Policy Title
Curriculum Accommodations

Identifier
UofSCSOMG – ACAF – 5.00

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<table>
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<tr>
<th>Prepared by: Office for Academic Affairs</th>
<th>Review Date: 06/04/2019</th>
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<tr>
<td>Reviewed by: Associate Dean for Curriculum</td>
<td>Approval Date: 06/04/2019</td>
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<tr>
<td>Approved by: UofSCSOMG Policy Committee</td>
<td>Effective Date: 07/15/2019</td>
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**LCME Standards**
10.5 – Technical Standards

**Scope**
University of South Carolina (UofSC) School of Medicine Greenville students, faculty, and staff

**Policy Statement**
It is the policy of UofSC School of Medicine Greenville to provide reasonable accommodations or academic adjustments as necessary for students with disabilities. Approved accommodations will be made in a timely manner and on an individualized and flexible basis consistent with written documentation establishing that the individual is an individual with a qualified disability.

**Reason for Policy**
UofSC School of Medicine Greenville has an ethical and legal responsibility to provide equal opportunities for medical students with disabilities. This policy exists to provide medical students who have a documented disability with equal opportunity to participate in all aspects of each module/clerkship.

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) require colleges and universities to provide reasonable accommodations to meet the needs of students who have disabilities. Recent revisions to these laws by the ADA Amendments Act of 2008 that took effect on January 1, 2009, are bringing renewed attention to this issue and may result in more students qualifying as students who have disabilities and therefore requesting accommodations. It is important that faculty and staff understand their roles in the accommodation process and treat any disability related information as confidential.

**Procedures**
Standard Accommodations
Students wishing to request accommodations must apply for approval through the UofSC Student Disability Resource Center (SDRC).

1. Students are required to apply for accommodation(s) approval at the start of each academic year for which they would like to receive accommodations.

2. Accommodation applications can be found on the SDRC webpage here: https://www.sc.edu/about/offices_and_divisions/student_disability_resource_center/register_with_us/index.php.

3. Once accommodations are approved by the SDRC, the Office for Student Affairs at the UofSC School of Medicine Greenville must be notified in writing of said approval(s). Accommodations will only be provided when written documentation is received from the UofSC Student Disability Resource Center unless temporary accommodations have been granted by the UofSC School of Medicine Greenville Office for Student Affairs. The Associate Dean for Student Affairs and Admissions, when indicated, will advise the Director of Assessment for accommodations needed in the testing environment. Students should show their letter of accommodation to faculty for in-class accommodations that have been approved by SDRC. Students receiving accommodations through the UofSC SDRC will receive accommodations for National Board of Medical Examiners (NBME) examinations that contribute to the final grade of a module, clerkship, or course; however, students will not receive accommodations for a NBME examination that does not contribute to the final grade of a module, clerkship or course. Given the timing and structure of OSCEs/OSAT, accommodations are not available.

Temporary Accommodations

Students may need to request temporary accommodations must gain for approval through the Office of Student Affairs. Temporary accommodations meaning alterations needing to be made to class or exam proctoring that would not run the length of the entire academic year.

1. Once accommodation recommendations are made based of a discussion between the requesting student and the Office for Student Affairs

2. Once approved, the Office of Student Affairs then notifies the Director of Assessment to apply temporary accommodations for a set period of time. Extensions can be made, but would require an additional discussion with the Office for Student Affairs.

The UofSC School of Medicine Greenville, through the Student Evaluation and Promotion Committee (SEPC), retains the right to request additional information, including test results and diagnostic information from a qualified professional, concerning accommodations that extend beyond the following: extended time for written exams, a separate room for exams, and/or a note taker. Students receiving accommodations will be held to the same technical standards for graduation as other students.

The Office for Student Affairs will assist students in applying to the National Board of Medical Examiners (NBME) for permission to take the United States Medical Licensing Examination (USMLE) under nonstandard conditions. A student receiving accommodations by the NBME will also receive accommodations for all Comprehensive Basic Science Examinations (CBSE) and Comprehensive Clinical Sciences Examinations (CBSE).

Should the UofSC School of Medicine Greenville determine that educational testing is needed, the Office for Student Affairs will facilitate the appropriate screening and any further testing needed at no cost to the student. The student can then use the results of said screening to apply for official accommodations from the UofSC Student Disability Resource Center.

Sanctions
Additional Contacts
University of South Carolina Student Disability Resource Center
Office for Student Affairs
Office for Academic Affairs

Related Information
UofSC – STAF – 6.02 Support Services and Accommodations for Students with Diagnosed Disabilities
UofSCSOMG – STAF – 2.00 Equal Educational Opportunity and Student Anti-Discrimination
UofSCSOMG Technical Standards for Admission, Retention and Graduation

History

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<th>Date of Change</th>
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<tr>
<td>June 2019</td>
<td>Clarified procedures and timing on requesting accommodations. Editorial changes made due to branding updates and titles</td>
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<tr>
<td>July 2018</td>
<td>Policy formalized into standardized template, LCME CQI</td>
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