1. Welcome. Brief “reminder” introductions to facilitate face-to-name of attendees, and graduate role played in your unit.

2. GA hiring overview (especially for summer; IRS compliance; see attached memo).

3. Fall Hiring for NSF/NIH Reporting.
   Federal reports are tied to Fall hiring of graduate students. Payroll has different requests/suggestions for processing that may not help reporting numbers for these federal reports. Key points:
   - To be classified as full time, students on Fellowship must be enrolled in 9 hours (or be on Z-status).
   - To be classified as full time, students on assistantship must only be enrolled in 6 hours (or be on Z-status).
   - When using a “hiring slot,” you may hire as a TA and/or IA using the same slot, but, do NOT use the same hiring slot for hiring as a Research Assistant; also use a unique hiring slot if hiring any other way (e.g., hourly, or as a staff assistant).

4. Monitoring low performing students.
   - How can programs be more helpful?

5. Nominations for Graduate Council.

6. Searching for an upgrade/replacement of GMS.

7. Solicitation of issues facing programs for discussion and/or requests for information/action that are best served by meetings rather than emails.

8. Future meetings. Proposed: (3rd Tuesdays of alternate months):
   a. September 19, 2017 at 2:00 pm.
   b. November 21, 2017 at 2:00 pm.
   c. February 20, 2018 at 2:00 pm.
   d. April 17, 2018 at 2:00 pm.

9. Good of the Order.