



### **Policy Title:**

Medical Student Performance Evaluation (MSPE) Review and Appeal

### **Policy Identifier:**

USCSOMC – UME 1.06

<b>Prepared by:</b> Office of Undergraduate Medical Education	Creation Date: 3-19-24
<b>Reviewed by:</b> MD Program Policy and Procedures Committee	Review Date: 8-16-24
<b>Approved by:</b> MD Program Policy and Procedures Committee	Effective Date: 8-16-24
<b>Category:</b> Undergraduate Medical Education	

### **LCME Standards**

- 11.2 – Career Advising
- 11.4 – Provision of MSPE
- 11.6 – Student Access to Educational Records

### **Scope**

University of South Carolina (USC) School of Medicine Columbia MD students.

### **Policy Statement**

The Medical Student Performance Evaluation (MSPE) is a comprehensive assessment of a student’s performance in achieving the educational objectives of the University of South Carolina School of Medicine-Columbia’s medical school curriculum. It is neither a letter of recommendation nor the school’s prediction of the student’s future performance in a residency program. The MSPE is prepared by faculty and staff in the Offices of Undergraduate Medical Education, Student Affairs, and Academic Affairs and transmitted to post-graduate programs to which the student is applying. Students will have the opportunity to select their preferred MSPE writer from a small pool of faculty.

### **Reason for Policy**

The LCME expects that a medical school has policies and procedures in place that permit a medical student to review and to challenge the student’s educational records, including the Medical Student Performance Evaluation, if the student considers the information contained therein to be inaccurate, misleading, or inappropriate.

### **Procedures**

The MSPE, as an institutional assessment, is considered a component of the student’s academic record, and thus students at the University of South Carolina School of Medicine Columbia have the option to review the MSPE in its entirety prior to its transmission. The student is permitted to review the document and comment on information they consider to be inaccurate, misleading, or inappropriate. The student may appeal to the Associate Dean for Undergraduate Medical Education for removal of evaluative statements that are outliers and inconsistent with the totality of the narrative evaluations from the MIII year. The Associate Dean for Undergraduate Medical Education has the final authority as to the content of



the MSPE.

The MSPE is required for fellowship applications and for re-applicants going back through the Match, and it will be resubmitted in its entirety for graduates who request/require its resubmission. Once signed by the dean, the MSPE becomes a permanent part of the medical student record. MSPEs will only include information through the end of the MIII year.

### **Contacts**

Office of Undergraduate Medical Education

### **History**

<b>Date of Change</b>	<b>Change</b>
<b>3-19-24</b>	Moved policy to new template