



Subcontract



Vendor / Supplier

Fee for Payment



Consultant

Involvement

• *Completes work promised and analyzes results found. Statement of work to be performed of objectives they will assist in accomplishing is required. Ususally involved in programmatic decisions.*

• *Performs services only (no analysis or discretionary judgement) such as lab testing, reporting, printing, etc. that are part of regular business operations and are available to many different purchasers or customers.*

• *May perform work, analyze results, evaluate project accomplishments, or provide advice.*

F&A (IDC) Protocol

• *F&A costs apply only to the first \$25,000 of the subaward regardless of the time it takes to reach the \$25,000 figure.*

• *F&A costs to entire figure and these fees are considered "other direct costs" on the budget.*

• *F&A costs apply to the entire figure and are recorded on the consultant line of the budget; you may be asked to specify an estimate of number of days and daily pay; pay cannot exceed normal market expectations.*

PI / Co-PI

• *Investigator is identified.*

• *Person(s) conducting work is not necessarily identified.*

• *Person may or may not be identified; normally it will be one person unless it is a consulting group or entity.*

Technology Transfer

• *Potential for patentable or copyrightable technology to be created through project; entity has right to protect technology.*

• *No potential for patentable or copyrightable technology to be created through project.*

• *Slight potential for patentable or copyrightable material depending on their involvement in the project.*

Publications

• *Publication of results is expected; investigator to be author or co-author.*

• *None.*

• *Very minimal to none.*

Internal Paperwork for Routing

• *Budget, budget justification, Scope of work, official commitment letter from their organization, subrecipient form, and copy of IDC rate agreement.*

• *None needed unless the Sponsor requires; if you have a quote, you should provide it to the RED Team for inclusion in your proposal file.*

• *If person (or entity) is identified, a letter or email stating what they have agreed to do and the funds [if any] they expect to receive; it is expected that they will not be using any non-personal assets during their consultant work or that they have legal permission to use any non-personal assets.*

Cost Sharing

• *May be providing cost sharing or matching funds*

• *Fixed price. No cost sharing or matching funds involved.*

• *Could provide cost sharing but not usually.*