



Children's Law Center

Children's Justice Act Task Force Coordinator / Program Manager I

Children's Law Center, USC School of Law, Band 07. \$50,833 or commensurate with experience. State benefits included.

Job Duties: The primary purpose of this position is to serve as Coordinator of the S.C. Children's Justice Act Task Force. The Task Force is a multi-disciplinary federally required group that develops recommendations to improve the handling of child maltreatment cases in the state. The Coordinator provides logistical and research support and assists with implementation of the recommendations of the Task Force.

Minimum qualifications are a master's degree and 2 years of related program experience or a bachelor's degree and 4 years of related program experience. Related program experience is defined as direct work experience in investigation, court presentation, or intervention in child protection and/or criminal child maltreatment cases. Must have extensive knowledge of state and federal laws and procedures related to the investigation and court handling of child protection and criminal child abuse cases. Must have excellent skills in research, policy analysis, and verbal and written communication.

Preferred qualifications include an advanced degree in law, social work, criminal justice, or a related field. Prefer experience related to the handling of child maltreatment cases in both the child protection system and the criminal justice system. Prefer experience in coordination of committees or task forces. Prefer experience in management of grants and contracts.

To apply, submit an online application. You may access USC Jobs Online Employment site at: <https://uscjobs.sc.edu/postings/107993>

In addition to completing the online application, attach a cover letter summarizing your qualifications and describing your interest in this position. A resume, list of references, and writing sample may be attached but are not required.

For more information, contact Margaret Bodman or Carolyn Morris at (803) 777-1646.

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