

Associate Dean of Research

Description: Tasked with increasing research activity within schools and across the college – external support and publication. Specific position accountabilities include responsibility to:

- Manage research infrastructure: labs (disputes, pricing, staffing, use), resources, grant support personnel;
- Set, track, and meet measurable research goals for the college;
- Serve as college liaison with research leadership at the university (e.g., VP for Research and other ADs for Research), including the university grants office;
- Create, optimize, and manage a proposal process that makes it easier for faculty to pursue research;
- Identify experts to assist faculty in revising grant proposals;
- Help to ensure untenured faculty have resources/mentorship to begin their research trajectory;
- Foster interdisciplinary, cross-school and cross-campus research partnerships (e.g., health research cluster within CIC);
- Assist directors in nominating faculty for all internal and external faculty research awards, including the Board of Trustees Professorship;
- Develop and update college research policies in collaboration with faculty and in accordance with USC policies;
- Work collaboratively with directors and other associate/assistant deans;
- Serve on the college Executive Leadership Team and Senior Leadership Team; and
- Serve on research committees within the college and oversee research matters on behalf of the college.