



Policy Title:

Preparation of Resident and Non-Faculty Instructors

Policy Identifier:

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Category: Undergraduate Medical Education	

LCME Standards

9.1 Preparation of Resident and Non-Faculty Instructors

Scope

University of South Carolina (USC) School of Medicine Columbia students, faculty, residents, and other non-faculty instructors who supervise or teach medical students.

Policy Statement

Residents, graduate students, postdoctoral fellows, and other non-faculty instructors in the medical education program must be prepared for their roles in supervising or teaching medical students by being provided the learning objectives for the course, block, and/or clerkship, oriented to methods of student assessment, and (if applicable) a list of required clinical encounters and skills. Course, block and clerkship directors are responsible for ensuring that all residents and non-faculty instructors meet the requirements of this policy prior to supervising, teaching, and/or assessing medical students.

Reason for Policy

The LCME expects that residents, graduate students, postdoctoral fellows and other non-faculty instructors in the medical education program who supervise or teach medical students are familiar with the learning objectives of the course, block, or clerkship and are prepared for their roles in teaching an assessment. The medical school through its clinical departments and medical education seminars provides resources to enhance residents’ and non-faculty instructors’ teaching and assessment skills and provides central monitoring of their participation of those opportunities.

Procedures

Prior to supervising, teaching, and/or assessing medical students in the School of Medicine; resident and non-faculty instructors must:

- Receive and review the course/block/clerkship specific learning objectives, medical school policies, a list of required clinical encounters and skills (if applicable), and expectations regarding supervising, teaching, and assessing medical students. This requirement should be met annually. Currently, the SOM has a webpage in place that contains this information. This webpage can be accessed through a web link or with a QR code that is located on a “badge buddy” that is distributed to all residents.



- The SOM webpage contains an electronic attestation form that is utilized for documenting compliance with review of these materials. It is monitored centrally through the office of the Assistant Dean for Clinical Curriculum and Assessment. Clerkship directors and other clinical faculty are utilized to help with ensuring compliance.
- Participate in any department-specific training opportunities regarding effective supervision, teaching, and assessment of medical students. Participation in school-wide training opportunities is encouraged.

Contacts

Office of Undergraduate Medical Education

History

Date of Change	Change