



## **Policy Title**

Animals on Campus

## **Identifier**

USCSOMG – FCMN – 1.00

<b>Prepared by:</b> Office for Finance and Operations	
<b>Reviewed by:</b> Executive Director of Finance and Operations	<b>Review Date:</b> 11/06/2024
<b>Approved by:</b> USCSOMG Policy Committee	<b>Approval Date:</b> 11/18/2024
	<b>Effective Date:</b> 12/01/2024

## **LCME Standards**

N/A

## **Scope**

University of South Carolina (USC) School of Medicine Greenville faculty, staff, and students

## **Policy Statement**

The Americans with Disabilities Act (ADA) prohibits discrimination against people with disabilities. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else and it guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, state and local government services, and telecommunications.

## **Reason for Policy**

To provide guidelines for bringing animals onto the USC School of Medicine Greenville campus. The University of South Carolina provides reasonable accommodation for employees with disabilities. This policy outlines the process to submit requests for review and approval.

## **Procedures**

Service animals may be approved on USC School of Medicine Greenville campus grounds and within the USC School of Medicine Greenville building and HSAB. This practice follows the USC process and regulations set forth by the American with Disabilities Act Amendments Act (ADAAA). USC employees who wish to request accommodation will review Employee Relations [website](#). To initiate the request process, employees will complete a formal accommodation request form along with a letter from their health care provider to the USC Division of Human Resources' Employee Relations Office at [uscer@mailbox.sc.edu](mailto:uscer@mailbox.sc.edu). Once the accommodation is approved, employees will receive an official letter of approval.

In order to support student wellness, the Office for Student Affairs may coordinate events that include the use of service animals in accordance with Prisma Health and USC policies.

All other animals are allowed on exterior grounds but not within buildings or food establishments. All animals must be leashed, licensed and under the complete control of their owners or handlers at all times. Licensing requirements can be found at the following: <https://www.greenvillesc.gov/541/Animal-Control>. Animals will not be tied or left unattended at any time. Owners and handlers are responsible for the removal and disposal of all excrement deposited by their animals.

For clarity, the USC School of Medicine Greenville grounds are defined as all walkways, green spaces, roadways and parking areas surrounding the USC School of Medicine Greenville building.

The USC School of Medicine Greenville facilities team will take responsibility to protect or remove the animals in a situation where they are in or pose imminent danger. Individuals should speak with the Facilities staff for clarification or questions.

## **Sanctions**

Faculty and staff who violate this policy are subject to disciplinary action through their supervisor in accordance with their employer's HR policy.

Students who violate this policy are referred to the Honor and Professionalism Council (HPC) in accordance with the [Honor and Professionalism System](#) policy.

## **Contacts**

Office for Finance and Operations

## **Related Information**

[Americans with Disabilities Act \(ADA\)](#)

[University of South Carolina University Guidelines](#)

## **History**

<b>Date of Change</b>	<b>Change</b>
November 2024	Clarified procedures and sanctions and added related information sites.
July 2019	Editorial changes made due to branding updates and titles; formal approval not required.
June 2018	Policy formalized into standardized template, LCME CQI