

**Graduate Student**  
**Individual Development Plan (PhD)**  
**and Summary of Activities**

Department of Biological Sciences  
University of South Carolina

The Individual Development Plan (IDP) is meant to aid identifying and reaching both short and long-term goals. To get the most from the IDP, it is essential that both graduate students and their faculty mentor(s) participate in the process.

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Name of Graduate Student \_\_\_\_\_

Date of Admission \_\_\_\_\_

Date \_\_\_\_\_

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Name of Primary Mentor \_\_\_\_\_

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Committee Members:

Date of last committee meeting: \_\_\_\_\_

Purpose/objective of last committee meeting: \_\_\_\_\_

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**Part I. Review of Past Year/Summary of Activities** (completed by Graduate Student)

Courses Taught:

Undergraduate or Other Research Supervision (list students):

**Courses Taken:**

**Presentations/Seminars (title, venue & date)**

1. Departmental

2. Professional Meetings

3. Seminars at Other Institutions

**Meetings Attended:**

**Meeting Abstracts (Meeting, title, date):**

**Manuscripts Submitted:**

**Manuscripts Accepted :**

Grants or Fellowships Applied For:

Grants or Fellowships Received:

Service Activities

1. Community

2. Departmental/College/University

3. Professional Organizations

**Summary of Research Activities over the Past Year (can be in bullet-point form)**

**Part II. Goals for Next Year** (to be completed by Graduate Student and approved by the primary mentor.

**Research Goals**

Provide an outline of research objectives and activities planned for the next year (can be in bullet-point form)

Primary Mentor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Part III. Career Goals and Planning** (to be completed by Graduate Students)

**What are your goals upon completing graduate school?**

**In order to achieve your post-graduate goals, what knowledge and/or skills will you need to develop?**

**How do you anticipate gaining the required knowledge/skills?**

**What are your current long-term career goals?**

**In order to achieve your long-term career goals, what knowledge and/or skills will you need to develop?**

**How do you anticipate gaining the required knowledge/skills?**

**Part IV. Graduate Student**  
**Individual Development Plan (PhD)**  
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To get the most from the IDP process, it is important that your faculty mentor(s) participate. Please have your mentor complete this evaluation and submit it to the Graduate Administrator, Heidi Tolles.

**Mentor Comments and Recommendations**

In this section, mentors should evaluate

- the graduate student's progress from the previous year
- the feasibility and appropriateness of the plan for the next year
- the collective opinion of the students Dissertation committee
- the progress towards career goals

**Name of Graduate Student** \_\_\_\_\_

Has the student completed his or her: Research Proposal \_\_\_\_\_ Comprehensive Exam \_\_\_\_\_

If not when do you anticipate completion: \_\_\_\_\_

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**Primary Mentor Comments and Recommendations:**

**Date:** \_\_\_\_\_