Policy Title
Failure of an Elective Clerkship

Identifier
USCSOMG – ACAF – xx

Prepared by: Office of Academic Affairs
Reviewed by: Assistant Dean of Academic Affairs
Approved by: USCSOMG Policy Review Committee
Communicated to: USCSOMG Students

Date: xx/xx/2018
Date: xx/xx/2018
Date: xx/xx/2018
Date: xx/xx/2018
Effective Date: xx/xx/2018

LCME Standards
9.4 – Assessment System
9.6 – Setting Standards of Achievement

Scope
University of South Carolina (USC) School of Medicine Greenville students

Policy Statement
A student will fail an elective if he/she receives a grade of F on the summative clerkship evaluation.

Additionally, a student is eligible for failure at the discretion of the Clerkship Director if the student receives any one of the following:
- One (1) or more ratings of “Unsatisfactory” by a faculty or resident
- Unprofessional behavior on the part of the student

Reason for Policy
The purpose of this policy is to provide USC School of Medicine students clarity on institutional expectations.

Procedures
If a student fails to complete requirements of an elective clerkship such as submitted histories and physicals, case presentation, written report, etc., the student will receive an “incomplete” in the elective until the requirements have been met. The Clerkship Director can also fail the student if more than one assignment is delinquent upon conclusion of the elective, based on a rating of “Unsatisfactory” in the domain of professionalism. It is the responsibility of the student to ensure all requirements are met in a timely manner.

Sanctions
Referral to the Honor and Professionalism Council (HPC) and/or Student Evaluation and Promotions Committee (SEPC)

Additional Contacts
Office of Academic Affairs
Student Evaluation and Promotions Committee
Related Information
USC School of Medicine Greenville Student Handbook
Insert other related policies here, if applicable

History
- Date of Change: xx/xx/xxxx (effective date)
- Change: Move to standardized template
- Reason for Change: LCME self-study