

College Faculty Welfare Committee

Meeting Minutes

November 17, 2016

2:00 – 3:10 p.m.

Wardlaw 009 [Basement Conference Room]

- I. **In Attendance:** Susan Bon, Gloria Boutte, Erik Drasgow, Eva Monsma, Peter Moyi, Spencer Platt, Stephen Thompson (via telephone)
- II. The minutes from the October 20, 2016 meeting were approved.
- III. **Fall Internal Grant Submissions**

Two reviewers from the Faculty Welfare committee evaluated each proposal for the internal grants. Applicants will receive summative feedback from the review process, but not the actual review forms. Since all funded projects will require a final report, Steve is working on a rubric for this. There were five applications for Program A (publications) and one application for Program B (grants). Decisions for each are below.

 - Program A#1—Funded
 - Program A#2—Funded
 - Program A#3—Funded
 - Program A#4—Funded
 - Program A#5—Not Funded. The committee suggested submitting this proposal for the COE’s Professional Development competition. Funds may also be sought from International Programs since the proposal involved travel to Cuba.

Program B#1—Although the two reviewers recommended that the proposal be revised and resubmitted, the committee agreed to not fund the proposal because the applicant has not submitted the final report from a previous internal grant funded (Program A). The guidelines require completion of the final report before applying for new monies.
- IV. **Professional Development Funds**

The announcement for the COE Professional Development Competition was emailed to all faculty and posted on the COE website:
https://www.sc.edu/study/colleges_schools/education/about/offices/grants/funding.php

The funding levels and deadlines for each are below:

 - A. Large Group, Cross-Department Funding--\$20,000; deadline: December 5, 2016
 - B. Small Group Project Proposal--\$10,000; deadlines: December 5, 2016; January 30 and September 30, 2017
 - C. Individual Proposals-- \$5,000; deadlines: January 30 and September 30, 2017
- V. **Requests from Dean Pedersen**

- A. Dean Pedersen asked the Faculty Welfare committee to consider whether a staff member should serve on this committee, given our goal to be inclusive of the entire college.

After discussing the issue, committee members agreed that staff member should not be on this committee. It was noted that they are represented on the COE Executive Council which seems to be a more appropriate committee for staff involvement. However, an ad hoc subcommittee of staff members will be enlisted to review grant proposals for staff.

- B. Dean Pedersen would like the committee to discuss the benefit of hiring someone who would support faculty by: (A) seeking out and discovering awards within the college, USC, and nationally (through professional organizations and other venues) and communicating to departments and faculty regarding these opportunities; and (B) working specifically with faculty to support the development and organization of the materials necessary to submit for these awards.

The committee will like for Dean Pedersen to come to next meeting (December 6) to help committee members understand his vision for this position. The group acknowledged that the COE is underrepresented in USC's competitions for faculty awards and grant funding. One idea was whether this role could be assumed by a present position. The group discussed how this role might interface with new Associate Deans of Diversity and Research.

- C. Dean Pedersen suggested we consider how the committee may help meet the needs and support faculty at all stages (e.g., new hires, mid-career, and later stage career) as well as other groups such as faculty of color.
- V. Dean Pedersen is seeking committee input regarding the induction process for new faculty members. The committee will address this issue during the Spring 2017 semester.
- VI. The next committee meeting will be on December 6 at 1:30. We will review the submitted Professional Development proposals.

Adjourned: 3:10 p.m.

Submitted by,

Gloria Boutte