



Policy Title

Use of Educational Facilities

Identifier

UofSCSOMG – FCMN – 2.00

Prepared by: Manager, Facilities and Integrated Technology	
Reviewed by: Student Affairs Review Committee	Review Date: 06/15/2018
Approved by: UofSCSOMG Policy Committee	Approval Date: 06/18/2018
	Effective Date: 07/16/2018

LCME Standards

Standard 5

Scope

University of South Carolina (UofSC) School of Medicine Greenville faculty, staff, and students

Policy Statement

Provide guidelines for reserving and use of UofSC School of Medicine Greenville educational spaces

Reason for Policy

Facility Management

Procedures

Medical school facilities are first and foremost to provide for the needs of the medical education program. In addition, the medical school promotes periodic professional development events and programs for students and faculty with speakers, professional groups and organizations whose goals and intents are aligned with the strategic priorities and guiding principles of the UofSC School of Medicine Greenville.

Medical student and interprofessional groups and organizations with at least 4 student members and a faculty advisor may reserve small group rooms in UofSC School of Medicine Greenville on a space available basis at times that do not interfere with curricular activities.

With the exception of accredited Continuous Professional Development activities, outside commercial or professional groups are not permitted to solicit or to represent commercial or political interests. A request by a medical student organization for meeting space in UofSC School of Medicine Greenville to host such a group will be subject to review by Student Affairs based on criteria consistent with guiding principles.

All use of facilities is subject to the guideline set forth in the HSC Facilities Use Policy.

Sanctions

N/A

Contacts

Executive Director, Business Operations and Finance
Manager, Facilities and Integrated Technology

Related Information

HSC Facilities Use Policy
UofSC – STAF – 3.12 Off Campus Speakers
UofSCSOMG – STAF – 15.01 Study Room Use
UofSCSOMG – STAF – 15.02 Student Lounge Maintenance

History

Date of Change	Change
July 2019	Editorial changes made due to branding updates and titles, formal approval not required.
July 2018	Policy formalized into standardized template, LCME CQI