



Children's Law Center

Juvenile Justice Project Coordinator (Program Manager I)

Children's Law Center, USC Law School, Band 07, \$49,594 or commensurate with experience. State benefits included.

Job Duties: Coordinates projects to improve South Carolina's juvenile justice system, implementing tasks to accomplish objectives as specified in grants and contracts. Examples of projects include youth who are dually involved in the child welfare and juvenile justice systems and the handling of status offenses. Develops and conducts training programs for juvenile justice and multi-agency staff, provides information and technical assistance, and prepares written resource materials.

Minimum qualifications include a master's degree in related field and two years of related program experience (work with or related to the juvenile justice population). A bachelor's degree and four years of related experience also meets the minimum qualifications. This position requires a self-motivated professional with extensive knowledge of South Carolina's juvenile justice process, familiarity with the roles of children's agencies in South Carolina, and strong written and oral communication skills.

Preferred qualifications include work experience that involves multi-agency coordination, training experience, and experience in grants management and program development. Professional licensure in South Carolina is also preferred.

To apply, submit an online application as required by USC. You may access USC Jobs Online Employment site at <http://uscjobs.sc.edu/postings/82205>.

In addition to completing the online application, attach a cover letter summarizing your qualifications and describing your interest in this position. A resume and list of references may be attached.

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