



# Arts and Sciences

## CHAIR AND DIRECTOR REVIEW SCHEDULE 2019-2020

<b>Individual Faculty Activity Reports</b>	
<b>1/2/20</b>	Individual Faculty Activity Reports for Department Chairs and for Directors without a tenure home due to Dean's Office
<b>Standard Review Process</b>	
<b>12/9/19</b>	Notification regarding Standard Review Process and Timeline
<b>5/30/20</b>	Department Chair or Director Activity/Achievement Summary due
<b>June 2020</b>	Dean's Office Response
<b>Annual Review Process</b>	
<b>12/9/19</b>	Notification regarding Annual Review Process and Timeline
<b>2/14/20</b>	Chair/Director Annual Review Committee formed
<b>3/16/20</b>	Annual Review Process begins (Monday after Spring Break)
<b>3/16/20</b>	Department Chair or Director Activity/Achievement Summary due
<b>3/23/20</b>	Annual Review Survey distributed
<b>4/6/20</b>	Unit Faculty Survey Responses due
<b>4/20/20</b>	Evaluation Committee Report due to Dean's Office
<b>May 2020</b>	Dean's Office Response
<b>Comprehensive Review Process</b>	
<b>10/17/19</b>	First notification regarding the Comprehensive Process and Timeline
<b>12/9/19</b>	Second notification regarding process and timeline
<b>12/9/19</b>	Chair/Director Comprehensive Review Evaluation Committee formed
<b>1/13/20</b>	Department Chair or Director Activity/Achievement Summary due (first day of spring semester classes)
<b>1/20/20</b>	Comprehensive Review Survey distributed
<b>2/3/20</b>	Unit Faculty Survey Responses due
<b>2/17/20</b>	Evaluation Committee Report due to Dean
<b>March 2020</b>	Dean's Office Response