Policy Title
Medical Student Employment

Identifier
UofSCSMG – STAF – 14.00

<table>
<thead>
<tr>
<th>Prepared by: Office for Student Affairs</th>
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<tr>
<td>Reviewed by: Student Affairs Policy Committee</td>
<td>Review Date: 07/31/2018</td>
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<tr>
<td>Approved by: UofSCSMG Policy Committee</td>
<td>Approval Date: 08/13/2018</td>
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<td>Effective Date: 08/13/2018</td>
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LCME Standards
N/A

Scope
University of South Carolina (UofSC) School of Medicine Greenville students

Policy Statement
In recognition of the academic rigor of the curriculum and the primary importance of the educational goals for students enrolled at the UofSC School of Medicine Greenville, it is policy that medical students be allowed only limited employment opportunities while actively enrolled as a medical student.

Reason for Policy
To provide UofSC School of Medicine students clarity on institutional expectations regarding employment.

Procedures
During the academic year, exclusive of scheduled vacations/breaks with no curricular responsibilities, students may be employed by individuals, departments or other entities of the UofSC School of Medicine Greenville or the partner health system with the following limitations:

1. Students are not permitted to work more than 10 hours/week.
2. Students must inform the Office for Student Affairs of their proposed employment and include their proposed supervisor’s name and contact information.
3. Any student who has failed an examination or a module/clerkship, or has been found in violation by the Honor and Professionalism Council may be prohibited from working that academic year. The Office for Student Affairs and Student Success Coach will confirm satisfactory academic performance.
4. Students are not permitted to be employed by any individual, business or other entity not associated with the partner health system or the UofSC School of Medicine Greenville.

Sanctions
Violations of this policy will be reported to the Office for Student Affairs and may result in disciplinary action.

**Additional Contacts**
Office for Student Affairs  
Student Success Coach  
College Advising Dean  

**Related Information**  
UofSC School of Medicine Greenville Student Handbook  

**History**

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<tr>
<th>Date of Change</th>
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<tr>
<td>July 2019</td>
<td>Editorial changes made due to branding updates and titles; formal approval not required.</td>
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<tr>
<td>Aug 2018</td>
<td>Policy formalized into standardized template, LCME CQI</td>
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