Policy Title
Student Mistreatment

Identifier
UofSCSOMG – STAF – 6.01

<table>
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<tr>
<th>Prepared by: Office for Student Affairs and Admissions</th>
<th>Review Date: 06/15/2020</th>
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<tr>
<td>Reviewed by: Associate Dean for Student Affairs and Admissions</td>
<td>Approval Date: 06/23/2020</td>
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<tr>
<td>Approved by: UofSCSOMG Policy Committee</td>
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LCME Standards
3.6 – Student Mistreatment
10.6 – Content of Informational Materials

Scope
University of South Carolina (UofSC) School of Medicine Greenville students and visiting students

Policy Statement
The educational program at UofSC School of Medicine Greenville has been developed to support and encourage the collegiality and professionalism essential to an effective learning environment. The primary objective of the mistreatment policy is to insure that students who believe that they have been punitively assessed, harassed or mistreated because of race, ethnicity, religion, creed, sex, gender identity, national origin, age, disability, sexual orientation or veteran status have their concerns promptly addressed in a fair and just manner.

Reason for Policy
To provide UofSC School of Medicine students with clarity on the student mistreatment policy.

Definitions
Mistreatment can be defined in eight general domains:

- Public belittlement or humiliation
- Threats of physical harm or actual physical punishment
- Requirements to perform personal services, such as shopping
- Being subjected to unwanted sexual advances
- Being asked for sexual favors in exchange for grades
- Being denied opportunities for training because of gender, race, ethnicity or sexual orientation
- Being subjected to offensive remarks/name based on age, gender, race, ethnicity, religion or sexual orientation
• Receiving lower grades or evaluation based on race, ethnicity, religion, creed, sex, gender identity, national origin, age, disability, sexual orientation or veteran status.

**Procedures**
Students who feel they have been mistreated are encouraged to report the incident. There are several mechanisms by which mistreatment may be reported.

- **Ombudsperson** – Contact the ombudsperson for the UofSC School of Medicine Greenville by phone (864-455-3754) to leave a secure and confidential message for a follow-up appointment; email is not recommended. The ombudsman is empowered to receive and investigate reports of mistreatment in a confidential manner and to mediate if requested between the parties involved. In the event mediation is not successful, the ombudsperson will make recommendations, with the student’s consent, directly to the Associate Dean for Student Affairs and Admissions regarding appropriate resolution of any complaints.

- **Online Mistreatment Report Form** – Students may submit the mistreatment report anonymously, however, are encouraged to self-identify. This form is received by the Office for Student Affairs who reviews the nature of the reported mistreatment and then refers the matter to the appropriate UofSC School of Medicine Greenville administrative office for additional review. If the submitter has identified themselves, they will receive notice of the outcome of the evaluation of their report. If the form was filed anonymously, no notification of the outcome will be possible.

- **Health System Compliance Hotline** – Students may confidentially or anonymously report concerns regarding the clinical training environment at the partner health system. A caller may remain anonymous but should self-identify as a UofSC School of Medicine Greenville student to ensure that the reported incident is forwarded to Office for Student Affairs. The Compliance Hotline is operated by an independent outside firm to further protect anonymity. To reach the Compliance Hotline, call 1-888-243-3611 (English) or 1-800-297-8592 (Spanish). Callers should keep the case number and PIN number provided by the operator.

- **A formal report to the UofSC School of Medicine Greenville administration** – Students may meet with or submit a written report to a member of the administration, including Assistant or Associate Deans in the Offices for Academic Affairs, Faculty Affairs, or Student Affairs.

**Non-retaliation**
It is a violation of University of South Carolina policy for any person to retaliate, intimidate or take reprisals against a person who files a complaint, testifies, assists or participates in any manner in the investigation/resolution of a complaint of unlawful discrimination or harassment. Appropriate sanctions/disciplinary actions shall be taken against any person who is found to have violated this policy.

**Sanctions**
Disciplinary action, up to and including dismissal/termination of the student, staff or faculty member responsible for the mistreatment.

**Additional Contacts**
Ombudsperson
Office for Student Affairs and Admissions
Office for Academic Affairs
Office for Faculty Affairs

**Related Information**
UofSC School of Medicine Greenville Student Handbook
UofSCSOMG – STAF – 2.00 Equal Educational Opportunity & Student Anti-discrimination Policy

**History**
<table>
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<tr>
<th>Date of Change</th>
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<tr>
<td>June 2020</td>
<td>Added language on non-retaliation</td>
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<tr>
<td>July 2019</td>
<td>Clarified definition of mistreatment. Editorial changes made due to branding updates and titles.</td>
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<tr>
<td>June 2018</td>
<td>Policy formalized into standardized template, LCME CQI</td>
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