POLICY

If a student is dropped from courses due to non-payment of fees and continues to attend classes, but later pays the fees, the student will be placed back on the class roll and grades will be assigned accordingly.

PROCEDURE

Once a student is dropped from a course for non-payment of fees and continues to attend the course, a professor must submit a grade roll discrepancy form. When payment is made and the student’s name reappears on the roll sheet, the student will be given grades accordingly.