

University of South Carolina School of Medicine Annual Faculty Evaluation and Planning Document

Calendar Year: _____

Faculty Member: _____

Tenure Status: _____

Rank: _____

Percent Effort:

- Teaching _____
 - Research/Scholarly Activity _____
 - Service/Patient Care _____
- TOTAL** **100%**

I. Teaching (% Effort:)

A. Specific Planned Activities for Next Year:

1. Undergraduate Students
2. Medical Students
3. Graduate Students
4. Residents/Fellows/Postdoctoral Students
5. CME/Faculty Development
6. Other Activities (List)

B. This Year's Current Teaching Assignments/Teaching Load Activities:

1. Undergraduate Students

2. Medical Students

3. Graduate Students

4. Residents/Fellows/Postdoctoral Students

5. CME/Faculty Development

6. Other Activities (List)

C. Assessment of This Year's Performance:

0 1 2 3 NA

1. Undergraduate Students
2. Medical Students
3. Graduate Students
4. Residents/Fellows
5. CME/Faculty Development
6. Other Activities (List)

(Note: 0=Unsatisfactory, 1=Adequate, 2=Substantial, 3=Outstanding)

D. Summary of Student Evaluations of Teaching:

(Required annually)

E. Summary of Peer Evaluations of Teaching:

(Required annually for non-tenured, tenure-track faculty)

F. Overall Teaching Assessment:

0 1 2 3 NA

G. Comments of Department Chair or Equivalent:

II. Research/Scholarly Activity (% Effort:)

A. Specific Planned Activities for Next Year:

1. Current Grants/Contracts

2. Grants/Contracts to be Submitted

3. Refereed Publications

4. Books/Book Chapters

5. Presentations

6. Abstracts

7. Other Activities (List)

B. This Year's Current Research/Scholarly Activities:

- 1. Current Grants/Contracts**

- 2. Grants/Contracts Submitted**

- 3. Refereed Publications**

- 4. Books/Book Chapters**

- 5. Presentations**

- 6. Abstracts**

- 7. Other Activities (List)**

C. Assessment of This Year's Performance:

0 1 2 3 NA

1. Current Grants/Contracts
2. Grants/Contracts Submitted
3. Refereed Publications
4. Books/Book Chapters
5. Presentations
6. Abstracts
7. Other Activities (List)

(Note: 0=Unsatisfactory, 1=Adequate, 2=Substantial, 3=Outstanding)

D. Overall Research/Scholarly Activity Assessment: 0 1 2 3 NA

E. Comments of Department Chair or Equivalent:

B. This Year's Current Service/Patient Care Activities:

1. Committees

2. Administrative Activities

3. Patient Care

4. Citizenship (e.g., attendance at faculty meetings, Grand Rounds, etc.)

5. Extramural Professional Service (e.g., grant reviews, editorial boards, professional associations, etc.)

6. Other Activities (List)

C. Assessment of This Year's Performance:

	0	1	2	3	NA
1. Committees					
2. Administrative Activities					
3. Patient Care					
4. Citizenship					
5. Extramural Professional Service					
6. Other Activities (List)					

(Note: 0=Unsatisfactory, 1=Adequate, 2=Substantial, 3=Outstanding)

D. Overall Service/Patient Care Assessment: 0 1 2 3 NA

E. Comments of Department Chair or Equivalent:

IV. Summary

A. Summary Assessment of This Year's Performance: 0 1 2 3

(Note: 0=Unsatisfactory, 1=Adequate, 2=Substantial, 3=Outstanding)

B. Summary Weighted Assessment of This Year's Performance:

	<u>% Effort</u> x	<u>Overall Assessment (0-3)</u>	= <u>Score</u>
• Teaching			
• Research/Scholarly Activity			
• Service/Patient Care			

TOTAL SCORE

C. Summary Comments of Department Chair or Equivalent:

D. Faculty Member's Comments:

PLANNING STAGE:

Faculty Member

Date

Department Chair or Equivalent

Date

Dean or Designee

Date

EVALUATION:

Faculty Member

Date

Department Chair or Equivalent

Date

Dean or Designee

Date

(Signature by the faculty member does not necessarily mean he/she agrees with the evaluation. The faculty member may append to this document a brief comment on the Evaluator's evaluation.)

Approved by the Provost on 2/16/99