. SCIAA too is facing impending research faculty retirements in the coming years.

- 4.2.1 Assessment of SCIAA Research faculty teaching obligations and the value of the courses they currently offer;
- 4.2.2 Value of the Professional MA Track in Archaeology [Review the Bulletin to compare the different requirements for the Standard and Professional Tracks, <https://academicbulletins.sc.edu/graduate/arts-sciences/anthropology/anthropology-ma/#requirements>]
- 4.2.3 Interest in developing the aforementioned public arch UG skills-based certificate (which would use preexisting courses and possibly require two new ones be added).

5 T & P Chair – D. Simmons

- 5.1 Timeline for 3rd year review subcommittee
- 5.2 Updates on internal search for next Chair of Anthropology
- 5.3 Schedule Annual Review meetings with Assist Profs in Feb.

6 Faculty Senate – D. Simmons

7 4-Field Courses and Curriculum Committee – Moskowitz

7.1 Spring 2024 enrollment data for anthropology courses

[CAS required minimum enrollment targets: 15 students for 100- level & 20- level courses; 12 students for 300-level; 8 students for 500-level and above. **Cells in red** are under-enrolled courses; Cells in gray-blue are courses that serve the Medical Anth Minor; **Cells in electric blue** are CC major integrative courses.]. The good news about the under-enrolled courses is that they are program requirements that have to be offered this semester to enable Graduate student progression to degree.

Course Level /Course Number/subfield distribution Cross-listed sections also indicated	Title	Enrollment Combined	
Carolina Core Foundational Courses (GSS, SCI, VSR,	101.001	Primates, People, and Prehistory	75/75
	101.002	Primates, People, and Prehistory	50/50
	102.001-012	Understanding Other Cultures	240/240
	102.013	Understanding Other Cultures	50/50
	102.Q1A	Understanding Other Cultures	13/20
	161.001-010 [cancelled 2 under-enrolled sections]	Human Origins	115/120

	161.H01-H02	Human Origins	30/30
	212.001 / Cult NOTE: in the future it will be coded in Degreeworks as an Elective	Food and Culture	35/35
	203.001 / Cult	Comparing Cultures Through Film	30/30
	240.001 / Cult	South Asian Cultures	25/30
	271.001 / Ling x-list LING 241.001	Language and Popular Culture	26/30 & 7/14
	303.001 / Cult x-list AFAM 303.001	African American Cultures	12/17 & 18/18
	350.001 / Cult	Anthropology and Development	16/25
	353.001 / Cult	Anthropology of Law and Conflict	30/30
	371.001 / Ling x-list LING 305.001	Ethnography of Communication	12/25 + 0/5
	373.001-003 & H01 / Ling x-lists LING 300 & PSYC 470	Intro. to Language Sciences	19/21 [ANTH numbers only – does not include cross-listed enrollments from LING or PSYC]
	388.001 / Cult x-list WGST 388	Culture, Pregnancy & Birth	13/13 + 13/13
	536.001 / Arch	Public Archaeology	19/20
	550.001 / Arch meets with 750.001	Archaeological Lab Methods	4/8 + 3/4
	552.001 / Cult x-list with HPEB 552	Medical Anthropology	24/25 + 12/10
	556.001 / Ling x-list LING 556.001	Language and Globalization	5/15 + 5/5
	565.001 / Bio	Health and Disease in the Past	19/35
	591.H01 / Honors Only Course	Anthropology of Migration: Displacement, Borders, and Health	15/16
	730.001 / Cult	Culture Theory Through Ethnography	8/12
	748.001 / Ling x-list LING 748	Intro. Linguistic Anthropology	9/12
	751.001 / Arch	Archaeological Research Design and Analysis	3/10
	797	Reading and Research	3 students enrolled
	799	Thesis Preparation	7 students enrolled
	899	Dissertation Preparation	5 students enrolled

D. Old Business

E. New Business

Revisit and possibly update the Vision Statement from 2020 Self-Study. Also, as part of strategic planning, we will set 1-3 Achievable goals (within a 3 year period); 1-2 aspirational five year goals. Also include criteria for assessing if the goals have been met.

For Feb. Faculty meeting we will also go over draft of hiring plans and revise to be in harmony with updates to the vision and strategic planning.

F. Good of the Order