The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504, and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located at 1600 Hampton Street, Suite 805, Columbia, SC; telephone 803-777-3854. Accordingly, the Law School’s facilities are available only to employers whose practices are consistent with this policy.

Accordingly, the Law School’s facilities are available only to employers whose practices are consistent with this policy.

Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
803-777-8479
lawcar@law.sc.edu

*******Disclaimer*******

The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.

Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

ATTENTION! USC LAW SCHOOL ALUMNI If you have updated contact information, please notify the Career Services Office by sending the information to the e-mail address above and include your class year.
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CITY SOLICITOR - MUNICIPAL COURT – CITY MANAGEMENT The City of Rock Hill is currently seeking a City Solicitor to act as lead attorney and one of three fulltime prosecuting attorneys for City Court criminal cases. Calls cases on the court docket and actively manages jury trial docket and conducts jury trials. Serves an in-house legal resource role on specified issues. Assists with confiscation and forfeiture cases. Assists with training law enforcement and city employees. Keeps abreast of changes in laws, rules, and regulations. Keeps abreast of changes in laws, rules, and regulations.

Materials & Response Method:  ☒ Email  ☐ Mail  ☐ Hand Deliver  ☒ Apply Online: www.cityofrockhill.com  
☐ Resume  ☐ Cover Letter  ☐ Transcript  ☐ Writing Sample  ☒ References:  3  ☐ Application

Posted 04/26/19. Job Listing #046

Associated Attorney
Established Charleston Law Firm has an opening for an associate attorney to assist in very active litigation practice. Applicant must have excellent communication skills and the ability to comprehend and analyze a variety of complex issues in the medical, engineering, and construction fields. Knowledge of issues confronted
in governmental liability and trial experience are viewed favorably. Applicant must be a member of the South Carolina Bar and have completed the Rule 403 requirements.

Applicants should be proficient in Microsoft Office Suite. Applicants please send a cover letter and resume in .pdf format to hiring@arslawsc.com

Materials & Response Method: ☒ Email □ Mail □ Hand Deliver □ Apply Online: ☒ Resume ☒ Cover Letter □ Transcript □ Writing Sample □ References: □ Application

Posted 04/26/19. Job Listing #045

South Carolina Department of Public Safety Office of General Counsel
Post Office Box 1993
Blythewood, South Carolina 29016

Contact Person: Teckla S. Henderson
Title: Assistant General Counsel
Email: tecklahenderson@scdps.gov
Website: www.scdps.sc.gov

Deadline date to apply: May 9, 2019
Position start date: June 2019

Upstate Prosecutor
Please visit www.careers.sc.gov for position description and instructions on to how to apply.

Materials & Response Method: □ Email □ Mail □ Hand Deliver ☒ Apply Online: www.careers.sc.gov
☒ Resume ☒ Cover Letter □ Transcript □ Writing Sample ☒ References: 2 □ Application

Posted 04/26/19. Job Listing #044

South Carolina Department of Public Safety Office of General Counsel
Post Office Box 1993
Blythewood, South Carolina 29016

Contact Person: Teckla S. Henderson
Title: Assistant General Counsel
Email: tecklahenderson@scdps.gov
Website: www.scdps.sc.gov

Deadline date to apply: May 9, 2019
Position start date: June 2019

Midlands Prosecutor
Please visit www.careers.sc.gov for position description and instructions on how to apply.

Materials & Response Method: ☒ Email  ☐ Mail  ☐ Hand Deliver  ☒ Apply Online:  
 ☒ Resume  ☒ Cover Letter  ☐ Transcript  ☐ Writing Sample  ☒ References:  2  ☐ Application

Post 04/26/19. Job Listing #043

Collins & Lacy

1330 Lady Street, 6th Floor
Columbia, South Carolina 29201

Contact Person: Carl Martin
Title: Chief Operating Officer
Email: cmartin@collinsandlacy.com
Website: www.collinsandlacy.com

Defense Attorneys-Columbia
Collins & Lacy is growing practices and looking for attorneys to join the Columbia, SC team.

The firm is seeking self-starters, quick learners and great writers who are interested in retail and hospitality and professional liability practice areas.

Successful candidates will have an excellent academic record and strong legal research and writing skills. He/she should be capable of analyzing large amounts of information and have an entrepreneurial outlook.

Ideal Qualifications:
- Licensed in South Carolina
- 3-4 years of experience; or
- Completed a judicial clerkship; and/or
- 1-2 years of experience in civil litigation; and/or
- Comparable government service

Application Requirements:
To be considered, please submit a cover letter, your resume and references via email to cmartin@collinsandlacy.com and hbradberry@collinsandlacy.com.

Materials & Response Method: ☒ Email  ☐ Mail  ☐ Hand Deliver  ☐ Apply Online:  
 ☒ Resume  ☒ Cover Letter  ☐ Transcript  ☐ Writing Sample  ☒ References:  2-4  ☐ Application

Post 04/25/19. Job Listing #042

Rosen Litigation Technology Consulting, Inc.

65 Broad St
Charleston, SC 29401

Contact Person: Alex Rosen
Litigation Consultant & Forensic Specialist
If you are a tech-savvy attorney seeking a non-traditional alternative to the practice of law, this may be your opportunity. Rosen LTC provides litigation support services to attorneys nationwide and has an expanding set of local services in the data-collection, e-discovery and forensics field. This position will involve several years of training and certifications in the computer forensics and device imaging field, while providing trial-support services nationwide, learning the litigation support field hands-on.

For the first few years, expect intense travel and unpredictable schedules as you provide graphic, video and technical support to trial teams nationwide. Our team provides services on a variety of trials ranging from construction to product liability and beyond. This atmosphere is intense and you'll be working alongside some of the best trial attorneys in the country. While learning the basics of the litigation support world at trial, you'll attend seminars, CLEs and certification classes for e-discovery and computer forensics. Down the road, we aim to train the best South Carolina resource for data collection, e-discovery and computer forensics with a practical background in the courtroom.

SC Bar member John Akerman leads our forensics services and will guide you through the training and certifications process. Applicants should have a background in either IT, Multimedia or comparable technical field.

Materials & Response Method: ☒ Email    ☐ Mail    ☐ Hand Deliver    ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☒ References: 2    ☐ Application

The McKay Law Firm

PO BOX 7217
Columbia, South Carolina 29202

Contact Person: Mark McGill
Email: mmcgill@mckayfirm.com

Deadline date to apply: 6/1/2019
Position start date: ASAP

Insurance Defense Litigation Attorney
The McKay Firm, PA is seeking an Insurance Defense Litigation Attorney for our growing practice. Please email resume and cover letter to Mark at mmcgill@mckayfirm.com
George Sink, P. A. Injury Lawyers

7011 Rivers Avenue, Suite 105
North Charleston, SC 29406

Contact Person: Miranda Baty
Title: Human Resources
Email: MBaty@sinklaw.com
Website: www.sinklaw.com

Associate Attorney
George Sink, P.A. Injury Lawyer’s, (www.sinklaw.com) a plaintiffs’ practice located in Charleston, South Carolina, has an immediate opening for a full-time attorney with 1 to 3 years of experience. The attorneys filling this position would handle a high volume of personal injury cases on their own.

Benefits: This position will begin as a full-time position with a competitive salary commensurate with experience and employment benefits that include medical, vision, and dental care, plus PTO and additional holiday closures.

Interested candidates should submit a resume and cover letter to HR@sinklaw.com. Rule 403 requirements must be completed. Ideal candidates must be licensed in South Carolina.

Crowe LaFave, LLC

POBox 1149
Columbia, South Carolina 29202

Contact Person: Matt LaFave
Title: Managing Member
Email: matt@crowelafave.com
Website: www.crowelafave.com

Deadline date to apply: 4/30/2019
Position start date: As soon as possible

Associate
We are a small firm with a focus on civil litigation and workers’ compensation defense. We are seeking an energetic attorney, preferably with 3-4 years of litigation experience to join our growing team.
16th Circuit Solicitor's Office

P.O. Box 60
Union, SC 29379

Contact Person: John Anthony
Title: Deputy Solicitor
Email: john.anthony@scsolicitor16.com
Website: http://www.countyofunion.org/

Deadline date to apply: 5/3/2019
Position start date: 5/1/19 or ASAP thereafter

Assistant Solicitor
The 16th Circuit Solicitor's Office seeks an Assistant Solicitor to handle a general crimes caseload in the Union County office. This position combines the challenges of prosecution in a small, rural county with a collegial office environment. Applicants should be licensed to practice in South Carolina or have taken the February bar exam.

Wylie & Washburn. LLC

3612 Landmark Drive, C
Columbia, SC 29204

Contact Person: Kristen Washburn
Email: Careers@wylieandwashburn.com

Deadline date to apply: 04/30/2019
Position start date: ASAP

Associate Attorney
Wylie & Washburn, LLC, is currently seeking a real estate transactions associate. The candidate must be licensed and in good standing with the South Carolina Bar. Experience is preferred but not required as we are willing to train the right individual. Candidate must be willing to travel between office locations. Please email resume to Careers@wylieandwashburn.com.
South Carolina Second Chance Justice Collaborative
Greenville, SC

Contact Person: Katherine Katcher
Email: info@rootandrebound.org

Site Director & Managing Attorney
Full position description can be found here: https://docs.google.com/document/d/1Bdf9z156-ZCREEE5bVTJYCxwYGcuCd3niZwT4YNoxNU/edit

Qualifications:
- Licensed to practice law in the state of South Carolina, active and in good standing.
- 7+ years of practicing law.
- Experience working directly with clients and in court representation. Direct experience working with people with records and/or in reentry preferred.
- Knowledge of criminal justice system and collateral consequences of a criminal record.
- Demonstrated commitment to racial equity and social justice.
- Eagerness to take initiative, solve intricate problems, work on multiple projects simultaneously, and prioritize and organize in a deadline-driven environment.
- Positive, professional, and humble attitude.
- Strong work ethic, resilience, and determination.
- Proactive communicator and team builder.
- Flexible and able to prioritize work effectively with excellent time-management.
- Creative, enthusiastic, and willing to learn and try new things.
- Eagerness to travel as needed, and to spend time at R&R’s HQ office in Oakland for training/orientation.
- Driver’s license required.

Compensation & Benefits: This position will begin as a full-time position with a competitive salary commensurate with experience and employment benefits that include medical, vision, and dental care, plus 15 days PTO and additional holiday closures.

Application Instructions: To apply for this position, please send a resume, cover letter, two short writing samples, and at least three references (explaining your professional relationship and including their contact information) in an email with “South Carolina Site Director & Managing Attorney” in the email subject line to Katherine Katcher (Executive Director) at info@rootandrebound.org. Incomplete applications will not be reviewed. Applications will be accepted on a rolling basis until the position is filled. No phone calls, please.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☒ Transcript ☒ Writing Sample ☒ References: 3 ☐ Application

Posted 03/28/19. Job Listing #034

Burr Forman, LLP
2411 Oak Street, Suite 206
Associate
Burr & Forman LLP, a Southeast regional law firm with 360 lawyers and nineteen offices in Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, Delaware and Tennessee, has an immediate opening for an associate with material experience as the lead associate on sophisticated business litigation matters. The candidate will be housed in the Myrtle Beach, South Carolina office. This position requires 4+ years’ experience, with material experience in the business litigation in state and federal courts, including but not limited to directors and officers liability and employment related litigation. Candidate should be licensed in South Carolina (dual license in North and South Carolina a plus) and must possess excellent academic credentials, as well as strong research, writing, organizational and analytical skills. We value collegiality and diversity among our lawyers and staff and seek to make the practice both professionally and personally rewarding. The selected candidate will receive a competitive salary and benefits package. Submit resume and letter of interest to callen.whatley@burr.com. EOE/M/F/Vet/Disabled.

Meredith Law Firm
4000 Faber Place Drive, Suite 120
North Charleston, SC 29405

Contact Person: Robert Meredith
Email: kbuck@meredithlawfirm.com
Website: www.meredithlawfirm.com

Deadline to apply: 4/30/2019

Associate Attorney
Established bankruptcy law firm with offices serving the Charleston, Columbia and Myrtle Beach areas is seeking a Full Time Associate Attorney in our downtown Columbia location. Potential candidates must enjoy working in a fast paced, team-oriented environment with seasoned staff members and other attorneys. No previous bankruptcy experience is required; necessary training will be provided for the right candidate.

Responsibilities:
Associate Attorney will meet with potential new clients to establish a positive and strong working relationship, while providing best-in-class legal, advocacy, and advisory services. Candidate will create and implement strategic, operational and tactical initiatives that support key business objectives, therefore, this role requires an attorney with strong analytical, organizational and prioritization skills. Additionally, candidates must possess excellent verbal and written communication skills with a strong emphasis on attention to
detail. Associate Attorney will approve/draft pleadings, proactively review, analyze and interpret data and attend hearings in the bankruptcy court in Columbia, SC. Occasional travel to our other offices in Charleston and Myrtle Beach may be needed.

Requirements: SC Bar License
Experience with Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Best Case, Outlook, G-Mail, Google Documents is Strongly Preferred

Meredith Law Firm, LLC offers employees competitive pay with a comprehensive benefits package.

To be considered for this position, please send a cover letter with salary requirements, resume and at least two professional references. Incomplete submissions will not be considered or reviewed.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☒ References: 2 ☐ Application

Christophilis & Gallivan, P.A.

420 E. Park Ave., Ste. 301
Greenville, SC 29601

Contact Person: Amanda Gallivan
Title: Partner
Email: info@cglawsc.com
Website: cglawsc.com

Deadline date to apply: May 1, 2019
Position start date: Flexible

Associate Attorney
Christophilis & Gallivan, PA has an opening for a Family Law associate. The ideal candidate will have trial and/or courtroom experience, skill in negotiations, and should be a strong communicator. Excellent writing skills and the ability to work independently in a fast-paced environment are required. A strong academic record is preferred. Candidate must be licensed to practice in the State of South Carolina. Salary will be commensurate with experience. We are currently not accepting resumes from search firms for this position. Resume and cover letter may be emailed to: info@cglawsc.com. Applicants will be notified if interview requested by the end of the application period.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☐ References: ☐ Application

Posted 03/19/19. Job Listing #029

Posted 03/16/19. Job Listing #026
PERMANENT POSTINGS

SCBar.org – (recent graduates/alumni)
Columbia, SC

For all attorney/legal positions posted with the South Carolina Bar please go to the following link: https://www.scbar.org/careers-classifieds/.

Fragomen – (recent graduates/alumni)
Various Locations
Associate Positions

For all information please go to: https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs

Thomson Reuters – (recent graduates/alumni) Various Locations

To access all available positions: http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/

U.S. Department of Justice – (alumni)

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential. Attorney vacancy announcements may be found at: http://www.justice.gov/legalcareers/attorneys-vacancies.

U.S. Attorney’s Office – (alumni)

For all employment opportunities please go to http://www.justice.gov/legal-careers/attorneysvacancies

U.S. Office of the Attorney General – (alumni)
Various Locations

To view all attorney positions please go to http://oag.dc.gov/page/oag-careers.

U.S. Securities and Exchange Commission – (alumni)

For all employment opportunities please go to https://www.usajobs.gov/

State of New York Unified Court System – (alumni)
NY
For all postings and information go to: http://www.courts.state.ny.us/careers/statewide

**Veteran Employment Opportunities**

Veterans may access future job opportunities on our VA for Vets website; from the right side of the homepage, scroll to the end under the header -- Featured Jobs: http://vaforvets.va.gov/.

**City of Chicago Department of Law – (recent graduates/alumni)**
Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF CURRENT JOB ANNOUNCEMENTS AND INFORMATION.

**Carolina Legal Associates – (recent graduates/alumni)**
1330 Lady Street, Suite 503
Columbia, SC 29201
Attention: Marsha Silver, President

Carolina Legal Associates specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website www.carolinalegalassoc.com or contact our office at (803) 799-8835.

Contract Attorneys (Document Review)

Carolina Legal Associates is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

**United States Department of Justice – (alumni) Washington, D.C.**

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal.
We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

LinkedIn (Search for Jobs) www.linkedin.com
LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.
American Civil Liberties Union Foundation
Various Locations

Please go to http://www.aclu.org/careers to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

University of South Carolina – (recent graduates/alumni)
Columbia, SC

If you are interested in applying for University of South Carolina jobs, visit: https://uscjobs.sc.edu/

WEBSITE INFORMATION

Carolina Legal Staffing LLC
South Carolina: Columbia, Greenville, and Charleston
North Carolina: Charlotte, Raleigh,

CAROLINA LEGAL STAFFING provides full service permanent and temporary placement of attorneys, paralegals, document review and legal support in every major market in the Carolinas. Law firms and legal departments from sole practitioners to Fortune 500 companies and national law firms have come to value the caliber and quality of both our services and our candidates. Our reputation is dependent on the integrity and value of our placements whether for a few days or a career. For all information on available positions go to: www.carolinalegal.com

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions: http://jobsearch.usajobs.gov/

Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.
South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

http://agency.governmentjobs.com/sc/default.cfm

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)
Various Locations
Attorney Vacancies at the U.S. Department of Justice
There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.
To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal/.
North Carolina Conference of District Attorneys [http://www.ncdistrictattorney.org/jobopportunities.html]

New Jersey Court System [http://www.judiciary.state.nj.us/jobs/index.html]


Richland County Bar Association [http://www.richbar.org]

Political and Legislative News [www.rollcall.com]

South Carolina Bar [http://www.scbar.org]

The Law Clerk Hiring Plan [http://www.cadc.uscourts.gov]

Top Nonprofits [www.topnonprofits.com]

U.S. Patent & Trademark Office [https://oedci.uspto.gov/OEDCI/]


United States Bankruptcy Court - District of South Carolina [http://www.scb.uscourts.gov]

END OF ALUMNI JOB OPPORTUNITIES BULLETIN