1. Ensuring satisfactory progress to degree requires at least:
   a. Explicit language in a program handbook to help students know what is expected, (e.g., perhaps including milestones and a timeline?); and
   b. Regular monitoring to provide assistance when needed, and enforcement when required.
   c. Do you have anything to share from your program as to how you do this?

2. Doctoral Committee composition currently requires 3 “internal” members and 1 “external” member. Seeking thoughts for finding an appropriate compromise between:
   a. Ensuring the graduate faculty in the program have adequate ‘voice’ to ensure that any product (e.g., dissertation) is an appropriate representation of the quality and focus of the program;
   b. Ensuring that students addressing a topic that is best served through an interdisciplinary lens can have a committee with the expertise to provide appropriate guidance; and
   c. The appropriate role for an external member:
      i. To ensure the student is treated fairly (advocacy)
      ii. To ensure the process meets institutional rigor (Quality assurance)
      iii. To provide expertise not otherwise available (content expertise)
      iv. Combination? Other?

3. Reminders:
   a. The ‘grade mode’ for thesis (799) and dissertation (899) work has been modified to allow “incomplete” to be awarded, in addition to T and U, with all the same expectations for usage—to be used only in circumstances beyond the control of the student.
   b. Any student who accumulates 3 or more grades of incomplete (at the same time) will be blocked from enrolling in additional classes until their record reflects fewer than 3 grades of incomplete.
   c. Students must be enrolled in at least 1 hour of graduate credit:
      i. Whenever using university resources, which includes comprehensive assessments that must be proctored and/or graded by faculty; submitting drafts of a thesis or dissertation that must be evaluated; defending a thesis or dissertation.
      ii. To qualify to submit an application to graduate.
   d. Every instructor of record is required to submit grades for every student, at the end of every course, every semester.

4. Other topics of interest?
5. Good of the order?