



Policy Title

Formative Feedback Policy

Identifier
USCSOMG – ACAF – xx

Prepared by: Office of Academic Affairs	Date: xx/xx/2018
Reviewed by: Assistant Dean of Academic Affairs	Date: xx/xx/2018
Approved by: USCSOMG Policy Review Committee	Date: xx/xx/2018
Communicated to: USCSOMG Students	Date: xx/xx/2018
	Effective Date: xx/xx/2018

LCME Standards

9.7 – Formative Assessment and Feedback

Scope

University of South Carolina (USC) School of Medicine Greenville students

Policy Statement

Preclinical phase of program (M1 and M2): All modules in the M1 and M2 years of four (4) weeks duration or longer will provide formative feedback to students at a minimum of the midpoint of the module.

Clinical phase of program (M3 and M4): All clerkships of four (4) weeks duration or longer will provide formal mid-clerkship feedback.

Reason for Policy

To deliver formal formative feedback early enough during each required course or clerkship to allow sufficient time for remediation.

Procedures

Preclinical phase of program (M1 and M2): All biomedical science modules during this phase of the educational program will provide weekly online formative quizzes reflecting the objectives of subject matter presented during that week, and of equal or greater difficulty than a student can expect on summative assessments. Students will receive performance and coaching reports, as well as information regarding correct answers and rationale within 5 working days of release of the formative quizzes. Additional forms of formative feedback are strongly encouraged, and shall be reviewed for approval by the Program Evaluation and Assessment Subcommittee, with recommendations to the Curriculum Committee.

Clinical phase of program (M3 and M4): The Clerkship Director will complete the evaluation which will include a compilation of multiple faculty/resident/preceptor evaluations of the student's performance in the School's core competencies. Each clerkship or core rotation will offer purposeful opportunities for formative feedback regarding clinical performance and achievement of requirements at the mid-point of the rotation including:

- o Assessment of student performance
- o Confirmation of adherence to duty hours policy
- o Review of patient encounter log
- o Review of other clerkship requirements (online cases, H&Ps, etc.)

After reviewing the information, the Clerkship Director will electronically confirm the student's mid-clerkship feedback session in the online OASIS system. Additional forms of formative feedback are strongly encouraged, and shall be reviewed for approval by the Program Evaluation and Assessment Subcommittee, with recommendations to the Curriculum Committee.

Narrative Feedback: In all modules where teacher-learner interaction provides such opportunities, narrative feedback will be provided to students. Narrative feedback can be for both formative and summative assessment. Narrative feedback is required for all clerkships and shall be for formative purposes only at the mid-clerkship evaluation, and for summative purposes at the end-of-clerkship evaluation. Summative comments will be submitted to the Dean's office for inclusion in the medical student performance evaluation.

Sanctions

Referral to the Curriculum Committee and/or the Associate and Assistant Deans of Academic Affairs

Additional Contacts

Curriculum Committee
Office of Academic Affairs

Related Information

USC School of Medicine Greenville Student Handbook
Insert other related policies here, if applicable

History

- Date of Change: xx/xx/xxxx (effective date)
- Change: Move to standardized template
- Reason for Change: LCME self-study