

# Student Contract to Improve Attendance

Good attendance is critical to academic achievement. The school is responsible for working with each student and his/her family to encourage excellent school attendance. This contract is an agreement between the student, the school, and the family to improve school attendance.

Conference Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

My attendance problem is:

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I agree to do the following to resolve my attendance problem:

- a) I will make every effort to be in school every day.
- b) I understand the school will contact my parent every time I am absent or tardy.
- c) I will get to school on time every day.
- d) I will attend all of my classes
- e) I will have no disciplinary problems in school.

I understand that if I breach this contract the following may occur:

We (student, parent/guardian and school) will meet again to review that student's attendance plan on:

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Student Signature

Date

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Parent/Guardian Signature

Date

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School Attendance Coordinator Signature

Date

*This student contract was adapted from a similar document found in the manual entitled "Guidelines for Improved Student Attendance and Truancy Prevention," which was developed by Chicago Public Schools' Office of Instruction and School Management.*