

## REU Application Instructions

Go to the application page at [www.nsfreu.org](http://www.nsfreu.org)

CREATE ACCOUNT/LOG IN

Click on the button

If you have an account already, log in with your REU ID Number and password.

If you need to create an account, select register:

### Students

Use the REU Data System to:

- Log in and provide background information or apply to an REU Site
- View and update your information

If you are a new user, please [register](#) to obtain your REU ID.

### Principal Investigators/Designees

Use the REU Data System to:

- View, print, and download applicant data
- Enter admissions decisions and participation information
- Access data reports

If you are a new user, please [register](#) to obtain your REU ID.

### Administrators

Use the REU Data System to access data reports.

If you are a new user, please [register](#) to obtain your REU ID.

- Fill in the account information and answer the security questions and Submit
- You will receive an email with your REU ID number.
- **KEEP THIS EMAIL WITH YOUR REU NUMBER AS YOU WILL NEED IT TO ACCESS YOUR ACCOUNT.**

## **REU APPLICATION**

**BE SURE TO SAVE YOUR APPLICATION OFTEN. IF YOU ARE INACTIVE YOUR APPLICATION WILL AUTOMATICALLY LOG YOU OUT AND ANY UNSAVED INFORMATION WILL BE LOST!**

### **STEP 1:** Personal Info

- Personal Information
  - First Name, Middle Name, Last Name, Suffix (if applicable), Date of Birth
- Citizenship
- Contact Information
  - Primary email address, alternate email address (required – nonuniversity that will likely be used after graduation), cell phone number
- Current Mailing address
  - This may be your dorm, apartment, etc. that you are residing in temporarily while in school.
- Permanent Mailing address
  - Parent or guardians address
- Other Contact Information
  - Links to any type of social media you may be a member of

**SAVE & CONTINUE**

### **STEP 2:** Demographic Information

All items in this section are voluntary and you may chose the option of “I do not wish to provide this information.”

- Race
- Ethnicity
- Gender
- Veteran Status
- Degree of difficulty questions

**SAVE & CONTINUE**

### **STEP 3:** Current Enrollment

- College or University
  - List the name of the institution you are currently attending
- Or
- Select “I am not currently enrolled at a college or university.”
- Enrollment status at this college/university
- Degree program at this college/university

- Primary field of study at this college/university
  - Must select a field from the drop-down box. If your field is not listed then select “Other Fields (Not Listed)” and type your field of study into the given box.
- Expected date of Bachelor’s Degree completion
- Class standing in college/university as of July 2019
  - Freshman, sophomore, junior, senior, etc.

**SAVE & CONTINUE**

**STEP 4:** Additional Information

- How are you financing your undergraduate degree?
  - If you select one of the following options you will not be required to answer the yes or no statements about how you are financing your undergraduate degree.
    - Not applicable: I am not enrolled in an undergraduate program of studies
    - Or
    - I do not wish to provide this information
  - If you do not select one of the first 2 options you will need to answer a short list of yes or no statements about how your are financing your undergraduate degree.
- What is the highest level of education completed by your parents or guardians?
  - You will mark one of the given options for each parent or guardian.
- Which of the following best describes your parents’ or guardians’ occupations?
  - Select from a drop-down menu for each parent or guardian.
- How did you hear about the REU program?
  - Select one or more options
- To which discipline of the REU program are you applying?
  - Select one or more options

**SAVE & CONTINUE**

**STEP 4:** Additional Information (cont’d)

- Have you participated in the REU program before?
  - Select yes, no, or do not wish to provide this information
  - If yes, you will provide information about that experience(s)
  - You will be asked if you have had any other research experience outside of the NSF REU program.
    - Select yes, no, or do not wish to provide this information
    - Describe prior experience
- College GPA
- Test Scores
  - SAT: combined and individual scores for reading, math, and writing
  - ACT: combined score

**SAVE & CONTINUE**

### **STEP 5: Site Selection**

- Identify the REU site(s) you are applying to.
  - Select the site(s) from the Sites box on the left hand side of the screen and click the arrow button pointing towards the the right hand side of the screen to move them to the Selected Sites box
  - Click on “Show Filters” to search for sites with certain characteristics.

**SAVE & CONTINUE**

### **STEP 6: Application Materials**

- Personal Statement (500 Words max)
  - Enter a personal statement that is 3-5 paragraphs.
- Supporting document
  - Transcript & CV or resume (Must be PDF file)
- References
  - Two letters of reference are required to complete your application.
  - Please identify two individuals who will provide references for you and provide their information in the boxes given on the application site.
  - After you certify and submit your application, the system will send an email to your references and request that they fill out short reference form online.
  - We strongly encourage you to alert the individuals that they will receive an email from [REUhelp@mathematica-mpr.com](mailto:REUhelp@mathematica-mpr.com) asking them to fill out a reference form.
- Additional questions
  - Some sites may request additional site-specific information. These questions will be dependent on the REU sites you choose to apply to.

**SAVE & CONTINUE**

### **STEP 7: Certify & Submit**

- Make sure that all of your information is complete and accurate before submitting.