UNIVERSITY OF
South Carolina
School of Medicine Greenville

Policy Title
Required Clinical Experiences

Identifier
USCSOMG – UME– 3.10

Prepared by: Assistant Dean for Clerkship and Post Clerkship Education	
Reviewed by: Clerkship and Post-Clerkship Subcommittee	Reviewed Date:
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	Effective Date: 03/01/2027

LCME Standards
6.2 – Required Clinical Experiences
8.6 – Monitoring of Completion of Required Clinical Experiences

Scope
University of South Carolina (USC) School of Medicine Greenville Clerkship Directors, Acting Internship Directors, Clerkship Coordinators, clinical faculty and residents and students

Policy Statement
All required clerkships and acting internships must define and monitor required clinical experiences and skills, as well as alternative methods for completion if required experiences cannot be met, with approval by the Clerkship and Post Clerkship Subcommittee and Curriculum Committee. The complete list of required clinical experiences and skills, as well as student achievement toward their completion, will be reviewed annually by the Clerkship and Post Clerkship Subcommittee to ensure appropriate reflection of the USC School of Medicine Greenville institutional learning objectives and adequacy of patient volume and case mix. Since completion of required clinical experiences is necessary for passing each clerkship/acting internships at USC School of Medicine Greenville, clerkships/acting internships will be responsible for ongoing monitoring and reporting. The Curriculum Committee is responsible for oversight and annual global monitoring of completion across clerkships.

Reason for Policy
This policy is meant to ensure review, amendment, logging, monitoring, and oversight of required clinical skills during clerkships and acting internships at the USC School of Medicine Greenville. The LCME expects that the faculty of a medical school define the types of patients and clinical conditions that medical students are required to encounter, the skills to be performed by medical students, the appropriate clinical settings for these experiences, and the expected levels of medical student responsibility. LCME also expects that a medical

school has in place a system with central oversight that monitors and ensures completion by all medical students of required clinical experiences in the medical education program and remedies any identified gaps.

Procedures

Expectations for required and alternative clinical experiences:

Students at the USC School of Medicine Greenville are required to complete certain clinical experiences (or, when necessary, appropriate alternative experiences), as outlined in their clerkship and acting internship directors.

All required clerkships and acting internships must maintain and publish in the school's education management system a list of required clinical experiences that includes the following information:

- The patient type/clinical condition
- The procedures/skill
- Clinical setting (inpatient/outpatient/other).
- Minimum level of student responsibility (observed/assisted/performed).
- Minimum number of times the student is expected to complete the experience.

In addition, all required clerkships and acting internships, must define a list of alternative clinical experiences for students to complete when unable to complete a required clinical experience. This occurs under the monitoring of the clerkship/acting internship director, with approval of the Clerkship and Post Clerkship Subcommittee.

Review of required clinical experiences:

Clerkship Directors are responsible for annually reviewing their respective list of required clinical experiences and alternatives and for recommending additions and/or deletions of experiences. The Clerkship and Post Clerkship Subcommittee is responsible for reviewing all required and alternative clinical experiences annually. If changes to required clinical skills are advised, clerkship directors must submit those proposed changes to the Clerkship and Post Clerkship Subcommittee via the Clerkship Change Form. The Clerkship and Post Clerkship Subcommittee reviews the proposed changes and submits the approved forms to the Curriculum Committee for final approval in a timely manner for implementation for the next academic year.

Logging completion of required clinical skills:

Students must log their required clinical skills, including observed history and physical, following instructions in their clerkship orientation information. When logging required clinical experiences, a student's level of responsibility, based on the amount of interaction with the patient, are defined as:

- Performed – The student acted as an independent clinician with appropriate supervision:
    - Carried out a procedure/task that required physical skill and cognitive attention (i.e., did)
    - Put a plan into effect (i.e., executed or implemented);
    - Successfully completed the procedure/task/plan.
- Assisted – The student acted as a secondary clinician who:
    - Provided hands-on support to a primary clinician to carry out a procedure/task (i.e., physically aided);
    - Received assistance from a primary clinician to carry out a procedure/task;
    - Shared in the communal execution/implementation of a plan (i.e., helped);
    - Contributed to the completion of the procedure/task/plan as a team member.

- Observed – The student acted as a bystander who:
    - Was present at an event without participating (i.e., a spectator);
    - Watched and/or listened attentively;
    - Witnessed the completion of the procedure/task/plan without contribution

Students are able to monitor their progress toward completion of their required clinical skills in the school's education management system, and their progress is reviewed as part of their mid-rotation review. Following the mid-rotation review period, students continuing to have difficulty completing required experiences must contact the Clerkship/Acting Internship Director for assistance.

Monitoring

Monitoring of completion of required clinical skills:

The school's educational management system (OASIS) tracks completion of required clinical skills. Clerkship/Acting Internship directors and coordinators are responsible for monitoring students' completion of the required clinical experiences. Individual students' progress toward completion of required clinical experiences are included in all mid-clerkship reviews.

Sanctions

Completing the required clinical experiences checklist is a required grade component for Clerkships and Acting Internships. If a student does not complete the required clinical experiences, then the student will need to remediate part of the course in order to complete the required clinical experiences checklist. This process is described in the Grading System Policy.

Additional Contacts

Office for Medical Education

Related Information

USC School of Medicine Greenville Student Handbook

History

Date of Change	Change
March 2027	Updates to identifier and title.
October 2025	Updates to branding and titles, updated timing expectations due to curriculum refresh and removed sanctions.
July 2019	Moved to standardized template for LCME CQI, updated branding