Policy Title
Core Clerkship Failure Policy

Identifier
USCSOMG – ACAF – xx

Prepared by: Office of Academic Affairs          Date: xx/xx/2018
Reviewed by: Assistant Dean of Academic Affairs  Date: xx/xx/2018
Approved by: USCSOMG Policy Review Committee     Date: xx/xx/2018
Communicated to: USCSOMG Students                Date: xx/xx/2018
Effective Date: xx/xx/2018

LCME Standards
9.4 – Assessment System
9.6 – Setting Standards of Achievement

Scope
University of South Carolina (USC) School of Medicine Greenville students

Policy Statement
A student will fail the clerkship if he / she receives a clinical grade of 69.45 or less. The student must repeat the clerkship and the Medical Student Performance Evaluation (MSPE) will reflect the need to repeat the course.

Additionally, a student is eligible for failure at the discretion of the Clerkship Director if the student receives any one of the following:

- One (1) or more ratings of “Unsatisfactory” by a faculty or resident
- Three (3) or more ratings of “Below Expectations” by a faculty or resident
- Unprofessional behavior on the part of the student

Reason for Policy
The purpose of this policy is to provide USC School of Medicine students clarity on institutional expectations.

Procedures
A student will receive an incomplete if the student receives one of the following:

- A shelf exam grade less than the 5%ile of the national average for the quarter. The student will have the opportunity to remediate that exam. The student will receive a grade of “C” at the conclusion of the M3 year upon successful retake of the exam as long as the student has passed all components of other core clerkships. A note will be made in the MSPE of the need to remediate the exam. If the shelf exam is failed a second time, the student will receive a grade of “F” and must repeat the course.

- A failing grade on the OSCE. The student will have the opportunity to remediate that portion of the grade. The student will receive a grade of “C” for the clerkship at the conclusion of the M3 year upon
successful passing of the OSCE and a note will be made in the MSPE of the need to remediate the OSCE. If the OSCE is failed a second time, the student will receive a grade of “F” and must repeat the course.

The Clerkship Director will notify the student of a failure on an OSCE or a final clinical evaluation average. The Office of Academic Affairs will notify students of a failure on a shelf exam. The student may request to meet individually with the Clerkship Director and/or the Assistant Dean of Academic Affairs.

More than one Clerkship Failure
Upon failure of a second OSCE or shelf exam for a clerkship, the student will be referred to the Student Evaluation and Promotions Committee (SEPC) and if allowed to continue, will receive an Incomplete for the second clerkship. If the components of the two clerkships are remediated, the grade for the clerkships will convert to a “C” at the conclusion of M3 year as long as the student has passed all components of other core clerkships.

Upon failure of any shelf exam or OSCE of a third clerkship, the student will be referred to SEPC and if allowed to continue, all 3 clerkship Incompletes will convert to Fs and the student must re-enroll in those clerkships. SEPC will decide if the student will repeat only those three clerkships or the full year.

Sanctions
Referral to the Student Evaluation and Promotions Committee (SEPC) and/or Honor and Professional Council (HPC)

Additional Contacts
Office of Academic Affairs
Clerkship Director(s)
Student Evaluation and Promotions Committee

Related Information
USC School of Medicine Greenville Student Handbook
Insert other related policies here, if applicable

History
- Modified: May 24, 2017
- Change: Move to standardized template
- Reason for Change: LCME self-study