



### **Policy Title**

Research Publication Fees for Biomedical Sciences Department

### **Identifier**

UofSCSOMG – RSCH – 2.03

<b>Prepared by:</b> Office of Research	
<b>Reviewed by:</b> BMS Faculty	<b>Review Date:</b> 10/08/2021
<b>Approved by:</b> UofSCSOMG Policy Committee	<b>Approval Date:</b> 10/29/2021
	<b>Effective Date:</b> 11/05/2021

### **LCME Standards**

4.2- Scholarly Productivity

### **Scope**

University of South Carolina School of Medicine Greenville (UofSCSOMG) Biomedical Sciences full-time employed, benefits-eligible faculty.

### **Policy Statement**

Ultimately, decisions regarding funding of fees associated with publication of scholarship are at the discretion of the Biomedical Sciences (BMS) Department Chair in coordination with the UofSCSOMG Office of Research to determine if publication of the work advances the mission of UofSCSOMG and its commitment to students, on a case-by-case basis. The following policy outlines this process.

### **Reason for Policy**

Since resources are not unlimited, it is of paramount importance to ensure prudent investment in faculty and student research endeavors. Prudent investment will not only result in financial solvency but also growth of UofSCSOMG research, increased opportunities for UofSCSOMG students and increased external visibility for UofSCSOMG faculty and students.

### **Procedures**

When the faculty member has applicable external funding, publication fees will be paid for out of those funds. The faculty member requesting funding of publication fees should be the principal investigator/corresponding author, regardless of the listed order of authorship of the publication itself. To allow for equitable distribution of resources, the BMS Chair in coordination with the Office of Research may limit the amount of funding available to each faculty member. In order to ensure funding is available, formal requests for publication fees must be made prior to submission of the manuscript.

To apply for funding for article processing charges (APCs) associated with publication, all of the following criteria *should* be met:

1. There is not a free option to publish the manuscript with the publishing company.

2. The publication contains UofSCSOMG student authors.
3. The journal is listed in PubMed, PubMed Central, Embase, or SCOPUS, or is a societal journal of a reputable academic society whose work is in line with the academic and research mission of UofSCSOMG as determined by the BMS Chair, and one member of the authorship team is a member of the society.
4. The journal's publisher must not be included in Beall's list of potential predatory open-source publishers: <https://archive.is/T9SuJ>. If the journal is an open access journal, it must be listed in the Directory of Open Access Journal Standards: <https://doaj.org>.

The faculty member seeking funding needs to provide to the BMS Chair documentation that the funding request meets the stated requirements and that the choice of publication venue is an appropriate one in light of the faculty member's discipline and the potential effect on the reputation of both the faculty member, students and the institution. If these requirements are not met, justification must be provided, and these instances will be evaluated by the BMS Chair on a case-by-case basis dependent on available funds.

### **Sanctions**

N/A

### **Contacts**

Chair, Department of Biomedical Sciences  
 Director of Research Operations

### **Related Information**

N/A

### **History**

<b>Date of Change</b>	<b>Change</b>
Oct 2021	Moved to policy template due to LCME CQI. Updated list of criteria that should be met in order to apply for funding.