Alumni Job Opportunities Bulletin (AJOB)

The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504, and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located at 1600 Hampton Street, Suite 805, Columbia, SC; telephone 803-777-3854. Accordingly, the Law School’s facilities are available only to employers whose practices are consistent with this policy.

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Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
803-777-8479
lawcar@law.sc.edu

*******Disclaimer*******

The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.

Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

ATTENTION! USC LAW SCHOOL ALUMNI If you have updated contact information, please notify the Career Services Office by sending the information to the e-mail address above and include your class year.
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George Sink, P. A. Injury Lawyers

7011 Rivers Avenue, Suite 105
North Charleston, SC 29406

Contact Person: Miranda Baty
Title: Human Resources
Email: MBaty@sinklaw.com
Website: www.sinklaw.com

Associate Attorney
George Sink, P.A. Injury Lawyer’s, (www.sinklaw.com) a plaintiffs’ practice located in Charleston, South Carolina, has an immediate opening for a full-time attorney with 1 to 3 years of experience. The attorneys filling this position would handle a high volume of personal injury cases on their own.

Benefits: This position will begin as a full-time position with a competitive salary commensurate with experience and employment benefits that include medical, vision, and dental care, plus PTO and additional holiday closures.

Interested candidates should submit a resume and cover letter to HR@sinklaw.com. Rule 403 requirements must be completed. Ideal candidates must be licensed in South Carolina.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☒ References: ☐ Application

Posted 04/15/19. Job Listing #039

Crowe LaFave, LLC

POBox 1149
Columbia, South Carolina 29202

Contact Person: Matt LaFave
Title: Managing Member
Email: matt@crowelafave.com
Website: www.crowelafave.com

Deadline date to apply: 4/30/2019
Position start date: As soon as possible

Associate
We are a small firm with a focus on civil litigation and workers’ compensation defense. We are seeking an energetic attorney, preferably with 3-4 years of litigation experience to join our growing team.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☒ References: 2 ☐ Application

Posted 04/11/19. Job Listing #038
16th Circuit Solicitor's Office

P.O. Box 60
Union, SC 29379

Contact Person: John Anthony
Title: Deputy Solicitor
Email: john.anthony@scsolicitor16.com
Website: http://www.countyofunion.org/

Deadline date to apply: 4/19/19
Position start date: 5/1/19 or ASAP thereafter

Assistant Solicitor
The 16th Circuit Solicitor's Office seeks an Assistant Solicitor to handle a general crimes caseload in the Union County office. This position combines the challenges of prosecution in a small, rural county with a collegial office environment. Applicants should be licensed to practice in South Carolina or have taken the February bar exam.

Materials & Response Method: ☒ Email    ☐ Mail    ☐ Hand Deliver    ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☐ References: ☐ Application

Posted 04/05/19. Job Listing #037

Supreme Court of South Carolina Staff Attorneys' Office

PO Box 11330
Columbia, SC 29211

Contact Person: Blaire Cann
Title: Chief Staff Attorney
Email: BCann@sccourts.org

Deadline date to apply: April 19, 2019
Position start date: August 2019

Attorney II
Under the supervision of the Chief Staff Attorney, assists the Justices of the Supreme Court by reviewing assigned cases and motions, researching and analyzing legal issues, and providing written and oral recommendations to the Court regarding appeals, motions, petitions for writs of certiorari, and other matters pending before the Supreme Court. Personally handles increasingly complex and sensitive cases, peer-reviews others' work product prior to submission to Chief Staff Attorney, and organizes in-house Continuing Legal Education events.

Minimum Training and Experience:
A Juris Doctor degree or its equivalent from an American Bar Association (ABA) accredited school of law and a minimum of two (2) years of experience as a practicing attorney. A member in good standing of the South Carolina Bar.
Preferred Training and Experience:
Professional experience as a law clerk to an appellate judge or as an appellate court staff attorney. Work experience demonstrating an orientation towards public service.

Knowledge, Skills, and Abilities:
Working knowledge of the South Carolina Appellate Court Rules (SCACR). Working knowledge of the criminal and civil law of South Carolina. Working knowledge of the theories of legal research. Exceptional listening and observational skills. Good judgment, emotional maturity, trustworthiness and conscientiousness. Ability to interpret and apply law and judicial decisions to a range of legal matters with minimal guidance. Ability to recognize the need for and seek out additional guidance from Chief Staff Attorney or Deputy Chief Staff Attorney in complex, novel, or sensitive legal matters and execute that guidance. Ability to prioritize work load. Ability to organize and prepare memoranda, orders, opinions, and other written documents that are concise, well-reasoned, and accurate. Ability to give, receive, and implement feedback in a positive manner. Ability to communicate and maintain effective working relationships with all Judicial Branch staff.

Guidelines and Supervision:
Must be able to work in an autonomous environment with excellent self-direction, initiative and motivation, and use individual discretion in the interpretation and application of SCACR. Must comply with all applicable policies and rules, as they may be amended from time to time, including but not limited to the Code of Conduct for Staff Attorneys and Law Clerks, Rule 506, SCACR.

Wylie & Washburn. LLC
3612 Landmark Drive, C
Columbia, SC 29204

Contact Person: Kristen Washburn
Email: Careers@wylieandwashburn.com
Deadline date to apply: 04/30/2019
Position start date: ASAP

Associate Attorney
Wylie & Washburn, LLC, is currently seeking a real estate transactions associate. The candidate must be licensed and in good standing with the South Carolina Bar. Experience is preferred but not required as we are willing to train the right individual. Candidate must be willing to travel between office locations. Please email resume to Careers@wylieandwashburn.com.

Materials & Response Method: ☒ Email     □ Mail     □ Hand Deliver     □ Apply Online:
☒ Resume   ☒ Cover Letter   ☒ Transcript   ☒ Writing Sample   ☒ References:   □ Application
Posted 04/03/19. Job Listing #036
South Carolina Second Chance Justice Collaborative

Greenville, SC

Contact Person: Katherine Katcher
Email: info@rootandrebound.org

Site Director & Managing Attorney
Full position description can be found here: https://docs.google.com/document/d/1Bdf9z156-ZCREEE5bVTJYCxwYGcuCd3niZwT4YN0xNU/edit

Qualifications:
- Licensed to practice law in the state of South Carolina, active and in good standing.
- 7+ years of practicing law.
- Experience working directly with clients and in court representation. Direct experience working with people with records and/or in reentry preferred.
- Knowledge of criminal justice system and collateral consequences of a criminal record.
- Demonstrated commitment to racial equity and social justice.
- Eagerness to take initiative, solve intricate problems, work on multiple projects simultaneously, and prioritize and organize in a deadline-driven environment.
- Positive, professional, and humble attitude.
- Strong work ethic, resilience, and determination.
- Proactive communicator and team builder.
- Flexible and able to prioritize work effectively with excellent time-management.
- Creative, enthusiastic, and willing to learn and try new things.
- Eagerness to travel as needed, and to spend time at R&R’s HQ office in Oakland for training/orientation.
- Driver’s license required.

Compensation & Benefits: This position will begin as a full-time position with a competitive salary commensurate with experience and employment benefits that include medical, vision, and dental care, plus 15 days PTO and additional holiday closures.

Application Instructions: To apply for this position, please send a resume, cover letter, two short writing samples, and at least three references (explaining your professional relationship and including their contact information) in an email with “South Carolina Site Director & Managing Attorney” in the email subject line to Katherine Katcher (Executive Director) at info@rootandrebound.org. Incomplete applications will not be reviewed. Applications will be accepted on a rolling basis until the position is filled. No phone calls, please.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☒ Transcript ☒ Writing Sample ☒ References: 3 ☐ Application

Posted 03/28/19. Job Listing #034

Stratton & Reynolds, LLC

201 W. Main Street, Suite C
Probate/Elder Law Associate Needed

Who we are: We are a local law firm that focuses on probate, estate planning, and elder law cases. We have been in downtown Lexington for eight years and plan to be around for many more to come.

We have also recently opened a second office in Aiken. While there may be some travel required, we mainly expect this associate to be located in Lexington.

The minimum qualifications for this position are:
• Must be licensed to practice law in the State of South Carolina and be in good standing with the SC Bar.
• Strong analytical thinking skills and an ability to apply those analytical thinking skills to the various needs to clients.
• Highly effective verbal and written communication skills.
• Proficient with technology required by most law firms, such as: Microsoft Word, Excel, Outlook, etc.
• Excellent organization skills and the ability to manage case deadlines, filing dates, etc.
• Experience in probate, estate planning, or social work a plus.

How to apply:
This is important!

To apply, make sure you include a cover letter that shows that you understand the terms of engagement. I also need some evidence, preferably a writing sample if you have one, that shows you are a good candidate for this position, along with a resume and unofficial transcript.

E-mail kristin@strattonreynolds.com with PDFs of the documents described above and any others that you think would show us that you are a great candidate for this job. All applications are due no later than noon on April 5, 2019. However, we reserve the right to close this posting sooner if we find the right person.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☒ Transcript ☒ Writing Sample ☐ References: ☐ Application

Posted 03/28/19. Job Listing #033

South Carolina Environmental Law Project

PO Box 1380
Georgetown, South Carolina 29440

Contact Person: Amy E Armstrong
Email: amy@scelp.org
Website: www.scelp.org

Deadline date to apply: 04/15/2019

Staff Attorney
The South Carolina Environmental Law Project (SCELP) is now accepting applications for a staff attorney at our main office in Georgetown, SC. The staff attorney will work with SCELP’s team of four attorneys on litigation and legal advocacy in state and federal courts and before state and federal administrative agencies.

SCELP was founded in 1987 to meet the critical need for specialized non-profit legal services for environmental protection in South Carolina. SCELP is a non-profit public interest environmental law firm that utilizes the legal system to ensure protections for and conservation of our state’s natural resources. SCELP has a main office in Georgetown and satellite offices in Greenville and Beaufort.

We are seeking a committed and energetic person with strong analytical, research and interpersonal skills to work with SCELP’s executive director and staff attorneys. The attorney will perform a range of tasks including: conducting strategic case and issue assessments; preparing for and conducting trials; performing legal research, analysis and writing; advocating before state and administrative regulatory agencies; interfacing with public officials and coordinating with other organizations. The attorney will be responsible for working with SCELP attorneys in the Georgetown, Beaufort and Greenville offices on developing, managing and litigating cases in state and federal court, as well as engaging in legal advocacy, interacting with local, state, and federal agencies, other environmental organizations, and the public.

Applicants should have a minimum of 3-5 years of litigation experience, with a strong preference for environmental litigation. Applicants must also have a strong academic background and outstanding writing, analytic, and communication skills. Applicants must have a solid work ethic, as well as the ability to work well independently and with others as part of an effective team. Applicants should have experience with environmental statutes, including the Clean Water Act and National Environmental Policy Act. A demonstrated personal commitment to environmental protection is required. A personal connection to South Carolina and experience with non-profit organizations are preferred.

Competitive non-profit salary commensurate with experience, including full benefits and a positive working environment. If you have these qualifications and are seeking a challenging and rewarding environmental litigation position, please send a letter of interest, resume, law school transcript, and at least three references. SCELP is an Equal Opportunity Employer and is continually seeking to diversify its staff. We strongly encourage applications from persons of all racial and ethnic backgrounds.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☒ Transcript ☐ Writing Sample ☒ References: 3 ☐ Application

Posted 03/25/19. Job Listing #032

Burr Forman, LLP
2411 Oak Street, Suite 206
Myrtle Beach, SC 29577

Contact Person: Callen Whatley
Associate
Burr & Forman LLP, a Southeast regional law firm with 360 lawyers and nineteen offices in Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, Delaware and Tennessee, has an immediate opening for an associate with material experience as the lead associate on sophisticated business litigation matters. The candidate will be housed in the Myrtle Beach, South Carolina office. This position requires 4+ years’ experience, with material experience in the business litigation in state and federal courts, including but not limited to directors and officers liability and employment related litigation. Candidate should be licensed in South Carolina (dual license in North and South Carolina a plus) and must possess excellent academic credentials, as well as strong research, writing, organizational and analytical skills. We value collegiality and diversity among our lawyers and staff and seek to make the practice both professionally and personally rewarding. The selected candidate will receive a competitive salary and benefits package. Submit resume and letter of interest to callen.whatley@burr.com. EOE/M/F/Vet/Disabled.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☒ Cover Letter ☐ Transcript ☐ Writing Sample ☐ References: ☐ Application

Posted 03/19/19. Job Listing #031

Collins & Lacy, PC

1330 Lady Street, 6th Floor
Columbia, South Carolina 29201

Contact Person: Martin
Title: Chief Operating Officer
Email: cmartin@collinsandlacy.com
Website: www.collinsandlacy.com

Defense Litigation Attorney (Trucking Defense Law & Professional Liability)
Collins & Lacy, P.C. in Columbia, South Carolina seeks an outstanding attorney who wants to join a rapidly growing firm and very busy practice group. Looking for someone who is a self-starter, quick learner, great writer, and wants to learn about trucking defense.

Job Requirements:
Candidates will have an excellent academic record and strong legal research and writing skills. He/she should be capable of analyzing large amounts of information, be self-motivated, enjoy litigation, and have an entrepreneurial outlook. Preferred candidates will have completed a judicial clerkship and/or have 1-2 years of experience in civil litigation or in comparable government service.

Application Requirements:
Please submit your resume and 2-4 references to cmartin@collinsandlacy.com.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
Meredith Law Firm

4000 Faber Place Drive, Suite 120
North Charleston, SC 29405

Contact Person: Robert Meredith
Email: kbuck@meredithlawfirm.com
Website: www.meredithlawfirm.com

Deadline to apply: 4/30/2019

Associate Attorney
Established bankruptcy law firm with offices serving the Charleston, Columbia and Myrtle Beach areas is seeking a Full Time Associate Attorney in our downtown Columbia location. Potential candidates must enjoy working in a fast paced, team-oriented environment with seasoned staff members and other attorneys. No previous bankruptcy experience is required; necessary training will be provided for the right candidate.

Responsibilities:
Associate Attorney will meet with potential new clients to establish a positive and strong working relationship, while providing best-in-class legal, advocacy, and advisory services. Candidate will create and implement strategic, operational and tactical initiatives that support key business objectives, therefore, this role requires an attorney with strong analytical, organizational and prioritization skills. Additionally, candidates must possess excellent verbal and written communication skills with a strong emphasis on attention to detail. Associate Attorney will approve/draft pleadings, proactively review, analyze and interpret data and attend hearings in the bankruptcy court in Columbia, SC. Occasional travel to our other offices in Charleston and Myrtle Beach may be needed.

Requirements: SC Bar License
Experience with Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Best Case, Outlook, G-Mail, Google Documents is Strongly Preferred

Meredith Law Firm, LLC offers employees competitive pay with a comprehensive benefits package.

To be considered for this position, please send a cover letter with salary requirements, resume and at least two professional references. Incomplete submissions will not be considered or reviewed.

Materials & Response Method: ☒ Email   ☐ Mail   ☐ Hand Deliver   ☐ Apply Online:
☒ Resume  ☒ Cover Letter  ☐ Transcript  ☐ Writing Sample  ☒ References:  2  ☐ Application

Christophilis & Gallivan, P.A.

420 E. Park Ave., Ste. 301
Greenville, SC 29601
Contact Person: Amanda Gallivan  
Title: Partner  
Email: info@cglawsc.com  
Website: cglawsc.com

Deadline date to apply: May 1, 2019  
Position start date: Flexible

Associate Attorney
Christophillis & Gallivan, PA has an opening for a Family Law associate. The ideal candidate will have trial and/or courtroom experience, skill in negotiations, and should be a strong communicator. Excellent writing skills and the ability to work independently in a fast-paced environment are required. A strong academic record is preferred. Candidate must be licensed to practice in the State of South Carolina. Salary will be commensurate with experience. We are currently not accepting resumes from search firms for this position. Resume and cover letter may be emailed to: info@cglawsc.com. Applicants will be notified if interview requested by the end of the application period.

Materials & Response Method: ☒ Email  ☐ Mail  ☐ Hand Deliver  ☐ Apply Online: 
☒ Resume  ☒ Cover Letter  ☐ Transcript  ☐ Writing Sample  ☐ References:  ☐ Application

Yelverton Law Firm, LLC

60 Folly Road
Charleston, South Carolina 29407

Contact Person: Rob Hadden, Esq.  
Title: Senior Litigation Counsel  
Email: rhadden@ylitigators.com  
Website: www.yelvertonlitigators.com

Deadline date to apply: As soon as possible  
Position start date: As soon as possible

Attorney  
PLAINTIFFS’ LITIGATION ATTORNEY

Yelverton Litigators (www.yelvertonlitigators.com), a plaintiffs’ practice located in Charleston, South Carolina, has an immediate opening for a full-time attorney with 2 to 5 years of litigation experience. The attorney filling this position would handle a high volume of personal injury cases on their own and also assist with cases in a second chair role. Ideal candidates would have experience or a comfort level serving as first chair at trial.

Interested candidates should submit a resume and cover letter (explaining why they are interested in the position and why they would be a good fit) to rhadden@ylitigators.com. Rule 403 requirements must be completed. Ideal candidates are licensed in NC and SC.
Collins & Lacy

1330 Lady Street, 6th Floor
Columbia, South Carolina 29201

Contact Person: Christian Stegmaier
Title: Shareholder/Retail Hospitality Practice Group Leader
Email: cstegmaier@collinsandlacy.com
Website: www.collinsandlacy.com

Defense Attorney (Retail & Hospitality Law)
Collins & Lacy’s Retail & Hospitality group seeks an attorney in Columbia. The position is 100% litigation representing the national and regional leaders in retail & hospitality that do business in South Carolina.

Qualifications
- 3-4 years of experience
- Organized and focused
- Desire to build a business

The ideal candidate will have completed a judicial clerkship and have real litigation experience.

Our legal team gives much deference to veterans of the armed forces, particularly combat veterans.

Shannon Jones Law Firm, LLC

3 State Street
Charleston, South Carolina  29401

Contact Person: Shannon Jones
Email: shannon@shannonjoneslaw.com

Downtown Charleston law firm seeking full-time associate attorney. Minimum of 3 years' experience preferred, but willing to train the right candidate. Strong work ethic as well as excellent communication and writing skills required. Salary plus retirement plan.
South Carolina Access to Justice Commission

PO Box 608
Columbia, SC 29202-0608

Contact Person: Alexis Reynolds
Title: Administrative Assistant/Law Clerk to the Honorable John C. Few
Email: areynolds@sccourts.org
Website: https://www.scatj.org/

South Carolina Access to Justice Commission Executive Director

The South Carolina Access to Justice Commission was established by the Supreme Court of South Carolina in 2007. The Commission is part of a national effort, led by the American Bar Association, to expand access to civil legal representation for low-income and disadvantaged people.

The Commission's priorities are to: assess essential civil legal needs of South Carolinians with low income and modest means; foster collaboration and coordination among legal service providers; promote education and outreach on the gap in civil legal services; encourage greater pro bono participation by members of the bar; support increased funding to expand access to justice; support programs and resources to assist self-represented litigants; and recommend new initiatives and technology to expand civil access to justice.

The Executive Director is responsible for:
(1) Leading the organization and ensuring the strategic plans and visions of the Commission are achieved;
(2) Identifying impediments to access to justice and strategies to overcome them;
(3) Developing close relationships with other legal services agencies;
(4) Planning Commission meetings, including sending notice of meetings to Commission members, preparing meeting Agendas, and recording meeting minutes;
(5) Running and consistently updating the Commission's social media accounts;
(6) Writing grants; and
(7) Keeping records of receipts and all monies spent by the Commission.

The candidate should have a law degree and substantial legal experience.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☐ Cover Letter ☐ Transcript ☐ Writing Sample ☐ References: ☐ Application

Committee on Indigent Defense

Post Office Box 11589
Columbia, South Carolina 29211-1589

Contact Person: Robert Dudek
Title: Chief Appellate Defender
Email: Rdudek@sccid.sc.gov
Website: www.sccid.sc.gov
Deadline date to apply: Until filled
Position start date: Immediate

Appellate Defender (Attorney III)
Represent clients convicted of criminal offenses on direct appeal and in post-conviction appeals before the Court of Appeals and the South Carolina Supreme Court. Must be a member of the South Carolina Bar and have all Rule 403 (b) requirements completed. Trial or appellate experience preferred but not required.

Materials & Response Method: ☐ Email ☐ Mail ☐ Hand Deliver ☒ Apply Online: http://tinyurl.com/y95qfjr6
☐ Resume ☐ Cover Letter ☐ Transcript ☐ Writing Sample ☐ References: ☐ Application

Ogletree Deakins Law Firm
The Ogletree Building, 300 North Main Street
Greenville, South Carolina 29601

Contact Person: Whitney Dickey
Title: Attorney Recruiter
Email: whitney.dickey@ogletree.com
Website: www.ogletree.com

Deadline date to apply: 4/14/2019
Position start date: ASAP

Traditional Labor Attorney
Our Greenville, SC office has an opportunity for an traditional labor associate to join the firm's expanding practice and assume an important role in traditional labor matters, including advising employers on their rights and legal obligations involving union organizing activities; providing employee relations training and advice; and representing employers in unfair labor practice and union representation proceedings before the National Labor Relations Board. This position will involve direct contact with client representatives and opposing counsel. We can provide multiple writing, publishing and speaking opportunities.

Office Perks: Remodeled office space located conveniently in beautiful downtown Greenville, including firm-paid covered parking. There is an on-site gym and sauna, plus a YMCA Corporate Discount. Dry cleaning services are available. We focus on engagement and satisfaction through collegial and philanthropic activities as well as providing effective support services.

Requirements:
- Juris Doctor. Qualified candidates must be and remain licensed to practice law and in good standing in South Carolina. During employment, must meet requirements for continuing licensure for law practice.
- 1-4 years of traditional labor law and employment experience preferred, but comparable experience may be considered.
- Excellent analytical, writing and communication skills are required.
Outstanding academic credentials preferred (Top 25% of class).

Benefits:
Ogletree Deakins offers a robust suite of benefits for our attorneys including: comprehensive training and development programs including an annual firm-wide Attorney Retreat, CLE and bar admission expense reimbursement, several competitive annual bonus programs, 401(k) plan, affordable health and life insurance including dental and vision coverage, flexible spending accounts to help offset the cost of dependent care and/or health care expenses, Teladoc to provide 24/7 access to a doctor by phone or online video, employee assistance program, back-up childcare program and a paid parental leave on-ramping program.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☒ Apply Online:
https://lawcruit.micronapps.com/sup/lc_supp_app_frm.aspx?%40Pl3%3CKWEX%40=2%5e71&%3fa8=1%60&b1%3fl%3EJo%3fy%60=1n2ko%60&%3db8=5%60%3bO
☒ Resume ☐ Cover Letter ☒ Transcript ☐ Writing Sample ☐ References: ☐ Application
Posted 01/14/19. Job Listing #010

Carlock Copeland & Stair, LLP
40 Calhoun Street, Suite 400
Charleston, SC 29401

Contact Person: Michelle Mattox
Title: Marketing Coordinator
Email: SCAttyJobs@carlockcopeland.com
Website: carlockcopeland.com

Carlock, Copeland & Stair, LLP is seeking associate attorneys with civil litigation experience for the firm's Charleston office. Candidates must currently be members of the South Carolina Bar, have their Rule 403 requirements completed, and must have excellent academic credentials. Candidates should have 2-4 years of experience in civil litigation, outstanding research and writing skills, and the ability to handle complex legal matters.

Materials & Response Method: ☒ Email ☐ Mail ☐ Hand Deliver ☐ Apply Online:
☒ Resume ☐ Cover Letter ☒ Transcript ☐ Writing Sample ☐ References: ☐ Application
Posted 01/08/19. Job Listing #007

State Fiscal Accountability Authority
1201 Main Street, Suite 440
Columbia, South Carolina 29201

Contact Person: Stephanie Boozer
Title: Human Resources Specialist
Email: stephanie.boozer@sfaa.sc.gov
Website: www.sfaa.sc.gov/jobs

Deadline date to apply: Continuous
The Job: The agency is seeking a staff attorney to serve in the Office of General Counsel as both primary counsel to the Insurance Reserve Fund and general staff lawyer to the State Fiscal Accountability Authority, its executive offices, and its governing board.

The Employer: Formerly part of the Budget and Control Board, the Fiscal Accountability Authority is the State agency charged with administering the State’s self-insurance fund (the Insurance Reserve Fund); with operating the State’s central office for the acquisition of information technology, supplies, services, and construction; and with approving major government transactions (capital improvements, bonds/debt, real property transactions, etc.). For more information, visit our website at www.sfaa.sc.gov.

Location: Columbia, SC

The Opportunity: This position offers a stimulating practice, while allowing you to maintain work/life balance and practice in a collegial environment. It also offers the employment stability and benefits package associated with state government employment. The Agency’s hiring range runs from $80,000 to $110,000. Salary offered will be commensurate with experience.

Preferences: Substantial experience serving as insurance defense counsel is highly preferred and should be highlighted on your application. Also highlight your experience trying civil cases to a jury in state or federal court, addressing insurance coverage issues, or managing complex business transactions. Please indicate whether you are admitted to practice before the United States District Court for the District of South Carolina. In order to be considered, an applicant must have a juris doctor degree or its equivalent from an accredited law school, must have been licensed as an attorney in the United States for at least 6 years, and must be a member in good standing of the South Carolina Bar.

Materials & Response Method: ☒ Email    ☐ Mail    ☐ Hand Deliver    ☒ Apply Online: www.sfaa.sc.gov/jobs

☒ Resume    ☒ Cover Letter    ☐ Transcript    ☐ Writing Sample    ☒ References: 3    ☒ Application

Posted 01/07/19. Job Listing #005
**PERMANENT POSTINGS**

**SCBar.org – (recent graduates/alumni)**
Columbia, SC

For all attorney/legal positions posted with the South Carolina Bar please go to the following link: [https://www.scbar.org/careers-classifieds/](https://www.scbar.org/careers-classifieds/).

**Fragomen – (recent graduates/alumni)**
Various Locations

Associate Positions

For all information please go to: [https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs](https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs)

**Thomson Reuters – (recent graduates/alumni) Various Locations**

To access all available positions: [http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/](http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/)

**U.S. Department of Justice – (alumni)**

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential. Attorney vacancy announcements may be found at: [http://www.justice.gov/legalcareers/attorneys-vacancies](http://www.justice.gov/legalcareers/attorneys-vacancies).

**U.S. Attorney’s Office – (alumni)**

For all employment opportunities please go to [http://www.justice.gov/legal-careers/attorneysvacancies](http://www.justice.gov/legal-careers/attorneysvacancies)

**U.S. Office of the Attorney General – (alumni)**
Various Locations


**U.S. Securities and Exchange Commission – (alumni)**

For all employment opportunities please go to [https://www.usajobs.gov/](https://www.usajobs.gov/)

**State of New York Unified Court System – (alumni)**
NY
For all postings and information go to: http://www.courts.state.ny.us/careers/statewide

**Veteran Employment Opportunities**

Veterans may access future job opportunities on our VA for Vets website; from the right side of the homepage, scroll to the end under the header -- Featured Jobs: http://vaforvets.va.gov/.

**City of Chicago Department of Law – (recent graduates/alumni)**
Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF CURRENT JOB ANNOUNCEMENTS AND INFORMATION.

**Carolina Legal Associates – (recent graduates/alumni)**
1330 Lady Street, Suite 503
Columbia, SC  29201
Attention:  Marsha Silver, President

Carolina Legal Associates specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website www.carolinalegalassoc.com or contact our office at (803) 799-8835.

Contract Attorneys (Document Review)

**Carolina Legal Associates** is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

**United States Department of Justice – (alumni) Washington, D.C.**

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

**LinkedIn (Search for Jobs) www.linkedin.com**
LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.
American Civil Liberties Union Foundation
Various Locations

Please go to http://www.aclu.org/careers to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

University of South Carolina – (recent graduates/alumni)
Columbia, SC

If you are interested in applying for University of South Carolina jobs, visit: https://uscjobs.sc.edu/

WEBSITE INFORMATION

Carolina Legal Staffing LLC
South Carolina: Columbia, Greenville, and Charleston
North Carolina: Charlotte, Raleigh,

CAROLINA LEGAL STAFFING provides full service permanent and temporary placement of attorneys, paralegals, document review and legal support in every major market in the Carolinas. Law firms and legal departments from sole practitioners to Fortune 500 companies and national law firms have come to value the caliber and quality of both our services and our candidates. Our reputation is dependent on the integrity and value of our placements whether for a few days or a career. For all information on available positions go to: www.carolinalegal.com

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions: http://jobsearch.usajobs.gov/

Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.
South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

http://agency.governmentjobs.com/sc/default.cfm

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)

Various Locations
Attorney Vacancies at the U.S. Department of Justice
There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.
To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal/.

BarBri Bar Review http://www.barbri.com

Department of Justice http://www.usdoj.gov

Directories/Job Boards http://www.airsdirectory.com

Earthjustice Legal Defense Fund http://www.earthjustice.org

Equal Employment http://www.eeoc.gov

Federal Communications Commission http://www.fcc.gov/jobs

Find a Firm Profile http://www.lawperiscope.com

Florida State Jobs https://peoplefirst.myflorida.com

Glassdoor https://www.glassdoor.com/index.htm

Institute for Justice http://ij.org

Landmen www.landmen.net


National Labor Relations Board http://www.NLRB.gov
North Carolina Conference of District Attorneys  http://www.ncdistrictattorney.org/jobopportunities.html

New Jersey Court System  http://www.judiciary.state.nj.us/jobs/index.html


Richland County Bar Association  http://www.richbar.org

Political and Legislative News  www.rollcall.com

South Carolina Bar  http://www.scbar.org

The Law Clerk Hiring Plan  http://www.cadc.uscourts.gov

Top Nonprofits  www.topnonprofits.com


United States Bankruptcy Court - District of South Carolina  http://www.scb.uscourts.gov

END OF ALUMNI JOB OPPORTUNITIES BULLETIN