Policy Title
Use of Educational Facilities

Identifier
USCSOMG - FCMN- 2.0

Prepared by: Manager, Facilities  Date: 5/30/2018
Reviewed by: Student Affairs Review Committee  Date: 6/15/2018
Approved by: USCSOMG Policy Review Committee  Date: 6/18/2018
Communicated to: USCSOMG Students  Date: 07/16/2018

Effective Date: 07/16/2018

LCME Standards
Standard 5

Scope
University of South Carolina School of Medicine Greenville (USCSOMG) Faculty, Staff and Students

Policy Statement
Guidelines for reserving and use of USCSOMG educational spaces

Reason for Policy
Facilities Management

Procedures
Medical school facilities are first and foremost to provide for the needs of the medical education program. In addition, the medical school promotes periodic professional development events and programs for students and faculty with speakers, professional groups and organizations whose goals and intents are aligned with the strategic priorities and guiding principles of the USCSOMG.

Medical student and interprofessional groups and organizations with at least 4 student members and a faculty advisor may reserve small group rooms in USCSOMG on a space available basis at times that do not interfere with curricular activities.

With the exception of accredited Continuous Professional Development activities, outside commercial or professional groups are not permitted to solicit or to represent commercial or political interests. A request by a medical student organization for meeting space in USCSOMG to host such a group will be subject to review by Student Affairs based on criteria consistent with guiding principles.

All use of facilities is subject to the guideline set forth in the HSC Facilities Use Policy.
Sanctions
None

Additional Contacts
Executive Director, Business Operations and Finance
Facilities Manager

Related Information
HSC Facilities Use Policy
USC-STAF-3.12-Off-Campus Speakers

History
Date of Change:
Change:
Reason for Change: