



Policy Title

Observation Experience

Identifier

UofSCSOMG – STAF – 13.01

Prepared by: Office for Student Affairs	
Reviewed by: Associate Dean for Student Affairs and Admissions	Review Date: 05/03/2019
Approved by: UofSCSOMG Policy Committee	Approval Date: 05/03/2019
	Effective Date: 05/07/2019

LCME Standards

N/A

Scope

University of South Carolina (UofSC) School of Medicine Greenville students

Policy Statement

Medical students may participate in extracurricular observation experiences within the partner health system when the following criteria are met:

- Student must obtain approval from the UofSC School of Medicine Greenville Office for Student Affairs based on the following requirements:
 - Student is in good academic standing.
 - Student must have completed at least half of M1 year to participate.
 - Student has been checked off on training in scrub technique operation room (OR) protocol during M1 Integrated Practice of Medicine (IPM) course in order to enter the operating room.
 - Student must be up to date on all Health Stream computer-based tests (CBT).
 - Student must be up to date on all required immunizations.
 - Student cannot be under review by Honor and Professionalism Council.
- The experience must not interfere with scheduled curricular activity.
- The experience must be in a specialty that has a direct match and is not one of the UofSC School of Medicine Greenville's Core Clerkships.
- The experience is approved by a host faculty member who has followed the process outlined below.
- If the experience is to take place in an operating room or other area that requires a radiation badge, the student must obtain one prior to participation.
- During the M1 and M2 years, student liability insurance does not cover this non-curricular observation experience. During the M3 and M4 years, the student should maintain observership status when the experience is a non-curricular assigned activity.

Reason for Policy

The purpose of this policy is to provide UofSC School of Medicine Greenville students clarity on the observation experience policy.

Procedures

Students interested in participating in an approved observation experience outside of their core curriculum should notify the UofSC School of Medicine Greenville Office for Student Affairs. If the student has met the requirements outlined above, they will be permitted by the Office for Student Affairs to obtain approval to participate in observation from a Faculty Host. The student must then send the Observation Request Form link (<https://hsc.ghs.org/UofSCsomg-observation-request/>) to the program of interest so the Department can sign off on taking full liability/responsibility for the observing student. Once the Department Academic Vice Chair has completed the Request Form, the information is recorded by the Health Sciences Center (HSC) Office for Student Affairs Administration. Then UofSC School of Medicine Greenville Office for Student Affairs will be notified and will confirm with the student that the experience is approved.

Sanctions

Failure to comply with requirements or procedures will result in denial of Observation Experience request.

Additional Contacts

Office for Student Affairs
HSC Office for Student Affairs Administration

Related Information

UofSC School of Medicine Greenville Student Handbook

History

Date of Change	Change
May 2019	Added comment on liability insurance. Editorial changes made due to branding updates and titles.
August 2018	Policy formalized into standardized template, LCME CQI