Policy Title
Medical Student Employment Policy

Identifier
USCSOMG – STAF – 14.0

Prepared by: Office of Student Affairs
Date: 07/25/2018
Approved by: Student Affairs Policy Committee
Date: 07/31/2018
Reviewed by: USCSOMG Policy Review Committee
Date: 08/13/2018
Communicated to: USCSOMG Students
Date: xx/xx/2018
Effective Date: 08/13/2018

LCME Standards
N/A

Scope
University of South Carolina (USC) School of Medicine Greenville students

Policy Statement
In recognition of the academic rigor of the curriculum and the primary importance of the educational goals for students enrolled at the USC School of Medicine Greenville, it is policy that medical students be allowed only limited employment opportunities while actively enrolled as a medical student.

Reason for Policy
To provide USC School of Medicine students clarity on institutional expectations regarding employment.

Procedures
During the academic year, exclusive of scheduled vacations/breaks with no curricular responsibilities, students may be employed by individuals, departments or other entities of the USC School of Medicine Greenville or the partner health system with the following limitations:
1. Students are not permitted to work more than 10 hours/week.
2. Students must inform the Office of Student Affairs of their proposed employment and include their proposed supervisor’s name and contact information.
3. Any student who has failed an examination or a module/clerkship, or has been found in violation by the Honor and Professionalism Council may be prohibited from working that academic year. The Office of Student Affairs and Student Success Coach will confirm satisfactory academic performance.
4. Students are not permitted to be employed by any individual, business or other entity not associated with the partner health system or the USC School of Medicine Greenville.

Sanctions
Violations of this policy will be reported to the Office of Student Affairs and may result in disciplinary action.

Additional Contacts
Office of Student Affairs
Related Information
USC School of Medicine Greenville Student Handbook

History
- Date of Change: 08/13/2018 (effective date)
- Change: Move to standardized template
- Reason for Change: LCME CQI