Policy Title
Acceptable Use of Information Technology Policy

Identifier
UofSCSOMG – IT – 2.0

Prepared by: Office for Integrated Technology
Reviewed by: Executive Director of Business and Finance
Approved by: UofSCSOMG Policy Committee

Review Date: 03/13/2019
Approval Date: 03/13/2019

Effective Date: 03/13/2019

LCME Standards
5.9 – Information Technology Resources / Staff

Scope
University of South Carolina (UofSC) School of Medicine Greenville faculty, staff, and students

Policy Statement
UofSC School of Medicine Greenville provides information technology resources for use by faculty, staff and students for University-related duties and responsibilities. The use of information technology resources for personal or other non-university purposes that results in costs to the university is strictly prohibited.

All users of University information technology resources must:
- Adhere to applicable state and federal laws, statues, and regulations
- Comply with applicable policies, standards and procedures
- Understand and acknowledge that information technology assets and data are for authorized use only
- Not compromise the availability, confidentiality, integrity, privacy or security of data, technology and user credentials.

Reason for Policy
To provide UofSC School of Medicine Greenville faculty, staff, and students clarity on the acceptable use of information technology.

Procedures
Faculty, staff, and students must follow the policies and procedures outlined in UofSC Policy – UNIV 1.52 Responsible Use of Data, Technology, and User Credentials and Prisma Health Policy – S-025-04 Acceptable Use.

Sanctions
Faculty, staff, and students who violate the Acceptable Use of Information Technology Policy are subject to
disciplinary action up to and including dismissal.

**Definitions**
N/A

**Contacts**
Office for Student Affairs
UofSC School of Medicine Greenville Integrated Technology Department
Health System Information Services Department

**Related Information**
UofSC School of Medicine Greenville Student Handbook
UofSC Policy – UNIV 1.52 Responsible Use of Data, Technology, and User Credentials
Health System Policy – S-025-04 Acceptable Use

**History**

<table>
<thead>
<tr>
<th>Date of Change</th>
<th>Change</th>
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<tbody>
<tr>
<td>March 2019</td>
<td>Expanded scope to include faculty and staff. Editorial changes made due to branding updates and titles</td>
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<tr>
<td>May 2018</td>
<td>Policy formalized into standardized template, LCME CQI</td>
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