

## College of Education Graduate Petitions Form

Before completing this form, read the College of Education Academic Petitions and Appeals Procedures which can be found on the Gamecock EdQuarters website. State your reason and justification for this petition clearly and concisely on a separate page and attach to this form. Attach any supporting documentation that you think will be helpful as your petition is being reviewed. All petitions are submitted to the College of Education Gamecock EdQuarters Office - Wardlaw 113.

Name: \_\_\_\_\_ USC ID # \_\_\_\_\_ Degree/Major: \_\_\_\_\_

Email/Phone \_\_\_\_\_ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Subject of Petition (circle one):**

**Professional Program and Internship (1)**

- A. Professional Program admission requirement
- B. Internship/Directed Teaching/Student Teaching admission requirement
- C. Internship/clinical placement changes

**Graduate Policies (2)**

- D. CoE 12 hours below B rule
- E. CoE two opportunities to pass progression assessments rule
- F. Maximum grades of U
- G. 898/899 Enrollment in hours above 24
- H. Extension of probation

I. Other \_\_\_\_\_

In addition to the attached statement, briefly describe requirement being petitioned: \_\_\_\_\_

**Approvals:**

- (1) Professional Program and Internship petitions must be approved by the Program Coordinator, the Department Chair (for CoE students), and the College of Education Associate Dean for Academic Affairs. Students in programs outside the College of Education only need Program Coordinator and COE Associate Dean approval.
- (2) Graduate policy petitions must be approved by the student's faculty advisor, the Department Chair, and the Associate Dean for Academic Affairs. All Graduate School policies (H from above) must also be approved by the Graduate School. After approval from the College of Education, the College will provide support for approval to the Graduate School.

**Program Coordinator (1) or Faculty Advisor (2) Review:**

Approved    Disapproved    Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Coordinator/Advisor Comments \_\_\_\_\_

**Department Chair Review (College of Education programs only):**

Approved    Disapproved    Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair Comments \_\_\_\_\_

**COE Associate Dean for Academic Affairs Review:**

Approved    Disapproved    Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Associate Dean Comments \_\_\_\_\_