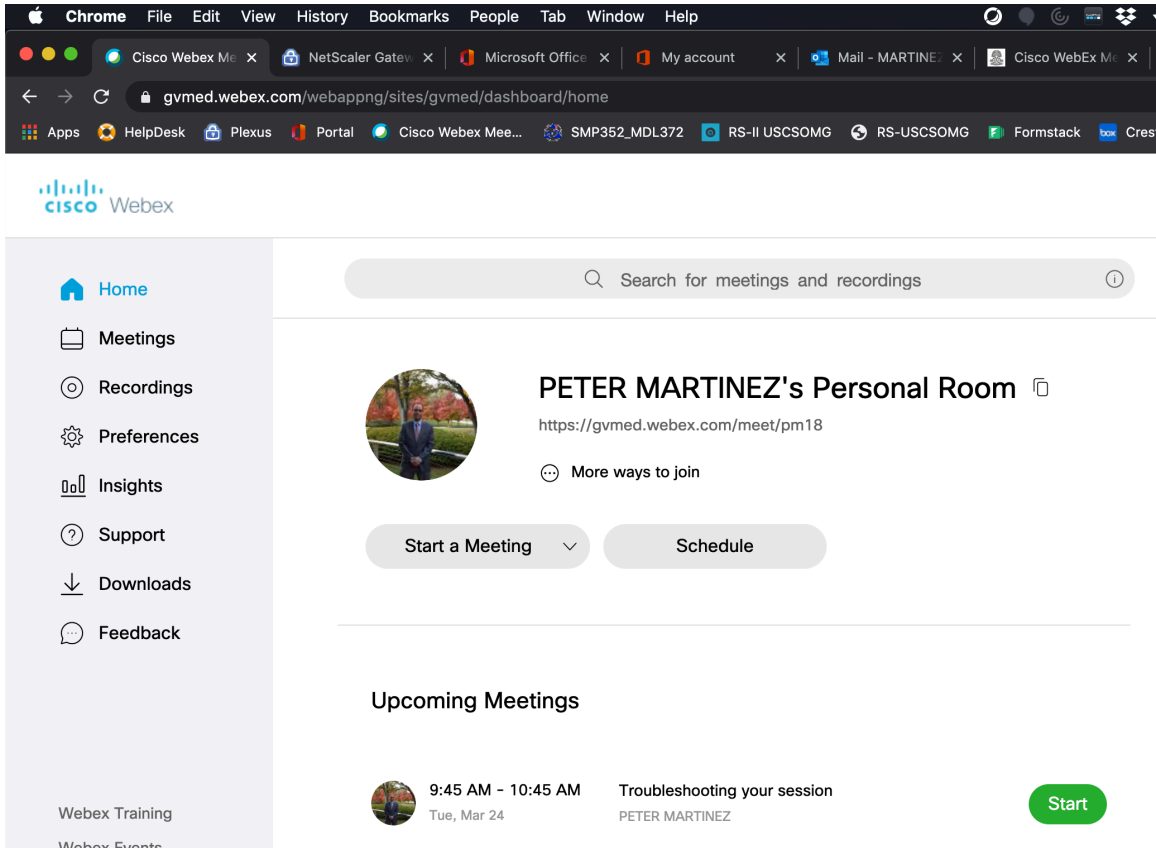
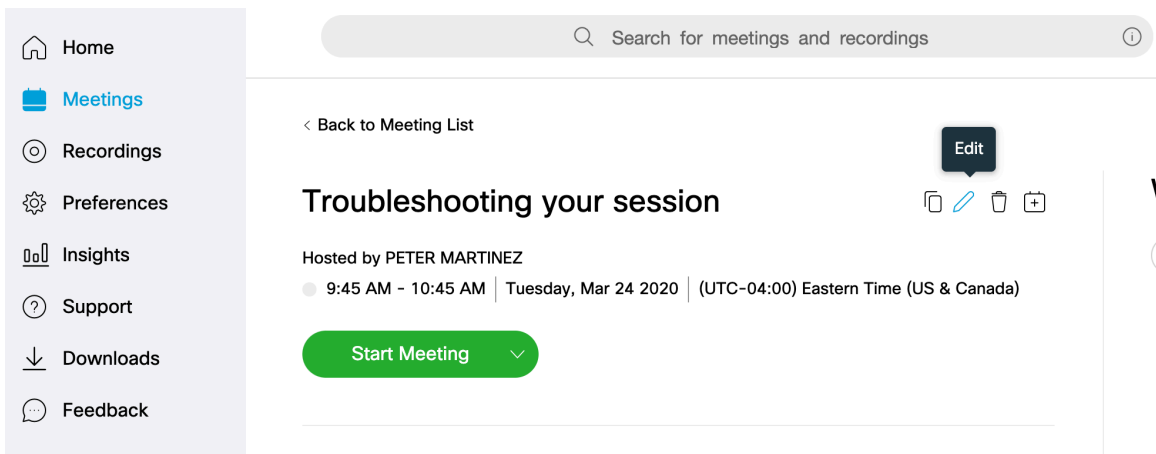


- When adding an additional attendee or making changes to a scheduled meeting from the web browser, Go to gvmed.webex.com
- Sign in to your account. You will enter your home tab in your account.




- Go to the upcoming meetings section and find the meeting you are looking to update
- Click on the meeting you are looking to update
- Click on edit meeting. There is an icon button that looks like a pencil






- Scroll to attendees section
- Enter the email address for the attendee

- Make any additional changes to the meeting that are required
- Click save

Schedule for Myself 




* Meeting topic



* Meeting password 


Date and time Tuesday, Mar 24, 2020 9:45 am Duration: 1 hour 
(UTC-04:00) Eastern Time (US & Canada) 

Recurrence

Attendees

 ELIZABETH MORRISON  

 peter.martinez@prismahealth.org 

Show advanced options 

Cancel Save Save as template