



Policy Title
Background Check

Identifier
USCSOMG – ADMI – 1.02

Prepared by: Office for Admissions	
Reviewed by: Associate Dean for Admissions	Review Date: 04/14/2025
Approved by: USCSOMG Policy Committee	Approval Date: 04/21/2025
	Effective Date: 05/06/2025

LCME Standards

10.3 – Policies Regarding Student Selection/ Progress and Their Dissemination
10.4 – Characteristics of Accepted Student
10.6 - Technical Standards

Scope

University of South Carolina (USC) School of Medicine Greenville accepted applicants

Policy Statement

A background check will be performed for each applicant upon acceptance to the USC School of Medicine Greenville.

Reason for Policy

To provide applicants accepted to USC School of Medicine Greenville clarity on the background check policy.

Procedures

The background check is performed by an external vendor, Certiphi, when an Acceptance Action is entered into the application system, AMCAS. All applicants are expected to explain and disclose, in their AMCAS application, any information that may appear on their background check. The background check is reviewed by the Director of Admissions. If satisfactory, the background check will be saved to the applicant's electronic file. If the applicant does not pass any component of the background check, the Associate Dean for Admissions may meet with the applicant to discuss the results if not initially reported on application materials. If the Associate Dean for Admissions deems that further review and guidance is needed, he/she will present the candidate, and the background check results to the Admissions Committee. The Admissions Committee has the voting authority to rescind the acceptance based on the information discovered in the background check. The background check is available for review by the Prisma Health System throughout the student's enrollment.

Sanctions

The Admissions Committee has the authority to rescind the acceptance.

Additional Contacts

Office for Admissions

Related Information

USC School of Medicine Greenville Admissions Committee Manual

History

Date of Change	Change
April 2025	The Admissions Committee has the voting authority to rescind the acceptance based on the information discovered in the background check.
October 2024	Strengthened policy language to be clearer.
July 2024	Changed identifier to reflect Office for Admissions. Updated to reflect updated titles and branding. Formal approval not required.
November 2020	Editorial changes to reflect the Admissions Evaluation Committee
July 2019	Editorial changes made due to branding updates and titles; formal approval not required.
July 2018	Policy formalized into standardized template, LCME CQI