



Investigations Evidence Checklist

Crime Scene / Arrest Site

- Identify / Field interview others in area
- Who dropped the victim off?
- Make / Model / License plate
 - Registration information
 - Rental company
- Video footage: location or traffic cameras
- Photograph / Collect / Inventory
 - Individuals
 - Injuries / Scars
 - Tattoos / Piercings / Markings
 - Appearance
 - Demeanor
 - Cars
 - Consent
 - Inventory
 - Search warrant
 - Scene
 - Interior / Exterior
 - Location: signs, businesses, landmarks
 - Personal effects, e.g., clothing
 - Devices with open screen
 - Tools of the trade
 - Condoms
 - Lubricant
 - Sex toys
 - Lingerie
- Financial documents
- Receipts & Travel
- Identification documents
- Traffic citations
- Cell phones
 - Number
 - Password
 - Provider
 - Owner
- Electronic devices
 - Type
 - Owner
 - Password
- Money / Other valuables
- Drugs / Drug paraphernalia
- Credit / Prepaid cards
- Weapons / Ammunition
- Relevant items in trash, toilet, bedding
- Logbooks / Notes
- GPS devices
- Body cam footage
- Refer victim to SANE depending on timeframe of last sexual encounter (up to 72 hours)
- Contact Victim Advocate to coordinate care as needed

(Continued on the back)

Off Scene / Follow-up

- Digital
 - Send preservation letters for phones, social media, email
 - Obtain consent and password or search warrant
 - Social media
 - Obtain consent & passwords, if possible
 - Screen shot publicly visible information, looking for:
 - Profiles, accounts, apps
 - Victim and suspect together
 - Tattoos
 - Gang signs
 - Age
 - School
 - Reports from prior police contact, noting presence of victim with suspect or presence of tools of coercion
 - Investigative reports
 - 911 calls
 - Traffic violations
 - Statements
 - Witnesses
 - Hotel guests
 - Hotel employees
 - Family
 - Friends
 - ER staff
 - Suspect
 - Written or recorded
 - Miranda form
 - Victim – refer to local CAC for forensic interview
- DNA samples
 - Medical records of victim from current & prior treatment related to trafficking
 - Search warrants
 - Rental car company
 - Hotel
 - Registration information
 - Video cameras
 - Bank records
 - Cell site information
 - GPS data from vehicles
 - Social media
 - IP addresses
 - Postings of ads
 - Locations
 - DSS and/or DJJ records
 - Criminal histories
 - Jail calls / Visitor logs / Bond forms

Source: Adapted from the Human Trafficking Investigator Checklist by Assistant U.S. Attorney Jamie Schoen. Office of the United States Attorney - District of South Carolina.